AY 2013/2014 SEC meeting minutes: 05 Feb 14

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REvised
USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA
February 5, 2014
3:00-5:00 p.m., Student Services (SVC) 5012

1. Call to Order, Review of Agenda

2. Approval of Minutes from January 8, 2014 Meeting

3. Reports by Officers and Council/Committee Chairs (60 minutes)
   a. Faculty Award Recommendations – Marzenna Wiranowska
   b. CFI – Leadership Assessment, etc. – Steve Permuth
   c. Senate Attendance and Participation – Scott Rimbey
   d. T&P – Greg Teague
   e. Other Reports from Councils (Chairs) and Initiatives

4. Old Business

5. New Business
   a. Senate Agenda (5 minutes)

6. Report from Provost Ralph Wilcox (30 minutes)

7. Report from Faculty Senate President and USF System Faculty Council Vice President – Gregory Teague (10 minutes)

8. Other

Adjourn - Next Scheduled Meeting – March 5, 2014
Present: Ellis Blanton, Karla Davis-Salazar, Phil Levy, Wendy Nembhard, Steve Permuth, Scott Rimbey, Gregory Teague, Marzenna Wiranowska

Provost’s Office: Dwayne Smith, Ralph Wilcox

Guests: Claudia Cooperman (Undergraduate Council), Arthur Shapiro (UFF)

President Teague called the meeting to order at 3:05 p.m. The agenda was accepted as presented. The Minutes from the meeting of January 8, 2014 were unanimously approved as written.

REPORTS BY OFFICERS AND COUNCIL/COMMITTEE CHAIRS

a. Faculty Award Recommendations – Marzenna Wiranowska

On behalf of the Honors and Awards Council (HAC), Chair Wiranowska presented the following faculty award recommendations:

1. **Honorary Degree Recommendation**
The College of Medicine submitted a nomination for Admiral (Dr.) Matthew L. Nathan for consideration of an honorary degree of Doctor of Medicine. The HAC was unanimous in its support of this nomination. A motion was made and seconded that Dr. Nathan’s nomination move forward to the Faculty Senate. After a point of clarification about Dr. Nathan’s alumni status at USF, the motion was unanimously approved.

2. **Kosove Distinguished Undergraduate Teaching and Service Award**
The nomination of Dr. Catherine Rogers (CBCS) was the only one received for this award. The HAC unanimously supported her nomination. A motion was made and seconded to forward Dr. Roger’s nomination to the Faculty Senate. Clarification on the voting process was given by Chair Wiranowska that Dr. Roger’s nomination was unanimously approved by HAC members present at the meeting, as well as by ballot. With this clarification, the motion unanimously passed to forward Dr. Roger’s nomination for the Kosove undergraduate award to the Faculty Senate.

3. **Kosove Distinguished Graduate Teaching and Service Award**
Two nominations were received for this award and during HAC deliberation of the candidates it became apparent that neither met the qualifications as set forth by the Kosove Society. Chair Wiranowska explained a motion was accepted by
the HAC that it had the option not to vote for the candidates for this award during this cycle. The motion passed for not voting for this category (4 in favor, 2 against, 1 abstention). However, Chair Wiranowska expressed concern that the process was not inclusive because the HAC members who were not present at the meeting were not privy to the discussion, and she felt they should have the opportunity to be a part of the discussion as well as given the opportunity to vote either grant or deny for the candidates. Therefore, the issue was brought to the SEC to ask them to provide guidance about how the HAC should conduct its process. After discussion, the SEC agreed that this issue could be structured in one of two ways: only those present at the meetings can vote or votes will be accepted electronically and in person.

Senator Permuth made the motion that due to the low number of candidates and the logistics that need to be worked out for the Kosove graduate award, that a decision on the award should be deferred for this year, and the candidates who applied should be asked to reapply next year. The motion was seconded and opened for discussion. The suggestion was made that the process could be held open for the next 2 months, allowing for more people to be nominated. Chair Wiranowska pointed out that an extension would not be feasible this year due to the already tight nomination schedule. A friendly amendment was made that the HAC meet by the end of March and vote to either grant or deny the award to one of the candidates. It was emphasized that the members need to be made aware that only those who are present can vote. There was a call to question. The motion carried with 2 oppositions. Chair Wiranowska will report back to the SEC on the results of the re-voting.

