1-1-2011

AY 2010/2011 SEC meeting minutes: 11 Mar 09

Faculty Senate

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The meeting was called to order at 3:06 p.m. by President Huntington Potter. The Minutes from the February 9, 2011 meeting were approved as presented.

Due to a previous appointment, Senator Heather Agazzi was allowed to present the topic of the professorship scholarship at this point of the meeting.

NEW BUSINESS

a. Professorship Scholarship – Sang-Hie Lee

As Chair of the Honors and Awards Council (HAC), Secretary Lee was contacted by Senator Agazzi to discuss the establishment of a professorship scholarship through the Kosove Society of which Senator Agazzi is an alum, as well as head of its professorship committee. Senator Agazzi explained that the Kosove Society (Society) awards scholarships to undergraduate and graduate students, but there is now an interest in setting up an award system for professors. This would be the first time such an award has ever been done by the Society. Senator Agazzi wanted to explore with the Senate Executive Committee (SEC) the possibility of whether or not the Faculty Senate might be the body through which this professorship could be offered. Discussion was held.

Senator Agazzi clarified that the scholarship would go to faculty members for their service to the students. Provost Wilcox added that funding drawn from an endowment makes this award an endowed professorship, but he will follow up on this. President Potter commented that it would seem logical for such an award to go through the Faculty Senate as the mechanisms are already in place. The Provost pointed out that this professorship is a system gift and not just for the Tampa campus only.
Secretary Lee was asked to forward to Senator Agazzi information on the Faculty Senate awards so that she can use them as a template to put together a set of guidelines for this award. Senator Agazzi will work with her committee and report back to the Senate Executive Committee (SEC) as things develop.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Report from Committee on Committees – Ellis Blanton

The Committee on Committees (COC) has completed its spring review of nominations to fill vacancies on Tampa Faculty Senate Councils and University-Wide Committees and Councils. On behalf of the COC as its Chair, Senator Blanton presented the following recommendations:

Nominations for Faculty Senate Standing Councils

Council on Educational Policy and Issues
Barbara Lewis (LIB)

Council on Faculty Issues
Jing Wang (ENG)

Council on Technology for Instruction and Research
Paul Schneider (CAS)
David Chiriboga (BCS)
Manish Agrawal (BUS)
Piyush Koria (ENG)
Andrew Smith (LIB)

General Education Council
Manish Agrawal (BUS)
Daniel Belgrad (CAS)
Mariam Manzur-Leiva (CAS)
Scott Rimbey (CAS)

Graduate Council
Kathleen King (EDU)

Honors and Awards Council
Sang-Hie Lee (CoTA)
Liliana Rodriguez-Campos (EDU)
Melanie Griffin (LIB)
Chuanmin Hu (MARS)

Library Council
Regina Hewitt (CAS)
Nominations for University-Wide Committees

Committee on Black Affairs
Joseph Floyd

Committee on Issues of Sexual Orientation and Gender Identity
Kathleen King

Women’s Status Committee
Kathleen King

Title IX Committee
Susan Mooney

COC Chair Blanton stated that per the new Bylaws, the list was forwarded to Provost Wilcox for review. There were no changes to be made. The recommendations came to the SEC from the COC with a motion to approve and a second.

President Potter expressed concern about how to ensure people who are appointed to these councils attend meetings so that the work of the council is done with a quorum present. President Potter and COC Chair Blanton will work together on a message to be sent to each council member that they are expected to attend meetings. Council chairs will be asked to encourage attendance. The message will be sent under President Potter’s name.

There was a call to question. The motion for the SEC to approve this list of recommendations was unanimously passed. The recommendations will be presented to the full Senate at its March meeting.

b. Publications Council – Ellis Blanton

COC Chair Blanton has received proposed revisions to the Publications Council charge from Chair Merilyn Burke. A copy of the proposed revisions was provided at today’s
meeting, not for a vote, but to make the SEC aware that once the COC reviews the revisions they will be forwarded to them before being presented to the full Senate later this semester. Vice Provost Graham Tobin commented that the Council has been refunded, and that the money is for USF Tampa Academic Affairs only. The College of Medicine opted not to be involved. President Potter asked the SEC to think about people to recommend for this council. In addition, he recommended that department chairs could be notified that this council exists and has money for publications. Vice Provost Linda Whiteford suggested contacting faculty who have received an award from this council to find out if they might be interested in serving on the council.

COC Chair Blanton will forward the proposed revisions to the COC and proceed as stated.

c. **Update on Resolution Implementation Committee** – Gregory Teague

Vice President Teague reported that one person has come forward to join the Resolution Implementation Committee. He asked the SEC to join in the recommendation process for members by suggesting people from among members of the Senate to recruit.

d. **Evaluation of Teaching** – Emanuel Donchin

For the past several years, the Council on Educational Policy and Issues (CEPI) has been considering issues related to the evaluation of instructors. Chair Donchin pointed out that much has changed in the teaching evaluation system, but yet the need still exists for a measurement tool that is reliable and meets certain psychometric standards. There is no firm, mandatory tool that everyone has to use. In addition, there is no process in place for developing such a system. Therefore, CEPI recommends that the SEC create an ad hoc committee charged with the task of proposing a system for the evaluation of instruction. If approved, the proposal would be presented to Academic Affairs as a Senate-adopted proposal. The floor was opened for discussion.

