AY 2010/2011 FS meetings minutes: 2011-03-23

Faculty Senate

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The meeting was called to order by President Huntington Potter at 3:06 p.m. The Minutes from the February 23, 2011 meeting were approved as presented.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Report from Committee on Committees – Ellis Blanton

The Committee on Committees (COC) has completed its spring review of nominations to fill vacancies on Tampa Faculty Senate Councils and University-Wide Committees and Councils. On behalf of the COC as its Chair, Senator Blanton presented the following recommendations:

Nominations for Faculty Senate Standing Councils

Council on Educational Policy and Issues
Barbara Lewis (LIB)

Council on Faculty Issues
Jing Wang (ENG)

Council on Technology for Instruction and Research
Paul Schneider (CAS)
David Chiriboga (BCS)
Manish Agrawal (BUS)
Piyush Koria (ENG)
Andrew Smith (LIB)

General Education Council
Manish Agrawal (BUS)
Daniel Belgrad (CAS)
Mariam Manzur-Leiva (CAS)
Scott Rimbey (CAS)

Graduate Council
Kathleen King (EDU)

Honors and Awards Council
Sang-Hie Lee (CoTA)
Liliana Rodriguez-Campos (EDU)
Melanie Griffin (LIB)
Chuanmin Hu (MARS)
Library Council  
Regina Hewitt (CAS)

Publications Council  
Merilyn Burke (LIB)

Research Council  
Douglas Jesseph (CAS)  
Natasha Jonoska (CAS)  
Manish Agrawal (BUS)

Undergraduate Council  
Dell deChant (CAS)  
Ryan Toomey (ENG)

**Nominations for University-Wide Committees**

Committee on Black Affairs  
Joseph Floyd

Committee on Issues of Sexual Orientation and Gender Identity  
Kathleen King

Women’s Status Committee  
Kathleen King

Title IX Committee  
Susan Mooney

The recommendations came from the COC with a motion to approve which was unanimously passed. The recommendations will be forwarded to the appropriate reporting group so appointment letters can be generated.

The second item from COC Chair Blanton was addressed to the COC members. As the semester comes to a close, there is still some cleanup work to do. Information on these items will be sent to them the following week.

b. **Officer Nominations – Sang-Hie Lee**

Secretary Lee announced the following open positions for officers for the 2011-2012 academic year: Vice President, Secretary, Sergeant-at-Arms, and Senator-at-Large. Nominations for membership on the COC are also needed. Officer nominations will be accepted in the Faculty Senate Office until 5 p.m. on Thursday, March 24th.
The following colleges still have Senate vacancies: Arts and Sciences (5), Education (1), Medicine (3 three-year and 1 one-year). The deadline for receipt of Senate nominations has been extended to April 1st.

ANNOUNCEMENT FROM HUMAN RESOURCES

At this time, President Potter introduced Ms. Nancy Wisgerhof, Director and Ms. Lorna Gibson, Assistant Director, both from Human Resources Services, to report on USF Day Activities for Faculty and Staff on the Tampa Campus starting on April 8th. Activities planned include: UnBullievable Photo A Go-Go Digital Scavenger Hunt, Workspace Decorating Contest, USF Spirit Day, 15 percent discount on USF merchandise at the USF Bookstore on Friday, April 8th, and Delect-a-Bull Celebration, Friday, April 8th from 12:30 – 1:30 in the SVC breezeway. Information about these activities, including the rules and regulations for the contests, can be found at http://news.usf.edu/article.

OLD BUSINESS

a. Presentation on School of Biomedical Sciences – Michael Barber

In response to a request from the Faculty Senate, Dr. Michael Barber, Associate Dean of Graduate and Postdoctoral Affairs in the College of Medicine, attended today’s meeting to discuss the proposed plans for the School of Biomedical Sciences (SBS). Dr. Barber commented that this is a realignment of an existing program. After giving a review of the SBS mission-based organizational matrix and organization chart, Dr. Barber elaborated on its five objectives: (1) USF/USF Health Strategic Plan, (2) Expand Graduate Education/Workforce Development, (3) Faculty Appointments, (4) Graduate Program/Course Reviews and Faculty Governance, and (5) EVU (Educational Value Units) Analysis. He also reviewed the SBS Advantages, as well as the Radiant Analysis of Graduate Education and the SBS. At this time, Dr. Barber answered questions from the floor. President Potter pointed out that this presentation was for information only with no vote to be taken at this meeting. Any additional questions can be sent to him and he will forward them to Dr. Barber.

NEW BUSINESS

There was no New Business for today’s meeting.

REPORT FROM SENIOR VICE PROVOST DWAYNE SMITH

Senior Vice Provost Smith reported on behalf of Provost Ralph Wilcox who was attending a Board of Governors (BOG) meeting in Tallahassee. At this time, there was nothing definite to report on the budget from Tallahassee. However, deans have been asked to prepare budget scenarios to start planning for reductions. Faculty can anticipate a 2 percent average increase on August 7, 2011. Although there will be no PECO funds available, there will be minor PECO
funds in the amount of one million dollars for infrastructure and emergency repairs. A tiered system is being considered for employee contribution to retirement benefits. Basically, USF is keeping an eye on what is happening and trying to do some advanced planning.

On behalf of the Office of the Provost, Senior Vice Provost Smith extended its appreciation to UFF President Sherman Dorn for his service during these past two years. He was wished good luck as he moved into his new role as department chair.