Although the SEC voted at today’s meeting to forward the Kosove undergraduate award nomination to the Faculty Senate, there was concern expressed about how the electronically transmitted ballots affected the HAC vote for this candidate. Chair Wiranowska replied that the vote cast via ballot and in person was unanimous. At this time, a motion was made and seconded that the SEC reaffirmed it was in favor of forwarding the Kosove undergraduate award recommendation to the Faculty Senate. The floor was opened for discussion. President Teague commented that although the process for this award was acceptable, the system needs to be changed to get more nominations. The motion passed with 1 opposition.

b. **CFI – Leadership Assessment** – Steve Permuth

In the interest of time, this report was deferred.

c. **Senate Attendance and Participation** – Scott Rimbey

Sergeant-at-Arms Rimbey reported that seventeen Senators serve on the eleven Faculty Senate Standing Councils. COC Chair Blanton pointed out that there are only 2 councils that do not have Senators on their rosters. Next, Sergeant-at-Arms Rimbey gave the
breakdown of attendance at Senate meetings so far this year: 3 who have not initialed the sign-in sheet, 4 have missed 3 of the meetings, and 8 have missed 2 meetings. President Teague summarized that: (1) fewer than a third of the nominal Senate are doing what the Bylaws are asking them to do, and (2) a substantial number do not attend and those people will be asked to resign. Vice President Levy commented that perhaps a restructuring of the councils to work with the Senate could be one approach to increasing membership and suggested it as a future discussion topic by the SEC.

d. Undergraduate Council – Claudia Cooperman

As a member of this council and on behalf of Chair Stanback, Dr. Cooperman reported the following activities: 1. At its January meeting, INTO Director Dr. Glen Besterfield, presented its USF proposal for a new 3 Year Dazhaun Degree Pathway; the council provided feedback only. 2. Held a specially scheduled meeting to discuss suspension and termination of undergraduate programs; guests from Undergraduate Studies and the Provost's Office provided context about these changes. Approved the suspension or termination of 13 undergraduate programs and discussed how to handle this issue moving forward into the next academic year. The council will be drafting several memos over the next few weeks to keep faculty informed and to seek guidance as needed. Discussed the need for more notice for departments in the future when programs are in danger of being cut and a more transparent process overall (possibly including suspension prior to termination).

e. Committee on Committees – Ellis Blanton

An e-mail will be sent to all deans, Senators and faculty governance council chairs asking for their assistance in garnering nominations to fill council vacancies. The official approval process will occur in April with vacancies to be filled in the fall.

f. Tenure & Promotion Guidelines Revision Committee – Gregory Teague

A meeting was held with the champions of the strategic areas to discuss disseminating information, as well as how to conduct training workshops. The attendees generally agreed that there should be a web site on which criteria are publically visible with a back and forth trading of ideas about how to improve those documents. The T&P committee will meet to construct a set of recommendations for the Provost and deans for going forward.

g. General Education Council – Karla Davis-Salazar

This report was deferred.
h. **QEP – Karla Davis-Salazar**

A curriculum development team and a co-curriculum development team have been established. These two groups will be responsible for coming up with a specific set of criteria.

**REPORT FROM PROVOST RALPH WILCOX**

The Provost’s report consisted of the following items:

**Personnel Issues**
- USF Health dean candidate interviews have been scheduled.
- The Dean of Engineering search is being worked on by a consultant. The search committee is chaired by Dean Jacqueline Dixon.
- An internal search to replace former Vice Provost Graham Tobin will be launched soon. It is anticipated that the position will be filled either by the end of this semester or beginning of the summer.
- The Honors College Dean search has been delayed due to budgetary reasons. Letters to members of the search committee will be going out by the end of the week.
- Other vacancies in the Provost’s Office will not be filled at this time.

**Budget Update**

A copy of a response from Moody’s Investors Service stating reaffirmation of Academic Affairs’ bond rating was distributed. Although this was good news, it also came with cautions.

The governor’s budget has been issued and a copy of the SUS Education and General Executive Summary for Universities and Special Units for FY 2014-2015 was distributed. Observations noted were no tuition increases, the SUS performance based funding is moving forward, and the Florida Center for Cybersecurity appears in the governor’s budget. However, the 350 million dollars for fixed capital outlays requested by the Board of Governors was met by only 50 million dollars recommended by the Governor. More budget information will be forthcoming.

**Other**

USF will recommend to the Board of Trustees the termination or suspension of thirty-five low productive degree programs across the System. Also, a recommendation will be presented for termination or suspension of duplicate areas.

A major shift in summer school will take place this year in that it will be about student success and meeting students’ needs. The Provost will continue to impress upon deans, chairs and faculty that the goals and expectations will remain the same as last year with the advent of baseline enrollment expectations. That is, USF cannot fall below a benchmark of 95 percent and the focus is that enrollment rolls up to meet that level. Deans will be asked to meet this level and to generate a certain amount of tuition and, if maintained, it can be kept as part of the incentivize portion for summer. Senator Permuth recommended to the Provost to get this summer school information out to the faculty as early as possible.

There being no further business, the meeting was adjourned at 5:30 p.m.