Provost Wilcox confirmed that such deliberations have been going on for some time. He asked if there is a model institution that CEPI has looked at. Chair Donchin replied that CEPI has amassed information about assessment practices across the academic community as well as scholarly examinations of the issue. This material is available on the CEPI website and will be made available to the task force. Chairman Donchin also noted that CEPI believes that the task ranges beyond the domain of one council and, therefore, CEPI proposed creating an ad hoc committee charged by the Faculty Senate to forward a proposal to Academic Affairs. CEPI is willing to organize such a committee. Provost Wilcox added it should be an ad hoc committee that needs to move quickly with a swift timeline, because if the university does not, the Legislature will. He urged a small, representative, agile ad hoc committee with a clearly defined charge with a relatively short timeline. It is important the university demonstrate that this is being addressed immediately. Therefore, the Provost recommended an instrument needs to have been settled upon no later than the beginning of the next academic year.
Chair Donchin made the motion that the SEC will charge CEPI to create an ad hoc committee whose purpose will be to propose a system for the evaluation of instruction. President Potter countered the motion by asking that the SEC members make recommendations about who should be on the ad hoc committee based upon the following representative groups as suggested by Chair Donchin: CEPI, Graduate and Undergraduate Councils, Student Services, Student Government, and The Center for Teaching Excellence. Recommendations should be sent to President Potter who will put together a committee before the next Faculty Senate meeting. Provost Wilcox recommended that the appointments and charge should come from the Faculty Senate President.

OLD BUSINESS

a. Discussion on Program Approval Process – Elizabeth Bird and Laurence Branch

At the February SEC meeting, Parliamentarian Bird made the motion that a resolution be created that when, and if, the School of Biomedical Sciences (SBS) is to be implemented, the Faculty Senate requires that it move through the appropriate approval process. It should be sent to the College of Medicine and to Dr. Stephen Klasko as well. The motion was seconded and discussed. A friendly motion was made to empower Parliamentarian Bird to draft a resolution framing the specifics within the general principles for the SEC to present to the Faculty Senate prior or post terminus to Dr. Barber’s presentation. Past President Branch agreed to lend assistance. With this friendly amendment, the motion unanimously passed.

Parliamentarian Bird was not at today’s meeting; therefore, Past President Branch gave an update that Parliamentarian Bird has recommended this draft resolution be postponed until after the Faculty Senate hears from Dr. Barber. Vice Provost Linda Whiteford commented that the graduate program has a checklist for new programs that Parliamentarian Bird and Past President Branch might want to review.

President Potter asked for concerns about the proposed School of Biomedical Sciences from the SEC for Dr. Barber be sent to him and he will forward them to Dr. Barber. Further questions for clarification will be addressed after those from the SEC.

REPORT AND ANNOUNCEMENTS FROM PRESIDENT HUNTINGTON POTTER

President Potter reported that he would like to create an ad hoc committee on public policy for the purpose of reporting on public policy concerns as they move forward to the SEC and Faculty Senate. Anyone interested in volunteering to serve on this ad hoc committee should contact President Potter.

REPORT FROM PROVOST RALPH WILCOX

Provost Wilcox reported on the following items:
Federal Level

Reductions in Pell Grants and funding agencies; 60 billion dollars plus will be cut.

Legislative

The Legislature returned to session in Tallahassee on Tuesday, March 8. Although the budget issues are in the forefront, there is also focus on state appropriations, health and retirement benefits, tuition, as well as proposed bills such as weapons on campus and the SB 318 immigration bill.

Questions have been received from the Senate Higher Education Committee relating to student evaluation of instruction, sabbaticals, to the difference between tenure and continuing contracts, and IP ownership. Each university of the SUS will respond.

Budget

PECO funds have been zeroed out for the coming year which means no additional money for infrastructure or utilities. In addition, state-wide formulaic-driven funds for deferred maintenance have shrunk to 14 million dollars for the whole university system.

Deans have been instructed to move forward with reducing their budgets in anticipation of the loss of federal economic stimulus funds. The budget in Academic Affairs needs to be cut by approximately 10 million dollars across the Tampa campus, including not only Academic Affairs, but Business and USF Health which increases it to 18 million dollars. The remaining 5 million dollars is on the regional campuses for a total of $23 million dollars in federal economic stimulus funds that need to be covered before contemplating additional State cuts or short falls in new revenues through tuition.

Other

In response to the students’ interest in enhancing student success and student learning, the Provost would like to work with the Faculty Senate in the establishment of an ad hoc committee on classroom electric capture. The purpose is to video-capture classes delivered at USF. He has received repeated requests from Student Government to move in this direction. It has also been endorsed by the Student Success Team. Therefore, the Provost suggested that President Potter might consider appointing members; assistance with the charge could come from the Provost. The technology is in place so there is not a matter of huge investment in new resources. President Potter commented that the College of Medicine had recently created a policy on this topic and felt that it would be worthwhile to talk to the current president of the College of Medicine Faculty Council and others as to what the solution is from the standpoint of saving the concerns of the faculty. It was agreed that it would be appropriate for the Faculty Senate to take the lead on this.

