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Faculty Senate

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USF TAMPA
FACULTY SENATE EXECUTIVE COMMITTEE MEETING
MINUTES
May 4, 2011

Present: Elizabeth Bird, Ellis Blanton, Emanuel Donchin, Sang-Hie Lee, Michael LeVan, Philip Levy, Steve Permuth, Huntington Potter, Christine Probes, Arthur Shapiro, Andrew Smith, Gregory Teague

Absent: Laurence Branch, Dale Johnson (Sang-Hie Lee acting as alternate)

Provost’s Office: Paul Dosal, Dwayne Smith, Graham Tobin, Linda Whiteford, Ralph Wilcox

The meeting was called to order at 3:05 p.m. by President Huntington Potter. The Minutes from the April 6, 2011 meeting were approved as written.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Committee on Committees – Ellis Blanton

Committee on Committees (COC) Chair Blanton announced that with the permission of the Senate Executive Committee (SEC) he will review all charges for the Faculty Senate councils to make them consistent with the new Bylaws and Constitution. Any substantial changes would be brought to the SEC. President Potter pointed out that each of the council chairs should be made aware of the mandate of their council. CEPI Chair Emanuel Donchin expressed concern that his term on the council is ending, and a new chair has yet to come forward. President Potter asked Chair Donchin to send him a list of the current CEPI members, and he will appoint an interim chair until an election takes place in the fall. In addition, as all council chairs are now members of the SEC, President Potter will invite them to the SEC meetings.

OLD BUSINESS

a. Undergraduate Council Chair Michael LeVan reported that item number 11 (Undergraduate Chair Michael LeVan to follow up on the creation of a committee consisting of faculty from SLIS, ISDS, and CSE for purposes of information sharing (10/06/10 SEC Meeting) on the list of Outstanding SEC Items had been completed. The chairs of the three departments were at the last Undergraduate Council meeting and were able to renew their commitment to work together in looking for ways to eliminate duplication of efforts and to help disambiguate what the three departments do.

b. Library Council Chair Christine Probes reminded President Potter that the Library Council would still like to present to the full Senate the Open Access Publishing Initiative. President Potter responded that this would be included on the Senate agenda for its first fall meeting.
NEW BUSINESS

a. Meeting Schedule for 2011-2012 – Huntington Potter

The following tentative meeting schedule for the Faculty Senate and the SEC was presented for review and discussion:

FACULTY SENATE
3:00-5:00 p.m.; Location: TBA

September 21
October 19
November 16
December (no meeting scheduled)
January 25
February 22
March 21
April 18

SENATE EXECUTIVE COMMITTEE
3:00 – 5:00 p.m.; Location: TBA

August 31 or September 7 (conflict with University Address? Unknown at this time)
October 5 (conflict with University Address? Unknown at this time)
November 2
December 7
January 11
February 8
March 7
April 4
May 2
June 6
July 11

Ms. Ann Pipkins, Administrative Specialist, announced that she had received notification from President Genshaft’s office that the University Address would be given on September 7. Therefore, President Potter confirmed that the SEC will meet on August 31 and October 5. A motion was made and seconded to approve the 2011-2012 AY meeting schedule for the Faculty Senate and the SEC. The motion unanimously passed.

REPORT FROM USF SYSTEM FACULTY ADVISORY COUNCIL VICE PRESIDENT–Elizabeth Bird

Vice President Bird reported that the Faculty Advisory Council (FAC) held elections for a new President at its April 28 meeting. She explained that the president must be elected with a majority plus 1 which constitutes 12 votes or a super majority. An electronic vote was done which did not result in a super majority. A second vote resulted in a tie. The FAC held a virtual meeting on May 4 at which time the members were informed that the first vote was actually a
10-9-1, but was reported as a 9-9 tie. The FAC discussed the situation, and it was agreed that a super majority is required. Another election will be held. An election committee was formed consisting of the four presidents of the Senates or their designee. The next FAC meeting is on May 24 on the Tampa campus at which an in-person vote will be done with a system for proxy votes. Once a president has been elected, the FAC will then elect a vice president who cannot be from the same campus as the president.

REPORT AND ANNOUNCEMENTS FROM PRESIDENT HUNTINGTON POTTER

President Potter reported that two ad hoc committees of the Faculty Senate had been created: Ad Hoc Committee on Classroom Lecture Capture and Ad Hoc Committee on Student Evaluation of Instruction and Teaching. The Classroom Lecture Capture committee, chaired by Dean Colleen Kennedy has met once; the Student Evaluation of Instruction and Teaching, chaired by Professor Robert Dedrick, has met twice. Both committees are making progress toward developing recommendations to send to the Provost. CEPI Chair Donchin will add Professor Dedrick to the CEPI Blackboard site so that he will have access to the information on student evaluation systems.

REPORT FROM PROVOST RALPH WILCOX

Provost Wilcox commended President Potter for moving the two ad hoc committees forward.

At this time, Senior Vice Provost Dwayne Smith reported that due to a delay in procuring building materials, the Sun Dome renovation has been pushed back and both the August and December graduation ceremonies will be held at the St. Pete Times Forum. There may possibly be an altered exam schedule for fall. If so, he will bring a proposed schedule to the SEC to review.

