AY 2013/2014 SEC meeting minutes: 02 Apr 14

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USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA
April 2, 2014
3:00 – 5:00 p.m., Student Services (SVC) 5012

1. Call to Order, Review of Agenda
2. Approval of Minutes from March 5, 2014
3. Reports by Officers and Council/Committee Chairs (50 minutes)
   a. HAC Faculty Award Recommendations – Michael Teng (action item)
   b. Council Recommendations – Ellis Blanton (action item)
   c. Late Senate Nominations – Barbara Lewis (action item)
   d. Alternative Wording in Constitution – Drew Smith
   e. Classroom Capture Discussions with General Counsel - Steve Permuth & Drew Smith
   f. Policy on T&P - Gregory Teague & Ralph Wilcox
   g. Reports from Other Councils/Chairs and Initiatives
4. Old Business
5. New Business
   a. Change in a COENG Academic Unit - Interim Dean Rafael Perez
   b. Library Priorities - Dean William Garrison
   c. FS/SEC 2014-2015 Meeting Schedule – Gregory Teague
   d. Senate Agenda (5 minutes)
6. Report from Provost and Executive Vice President Ralph Wilcox (25 minutes)
7. Report from USF Faculty Senate President and USF System Faculty Council Vice President
   Gregory Teague (5 minutes)
8. Other Business from the Floor

Adjourn - Next Scheduled Meeting – May 7, 2014
President Teague called the meeting to order at 3:02 p.m. The T&P policy discussion was moved to Old Business. The Minutes from the meeting of March 5, 2014 were unanimously approved as written.

REPORTS BY OFFICERS AND COUNCIL/COMMITTEE CHAIRS

a. HAC Faculty Award Recommendations – Michael Teng

On behalf of the Honors and Awards Council (HAC), Dr. Teng presented its recommendations for the following faculty awards: Dr. Liliana Rodriguez-Campos as the recipient of the Jerome Krivanek Distinguished Teacher Award, and Dr. Graham Tobin as the recipient of the Distinguished Service Award. The recommendations came with a motion from the council. A brief discussion was held, followed by a call to question. The motion unanimously passed to advance these recommendations to the Faculty Senate at its April meeting.

b. Council Recommendations – Ellis Blanton

As chair of the Committee on Committees (COC), Dr. Blanton presented a slate of nominees to fill council vacancies effective with the fall semester. The recommendations came with a motion to approve. It was unanimously approved that the recommendations be forwarded to the Faculty Senate at its April meeting.

c. Late Senate Nominations – Barbara Lewis

Secretary Lewis reported that 2 Senate nominations were submitted past the extended deadline: Dr. Gianaluca Del Rossi (College of Medicine) and Dr. Delcie Durham (College of Engineering). The nominations came with a recommendation to approve for one year appointments. A motion was made and seconded to appoint, in sequence, these 2 volunteers. The motions unanimously passed.
Secretary Lewis announced that at this time there were no multiple candidates for officers. However, no nominations for vice president have been received. If there are contested seats, there will be a written ballot at the April Senate meeting.

The leadership assessment will be available for review by the ad hoc committee at the end of this week with anticipated dissemination mid-April.

President Teague added that Senate officers serve on the USF System Faculty Council, plus 2 extra members. He is willing to fill one of these seats, leaving 1 seat to be filled. Nominations for this seat will be taken at the April Senate meeting.

d. Alternative Wording in Constitution – Drew Smith

At the March Faculty Senate meeting, dissent was raised about the use of “climate” in the Constitution of the Faculty of the University of South Florida and the Bylaws to the Constitution of the Faculty of the University of South Florida. At today’s meeting, Parliamentarian Smith provided examples of the broad spectrum of language used by other universities. The SEC agreed due diligence had been done and that the word “climate” was a well-represented term within literary settings and should not be changed. Parliamentarian Smith will convey this information should any questions arise.

e. Classroom Capture Discussions with General Counsel – Steve Permuth, Drew Smith

Senator Permuth provided 2 handouts of proceedings and recommendations from the USF Senate Ad Hoc Committee on Course Capture, one dated May 8, 2013, the other dated April 2, 2014. The committee’s recommendation was to move forward with a policy. Although the SEC was in favor of an ad hoc committee to work with General Counsel and the administration, Provost Wilcox reminded them that only senior vice presidents can propose policy. Discussion was held and the following resolution was made: Be it resolved that the USF Faculty Senate Executive Committee recommends formal policy development on the creation, use, and control of technology-supported instructional materials, including but not limited to, Classroom Capture. A motion was made and seconded to approve this resolution. The motion unanimously passed. President Teague will take this issue to the USF System Faculty Council and request some guidance if this should be a system-wide policy.

f. Graduate Council – Russell Kirby

Chair Kirby reported that the council continues to review program changes.

g. General Education Council – Karla Davis-Salazar

Chair Davis-Salazar reported that the council is continuing its work of reviewing course proposals and recertification of existing courses.

h. Council on Educational Policy and Issues – David Chiriboga

Dr. Chiriboga reported that CEPI is focusing on eXplorance Blue and how to tweak it to become more efficient with each round.
OLD BUSINESS

a. Policy on T&P – Gregory Teague and Ralph Wilcox

The SEC reviewed the most recent draft (April 1, 2014) of the University of South Florida Guidelines for Tenure and Promotion, the Proposed USF System Policy XX-XXX on Tenure and Promotion, the Proposed Amendment to USF System Regulation 10.105 and the Proposed Amendments to USF System Regulations 10.106. President Teague pointed out that although there were not many significant changes to the guidelines document from the December version, he presented for consideration the following recent edit from a T&P committee member regarding the timing of applications:

Following an initial period in rank, normally at least two years, a candidate may apply earlier than the last year of the probationary or post-tenure period when there is clear evidence that he or she has fully met the applicable criteria and has obtained approval at department and college levels; additional merit beyond normal criteria for advancement, specified clearly in unit tenure and promotion documents, should not be required.

Discussion was held and the Provost recommended the following “… and has obtained concurrence at the department and college levels;…”

There being no further comments, a motion was made and seconded that the SEC endorses these documents to be forwarded to Provost Wilcox for promulgation. President Teague added that the guidelines do not need to go back to the Faculty Senate, but the documents that are being forwarded will be shared. The motion unanimously passed.

NEW BUSINESS

a. Change in a COENG Academic Unit – Interim Dean Rafael Perez, Dave Armitage, Larry Hall

Dean Perez, along with Drs. Armitage and Hall, attended today’s meeting to present a proposal from the College of Engineering to integrate the former Lakeland faculty members delivering the BS and MS in Information Technology (IT) into the Tampa Computer Science and Engineering Department. All of the faculty are interested in the integration, and due to the small number (7) of faculty involved, Dean Perez felt it was the right move. A motion was made and seconded to move this proposal forward to the full Senate as presented with no changes in the document. The motion unanimously passed.

b. Library Priorities – Dean William Garrison

Dean Garrison attended today’s meeting at the request of President Teague to present information on the dire financial situation of the USF Libraries to make faculty aware of
what is going on. Although recommendation options have been offered for improving the situation, it is still a very big crisis that could lead to significant cuts. President Teague would like for Dean Garrison to return on a regular basis to provide updates.

c. FS/SEC 2014-2015 Meeting Schedule – Gregory Teague

SEC members were asked to review the draft schedule distributed, and if they see any problems to contact him.

d. Senate Meeting

There are a number of items that need to be addressed at the April 16th Senate meeting, and President Teague asked that everyone should plan to stay after 5 p.m.

There being no further business, the meeting was adjourned at 5:13 p.m.