President Potter announced that an Ad Hoc Committee on Classroom/Lecture Capture will be created and will meet as soon as possible.
At this time, Senior Vice Provost Smith followed up on a document distributed at the February SEC meeting that had to do with the number of faculty hired using differential tuition money. The document was prepared on behalf of students who were asking how their money was being utilized. However, Past President Laurence Branch found that the numbers were incomplete in that the net change was not indicated which, as pointed out by Vice Provost Smith, the document was not intended to address. Therefore, at today’s meeting Vice Provost Smith distributed such a document which gave a snapshot of the last four years during which had been part of the academic budget crisis. The net change for 2007-2011 was a gain of 67. The figures did not include the Medical School. This was intended as an information item only.

Another follow-up item came from Vice Provost Linda Whiteford by reporting back to the SEC on the System-Wide BOG Academic Articulation and Co-ordination Project or the Productivity Project. There are two phases to the project. The first one, which was just completed, was to ask deans to work with colleges in terms of looking at what programs were already in an inactive or suspended status and to reconcile a list at USF including the regional campuses to reconcile with a BOG list. At the end of last month, the list was put forward to the BOG. None were forced to be terminated. These were all programs that were either inactive or in a suspended status. ice Provost Whiteford will send the list to Ms. Pipkins for dissemination to the SEC.

The second phase will take place the following week which is to identify programs that fall below the threshold that had been identified earlier by the Academic Vice President’s Council. This will also go through the deans, chairs and faculty. Recommendations are coming back that for those below-threshold programs mitigation strategies be used. These mitigation strategies will be compiled and sent to the BOG.

Phase I has been essentially completed. The project is moving into the initial completion of Phase 2 which will then be sent to the BOG with feedback anticipated. As the project progresses, Vice Provost Whiteford will report back to the SEC.

There being no further business, the meeting was adjourned at 5:15 p.m.
ADDENDUM
Outstanding Items
Senate Executive Committee

1. Committee on Faculty Issues, along with CEPI Chair Donchin, to re-examine Emeritus policy (09/03/08 SEC Meeting).

2. Formal procedures for creating a logo – Michael Barber (09/03/08 SEC Meeting).

3. Status of graduate teaching awards from Graduate Council – James Strange (10/01/08 SEC Meeting).


5. Request of Provost Office for credentials of faculty teaching summer school – Steve Permuth (06/03/09 SEC Meeting).

6. Request of Provost Office for quantification of summer school class sizes – Steve Permuth (06/03/09 SEC Meeting).

7. Decision regarding display case (07/01/09 SEC Meeting).


10. Timeline from General Counsel Steve Prevaux for revision of Post-Retirement Policy #0-614 – Emanuel Donchin (12/02/09 SEC Meeting).

11. Undergraduate Chair Michael LeVan to follow up on the creation of a committee consisting of faculty from SLIS, ISDS, and CSE for purposes of information sharing (10/06/10 SEC Meeting).

12. President Branch to provide Provost Wilcox with three to four names for consideration to serve on a committee to review the Market-Based Tuition Delivery Model (10/06/10 SEC Meeting).

13. President Potter to decide on whether Library Council will give presentation to Faculty Senate on Open Access Publishing Initiative (11/03/10 SEC Meeting).

14. Senator-at-Large Levy to send to Ms. Pipkins a list of the committees the FAC subcommittee is looking at to be sent out to the SEC (12/01/10 SEC Meeting).
15. Graduate Council to review proposal for a *School of Biomedical Sciences and Graduate Programs* in the USF College of Medicine after it has been reviewed by that college (01/12/11 SEC Meeting).

16. Future discussion on the lack of classroom space (02/09/11 SEC Meeting).

17. Mr. Nick Trivunovich, Vice President for Business and Finance, to report back on his findings on the number of allocation of green spaces relative to where employees part (02/09/11 SEC Meeting).

18. Future discussion on productive faculty engagement in the budget planning process (02/09/11 SEC Meeting).

19. President Potter and COC Chair Blanton to send message to council member chairs that they are expected to attend council meetings (03/09/11 SEC Meeting).

20. President Potter recommended that department chairs be notified of funds available for publications (03/09/11 SEC Meeting).

21. Recommendations for ad hoc committee membership on teacher evaluations to be forwarded to President Potter from SEC (03/09/11 SEC Meeting).

22. Decision to be made regarding draft resolution on program approval process (03/09/11 SEC Meeting).

23. Recommendations for ad hoc committee membership on public policy to be forwarded to President Potter from SEC (03/09/11 SEC Meeting).

24. Request from Provost Wilcox that Faculty Senate establish an ad hoc committee on classroom electric capture (03/09/11 SEC Meeting).