AY 2015/2016 SEC meeting minutes: 06 Apr 16

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USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA
April 6, 2016
3:00 – 5:00 p.m., Student Services (SVC) 5012

1. Call to Order, Review of Agenda (5 minutes)

2. Approval of Minutes from March 9, 2016 Meeting (2 minutes) (action item)

3. Reports by Officers and Council/Committee Chairs (20 minutes)
   a. Faculty Senate Nominations – Matthew Knight
   b. Recommendations from Honors and Awards Council – Melanie Griffin (action item)
   c. Review/Discussion of Honors and Awards Council Web Site – Melanie Griffin
   d. Standing Council Nominations – Ellis Blanton (action item)

4. Old Business (5 minutes)
   a. Calendar committee

5. New Business (10 minutes)

6. Report from Provost and Executive Vice President Ralph Wilcox (30 minutes)

7. Report from USF System Faculty Council President Greg Teague (10 minutes)

8. Other Business from the Floor (5 minutes)

Present: Ellis Blanton, Tim Boaz, Melanie Griffin, Umesh Jinwal, Russell Kirby, Matthew Knight, Scott Rimbey, Steve Permuth, Drew Smith, Greg Teague, Jim Garey, Michael Teng

Provost’s Office: Dwayne Smith, Ralph Wilcox

President Michael Teng called the meeting to order at 3:05 p.m. A motion was made, seconded, and unanimously passed to accept the Minutes from the March 9, 2016 meeting as corrected.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Faculty Senate Nominations – Matthew Knight

Secretary Knight presented an updated list of nominations received since the March meeting and the remaining Senate vacancies. Dr. Raymond Miltenberger (CBCS) will be appointed to a one-year term. Greg Teague commented that he had volunteered to fill a vacancy if no one came forward; therefore, he withdrew his nomination so that Dr. Miltenberger can serve. Dr. Jennifer Bugos (CoTA) will be appointed to fill a three-year term.

Each of the officers will be continuing next year. Although this completes the slate, nominations will be accepted from the floor at the Senate meeting on April 20th in accordance to the Bylaws.

b. Recommendations from Honors and Awards Council (HAC) – Melanie Griffin

Chair Griffin announced that the HAC has concluded its review of award candidates for the academic year. At this time, she presented the following service award recommendations forwarded from the HAC with a motion to approve: (1) Dr. Kailie Shaw for the Distinguished Service Award, and (2) Dr. Jason Rohr for the Jerome Krivanek Distinguished Teacher Award. The SEC praised the HAC for doing a very good job this year. There being no further discussion, the motion to approve these recommendations was unanimously passed. They will now be forwarded to the Faculty Senate for consideration.

c. Review/Discussion of Honors and Awards Council Website – Melanie Griffin

In an effort to provide additional information on all of the awards offered through the HAC under the auspices of the Faculty Senate, a new HAC website has been created. It
will be linked from the Senate website through the home link for the HAC. Michael commented that this website would be a good template for other councils to use.

d. **Standing Council Nominations** – Ellis Blanton

On behalf of the Committee on Committees (COC), Chair Blanton presented a slate of nominees forwarded to the SEC with a motion to approve. No discussion was held. The motion unanimously passed. The slate will be presented to the Senate for review and approval.

Ellis will be retiring at the end of the month. He was thanked for serving as COC chair these past few years. The process of getting a new chair is in progress.

e. **Proposed Revisions from Council on Technology for Instruction and Research** – Umesh Jinwal

The revised CTIR charge presented by Chair Jinwal consisted of updates to department names. No new members were added. The floor was opened for discussion. Recommended revisions included changing “representative” from Innovative Education to Assistant Vice Provost, and adding CIO after “Vice President of Information Technology.” There being no further discussion, a motion was made and seconded to accept the proposed revisions with modifications recommended by the SEC. The motion unanimously passed.

f. **Report from Council on Faculty Issues (CFI)** – Steve Permuth

The CFI met earlier today, and Chair Permuth reported the following items discussed:
- RCM model
- Orbitz for Business
- Emeritus faculty policy – a Senate committee will be created to further tweak the policy.
- Tenure and promotion
- Hiring protocols; specifically, how people get selected to join USF and how does USF select people. Senior Vice Provost Dwayne Smith commented that a new procedure will be implemented that, before a letter of offer is done, deans will be required to verify that a call has been made to the immediate supervisor of the candidate.

g. **General Education Council** – Scott Rimbey

Scott will be stepping down as GEC chair. Kyna Betancourt will be the new chair for 2016-17.

