Summer 7-15-2014

Executive Memorandum 55-032

Jean Cocco
University of South Florida, cocco@usf.edu

Follow this and additional works at: http://scholarcommons.usf.edu/sg_exec_pubs
Part of the Higher Education Commons

Scholar Commons Citation
http://scholarcommons.usf.edu/sg_exec_pubs/302

This Executive Memorandum is brought to you for free and open access by the Student Government at Scholar Commons. It has been accepted for inclusion in Executive Branch Publications by an authorized administrator of Scholar Commons. For more information, please contact scholarcommons@usf.edu.
To: The Honorable Student Body of the University of South Florida
From: Jean Cocco, Student Body President & University Trustee
Subject: Formation of the Executive Hiring Committee for Communications Coordinator
Date: July 15th, 2014

In accordance with Student Government Hiring Procedures, found within Chapter 215 of Student Government Statutes, a hiring team shall be formed for the purpose of recommending a suitable candidate to fill the Communications Coordinator. For the purposes of hiring the Communications Coordinator, the Hiring Team shall consist of:

1. Maggie Hall, Director of Communications
2. Greg Berkowitz, Chief of Staff
3. Phoebe Joseph, Appointed Assistant Director of Communications
4. Jessica Morgan, SGATO Assistant Director, or designee

Pursuant to the Student Government Hiring Procedures, Maggie Hall shall serve as the Chair, and shall be responsible for reviewing applications and scheduling interviews with the applicants. Jessica Morgan or designee shall serve as the non-voting member of SGATO. This team shall execute the task of interviewing a minimum of three applicants who are deemed to be the most qualified candidates for the position.

The Hiring Team shall be formed immediately, and make a recommendation to the Student Body President no later than the close of business on Friday, July 25th, 2014. The Hiring Team shall be terminated upon the issuing of the final recommendation or appointment.

Jean Cocco
Student Body President and University Trustee

CC: Vice President Rhondel Whyte
SGATO Director Gary Manka
SGATO Assistant Director Jessica Morgan
Senate President Andy Rodriguez
Senate President Pro Tempore Abdool Aziz