**REPORT FROM VICE PROVOST LINDA WHITEFORD**

Vice Provost Whiteford gave an update on the status of the BOG mandated process of the Ad Hoc Committee on Articulation, Coordination and Coherence of Academic Delivery across the SUS. The first sweep, consisting of fifteen programs across campus, has been submitted to the BOG. The second sweep consists of those programs considered as falling below the BOG threshold of which there were forty-four. These have also been sent to the BOG and the committee is waiting for feedback. A list of both sweeps will be forwarded to Ms. Pipkins in the Faculty Senate Office for dissemination to the Senators. Vice Provost Whiteford will report back to the Senate as things develop.

**REPORT FROM FACULTY ADVISORY COUNCIL VICE PRESIDENT ELIZABETH BIRD**

Vice President Bird reported that the Faculty Advisory Council (FAC) met on March 22, 2011. Initiatives the FAC is working on include:

- Student Technology Fee – there is now a faculty representative involved in that process.

- New program development – there is now a faculty member involved with the GECC which looks at such things as duplication and compliance. No equivalent council exists at the undergraduate level; Dean Robert Sullins is working on this process.

- Research Council – internal grants and awards – what should happen at the state versus campus level

- Proposal for the reapportionment (increasing Tampa’s FAC membership from 8 to 10) passed with a vote of 14-3-1. The Bylaws will be rewritten to reflect this. A friendly amendment was approved that in order for the president to be elected that person must have the majority plus one vote. The term of the FAC president is still one year.

- There has been a formalization of FAC representatives on workgroups of the BOT.

The procedure for going into next year is that officers of the Senate are members of the FAC. A call for nominations will take place at the April Senate meeting. Vice President Bird asked Senators to be prepared to be nominated or to nominate someone.
REPORT FROM FACULTY SENATE PRESIDENT HUNTINGTON POTTER

President Potter announced that memberships are being put together for the following ad hoc committees:

1. Public Policy
2. Resolution Implementation Committee
3. Student-Teacher Evaluations (per request from the Council on Educational Policy and Issues).

REPORT FROM UNITED FACULTY OF FLORIDA PRESIDENT SHERMAN DORN

President Dorn stated that UFF will continue to watch the State budget and all the things that are attacking pay checks. One new item to report was that there is a proposal that the State will pay only $5,000 per employee for insurance premium regardless of coverage.

REPORT FROM STUDENT SENATE PRESIDENT PRO-TEMPORE KHALID HASSOUNEH

Mr. Hassouneh’s report consisted of the following items:

• New Student Government President will be Matthew Diaz. Inauguration will be April 20th.
• Student Memorial Service will be held on April 28th to add bricks to the garden. There have been nineteen fallen BULLS this semester.
• “Rally to Tally” took place on March 22nd.

New initiatives that Student Government will be working on include a tax-free holiday during the first week of each semester for students, faculty and staff, and a global sustainable fee.

There being no further business, the meeting was adjourned at 5:03 p.m.
ADDENDUM

Follow-Up Items
Faculty Senate

1. Provost Wilcox asked to provide FTE for the 2001 and 2008 benchmarks, as well as dollar support for people listed on the Institutional Growth, AY 2000/01 through AY 2008/9-Selected Measures handout (FS Mtg. 10-15-08).

2. Provost’s Office to look into whether a policy exists on what constitutes a dean search committee (FS Mtg. 02-18-09).

3. The CEOs of the USF Polytechnic and the Sarasota-Manatee campuses will be invited to attend a meeting of either the Senate Executive Committee or Faculty Senate to discuss organizational structures and issues that influence their campuses (FS Mtg. 02-18-09).

4. SEC comments on the system introduction and narrative to be forwarded to President Genshaft (FS Mtg. 11-18-09).

5. Suggestion from Provost Wilcox of a conversation among the Senators on the meaningful difference between a baccalaureate degree from a community college turned four-year institution and one from USF (FS Mtg. 11-18-09).

6. Invitation to Mr. Skip Holtz to attend Senate Executive Committee to which Senators would be invited (FS Mtg. 03-31-10).

7. Convening COM and FS leadership to seek clarification and explore process of awarding honorary M.D. degrees (FS Mtg. 04-28-10).

8. Report of findings from Parliamentarian Bird on whether or not Roberts Rules of Order provides guidance as to how to track documents in terms of input (FS Mtg. 09-15-10).

9. Parliamentarian Bird to amend language of sentence in Constitution under Article III. Jurisdiction and Process, page 6, first paragraph, line 4 pertaining to the President of the Faculty Senate service on the Board of Trustees (FS Mtg. 10-20-10).

10. Parliamentarian Bird to amend proposed Bylaws language on Article 1. E. Appointments to USF System Faculty Advisory Council to reflect decision of Senate regarding the appointment of FAC members (FS Mtg. 10-20-10).

11. Proposed language from CEPI for USF Policy 4.0108-Tuition Waivers to be forwarded to the administration for consideration (FS Mtg., 11-17-10).

12. Feedback to President Potter on two parts of the function of the Faculty Senate (FS Mtg. 11-17-10).
Completed Items

1. President Potter asked Past President Branch to follow-up with him via e-mail on the selection of a chair for the Council on Faculty Issues (FS Mtg. 01-26-11; completed 03-2011).

2. Status of proposed FAC apportionment (FS Mtg. 02-23-11; completed FS Mtg., 03-23-11).