2-27-2015

ASRC Standards

Abdool Aziz

University of South Florida, Student Government Senate President Pro Tempore, aaziz2@usf.edu

Follow this and additional works at: http://scholarcommons.usf.edu/sg_leg_pubs

Part of the Higher Education Commons, and the Higher Education Administration Commons

Scholar Commons Citation

http://scholarcommons.usf.edu/sg_leg_pubs/921

This Article is brought to you for free and open access by the Student Government at Scholar Commons. It has been accepted for inclusion in Legislative Branch Publications by an authorized administrator of Scholar Commons. For more information, please contact scholarcommons@usf.edu.
STUDENT ORGANIZATION STANDARDS

- **Food**
  - $2.00 per head per event for first 200 people; $1 per head per event over 200 people
  - $3.00 per head for Banquets
    - 1 Banquet per semester
  - $1.00 per head for snacks (cookies, chips, water, ice cream and ice cream toppings, etc.)
  - Maximum allocation of $750 for food per event

- **Speaker fees and honorariums/performers/pageants**
  - $200 per request; maximum of $800 per budget
  - Up to 4 speakers or performers per fiscal year

- **National Dues**
  - Up to $250 to register with national orgs

- **Banner**
  - Defer Student Org to use TechSmart allocation
    - If TechSmart cannot provide the specific type or size of banner, fund up to $150.00 for entire fiscal year. Recommend Student Org to use current fiscal year’s TechSmart allocation to purchase banner now

- **Oracle Ads**
  - Up to $100 for entire fiscal year

- **Shirts**
  - $5/maximum of $500
  - 1 club shirt or 1 event shirt

- **Holiday Parties**
  - Non-religious/cultural organizations funded for one semester event

- **Dance (sometimes Arts) Instructors**
  - Up to $1,500 per fiscal year

- **Socials**
  - 1 Social per semester

- **Big ticket items (cost for long lasting item greater than $500)**
  - Put in OCO (if possible)
  - When not possible: obsolescence should be considered...
  - Recommend Student Org purchase this item with current fiscal year’s budget if there is sufficient funds

- **Costumes/Costume rentals**
  - Up to $250
    - Costumes must be stored on campus

- **One W.O.W./Recruitment event per semester**
- **One Banquet event per semester**

- **Utensils**
  - $25 for first event per semester
    - Buy utensils in bulk to save money
  - $10 for each subsequent event

- **Charcoal**
  - $10 for charcoals to grill
STUDENT ORGANIZATION STANDARDS

- Fund one per semester
- General Materials or Decorations
  - $10 per event
- Trophies/Plaques
  - Up $100 per semester
- Summer events
  - Lower attendance, lower allocation
- Only fund 8 events total per fiscal year
- Divide collaborative events among the respective Student orgs (i.e. Journey to the East)
- Subsidize multi-day events per day if applicable
- Subsidize workshops that occur throughout the year (total must still not go beyond 4)
- Student Org must have or plan on purchasing viewing rights to for film screenings
- A/V Tech fees (Sound and Light tech) for events on USF Tampa campus (excluding Raymond James and Riverfront park)
  - $60 for 3 hours
- Tickets: 50% of ticket price with a maximum of 100 tickets, 1 event per year, maximum of $2,500 a year.
- If student organizations request includes a range for attendance, we will allocate based off the middle of the range, to the nearest whole number.
- No promotional items allocated for student organizations, with exception of t-shirts
- $20 for display boards
- $20 for board games
- $100 maximum for canoeing/kayaking/watersports for Riverfront park
- For ropes course subsidize 50%, up to $450
- Capital items that have not previously been purchased, subsidize 50%, up to $1,000 (Will have to revisit the number since orgs have larger requests)
- Require quotes for capital items or any individual material over $500

ENGINEERING EXPO Requests
- Student orgs that are allocated for existing projects that can be used for expo shall not be funded a separate allocation for an engineering expo specific project.
- Only allocations for project materials (no food, giveaways, t-shirts, snacks, etc)
- Can allocate up to $1550 per organization
- Only fund items that are one time use
  - One time use items (fully fund)

FOR EACH REQUEST, DO NOT ALLOCATE MORE THAN WHAT WAS REQUESTED