**OLD BUSINESS**

a. **Calendar Committee**
As a member of this committee, Scott reported that sixteen weeks of classes had originally been scheduled for Fall 2017. However, this start date has been changed to August 21st to correct that situation.

NEW BUSINESS


A draft of next year’s meeting schedule was provided for today’s meeting. Michael pointed out that due to the President’s University Address, meetings of the Board of Governors and the end of the Fall semester, some of the dates listed were Tuesdays. Discussion was held, and it was agreed to keep the meetings on Wednesdays. The following dates were selected: Faculty Senate (January 18 and September 14); Executive Committee (August 31, November 9 and December 7). A revised version of the schedule will be prepared for the April Faculty Senate meeting.

b. April Faculty Senate Meeting – Michael Teng

Michael announced that the following items will be on the agenda:
- Karla Davis-Salazar will give an update on the QEP.
- Jennifer Condon will be reporting on USF’s migration to Egencia, Expedia’s business travel platform.
- Paul Sanberg will attend to talk about RCM. SEC members were asked to get feedback from their faculty for Q&A.

REPORT FROM PROVOST AND EXECUTIVE VICE PRESIDENT RALPH WILCOX

Provost Wilcox discussed two issues with the SEC: (1) excess credit hours and (2) trigger warnings.

USF has been dealing with a series of public records requests from the media, nationally and state-wide, on surcharges for excess credit hours and performance-based funding. The Provost explained that when students pass the point of taking the required courses for a degree, they start paying twice the tuition per credit hour. He pointed out that a special allowance is made for students completing a double major as long as both degrees are finished at the same time. This is of particular concern because students graduating with excess credit hours is one of the metrics used for performance-based funding. The issue is still a work in progress.

On a different note, the Provost urged the elected body of the Faculty Senate to take a leadership role in actively engaging in conversations with faculty on issues considered sensitive, such as: the idea of free speech, civil discourse, and micro-aggressions which call for trigger warnings. Debates need to be structurally grounded. Faculty need to find and echo their position on this rather than be silent; they should provide an open and safe environment for discussions. The Provost commented that whatever the forum, the conversations should be serious and meaningful. Michael added that this will be a future topic for the SEC to discuss.
Senator Joe Negron, in-coming Florida Senate President, is doing a bus tour of the SUS institutions to push his commitment to higher education. He will be at USF on April 20th.

REPORT FROM USF SYSTEM FACULTY COUNCIL PRESIDENT GREG TEAGUE

Greg reported the following from the March SFC meeting:

• The council reviewed a reorganization proposal of CAS at USFSP. It is an in-progress proposal.
• There will be an election of new officers. Tricia Hunsader will be the new president; Jim Garey is willing to serve as vice president.

There is an Advisory Council of Faculty Senates (ACFS) meeting coming up. Some issues Greg has received for this meeting are:
• The process for hiring presidents.
• Prospects among the institutions in regard to research.

If there are any other issues anyone would like for him to take to the meeting, please send them by email.

The decision was made to make the immersion into RCM more gradual than originally thought. He provided a summary of the outline for doing this which is to lock in the base budget as it now exists; phase in the oversight; engage the people about design; and apply incremental funding. RCM continues to be a work in-progress.

OTHER BUSINESS FROM THE FLOOR
Provoct Wilcox thanked Greg for his wonderful job in planning and executing the first STEM Summit.

There being no further business, the meeting was adjourned at 5:04 p.m.