During a discussion of the relationship between the Sun Dome as a private entity and the university as a public entity, the SEC learned that the Sun Dome is a university-owned capital investment property that is operated by the Sun Dome DSO. The Provost explained that the capital upkeep is the responsibility of the university. However, the revenues that flow in are intended to be generated from rentals such as USF Athletics and other university operations. Provost Wilcox suggested that someone from Business and Finance be invited to the SEC to present business models on campus.

Provost Wilcox reported on the following budget items:

• Proposed State budget is 700 million dollars less than last year with 2.5 billion dollars less for education.

• There will be a loss of 47 jobs across the State, mostly within State agencies.

• Federal stimulus funds in the amount of 23 million dollars are gone from USF.

• There will be a 10 percent base budget general revenue reduction which includes a 9.7 million dollar loss for USF. It also represents an employee retirement contribution of 3
percent across the board; no tiered system. Recurring general revenue offset with a
differential tuition increase.

• There will be no new revenue.

• There is an anticipated 15 percent increase in undergraduate tuition and an 8 percent
increase in graduate tuition.

• Administrators, who do not hold a faculty title and earn 200,000 dollars or more, must be
paid from sources other than E&G.

• Bright Futures will see a 20 percent reduction in award. An increase in standards
eligibility of SAT (from 50 percentile to 75 percentile) will not be implemented until
2014.

• Health insurance premiums will not change substantially; however, co-pays may increase
or coverage may be reduced.

• DROP program will continue but with a reduced interest from 6.5 to 1.5 percent.

• PECO funded 137 million dollars with the largest portion (48 million) going to USF
Polytechnic. Tampa, St. Petersburg, and Sarasota will not receive any of these funds.

The last item prompted a recommendation from Vice President Gregory Teague to Provost
Wilcox to invite the Chair of the Board of Trustees (BOT) to a meeting of the SEC to hear and
discuss concerns about how good USF could be if it did not have all these other responsibilities
that are viewed as distractions toward strategic progress. The question was also raised as to what
role USF might want to play in accelerating the separate SACS accreditations of the other
campuses to break the cycle of interdependence versus independence. The Provost countered by
offering to work on making this into a luncheon session with the President and the Chair of the
BOT.

REPORT FROM VICE PROVOST GRAHAM TOBIN

Vice Provost Tobin announced that a committee will be put together to work on the Strategic
Plan. He asked that within the next week or two the SEC send to him five or six names from
across campus.

There being no further business, the meeting was adjourned at 5:03 p.m.
1. Committee on Faculty Issues, along with CEPI Chair Donchin, to re-examine Emeritus policy (09/03/08 SEC Meeting).

2. Formal procedures for creating a logo – Michael Barber (09/03/08 SEC Meeting).

3. Status of graduate teaching awards from Graduate Council – James Strange (10/01/08 SEC Meeting).


5. Request of Provost Office for credentials of faculty teaching summer school – Steve Permuth (06/03/09 SEC Meeting).

6. Request of Provost Office for quantification of summer school class sizes – Steve Permuth (06/03/09 SEC Meeting).

7. Decision regarding display case (07/01/09 SEC Meeting)

8. Feedback from Office of General Counsel on issue of privacy and SafeAssign – Michael LeVan (10/07/09 SEC Meeting)

9. Feedback from CFI on draft definition of faculty statement – Paul Terry (11/04/09 SEC Meeting)

10. Timeline from General Counsel Steve Prevaux for revision of Post-Retirement Policy #0-614 – Emanuel Donchin (12/02/09 SEC Meeting)

11. President Branch to provide Provost Wilcox with three to four names for consideration to serve on a committee to review the Market-Based Tuition Delivery Model (10/06/10 SEC Meeting).

12. Senator-at-Large Levy to send to Ms. Pipkins a list of the committees the FAC subcommittee is looking at to be sent out to the SEC (12/01/10 SEC Meeting).

13. Graduate Council to review proposal for a School of Biomedical Sciences and Graduate Programs in the USF College of Medicine after it has been reviewed by that college (01/12/11 SEC Meeting).

14. Future discussion on the lack of classroom space (02/09/11 SEC Meeting).

15. Mr. Nick Trivunovich, Vice President for Business and Finance, to report back on his findings on the number of allocation of green spaces relative to where employees part (02/09/11 SEC Meeting).
16. Future discussion on productive faculty engagement in the budget planning process (02/09/11 SEC Meeting).

17. President Potter and COC Chair Blanton to send message to council member chairs that they are expected to attend council meetings (03/09/11 SEC Meeting).

18. President Potter recommended that department chairs be notified of funds available for publications (03/09/11 SEC Meeting).

19. Decision to be made regarding draft resolution on program approval process (03/09/11 SEC Meeting).

20. Recommendations for ad hoc committee membership on public policy to be forwarded to President Potter from SEC (03/09/11 SEC Meeting).

21. President Potter requested that COC Chair Blanton review all council charges to determine who is advised by the respective charges (04/06/11 SEC Meeting).

22. CEPI Chair Donchin to send list of current members to President Potter so that he can appoint an interim chair (05/04/11 SEC Meeting).

23. Provost Wilcox will work on scheduling a luncheon to include the SEC, President Genshaft and the Chair of the Board of Trustees (05/04/11 Meeting).
Completed Items

1. Undergraduate Chair Michael LeVan to follow up on the creation of a committee consisting of faculty from SLIS, ISDS, and CSE for purposes of information sharing (10/06/10 SEC Meeting).

2. President Potter to decide on whether Library Council will give presentation to Faculty Senate on Open Access Publishing Initiative (11/03/10 SEC Meeting).