AY 2010/2011 SEC meeting minutes: 10 Nov 03

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Present: Elizabeth Bird, Ellis Blanton, Larry Branch, Emanuel Donchin, Sang-Hie Lee, Michael LeVan, Philip Levy, Huntington Potter, Christine Probes, Arthur Shapiro, Drew Smith, Deborah Williams

Absent: Dale Johnson (alternate Sang-Hie Lee)

Provost’s Office: Paul Dosal, Dwayne Smith

The meeting was called to order at 3:04 p.m. by President Huntington Potter. The Minutes from the October 13, 2010 meeting were unanimously approved as presented.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Recommendations from Committee on Committees – Ellis Blanton

Committee on Committees (COC) Chair Blanton presented the following slate of recommended nominees:

Council on Technology for Instruction and Research
Glenn G. Smith (EDU)

General Education Council
William Cummings (CAS)
Mary Fournier (CoTA)

These nominations came from the COC with a second to approve. If approved, they will be added to the ones submitted at the October meeting. No discussion was held. There was a call for the vote. The motion to approve this second slate of recommendations was unanimously passed. It will now go to the full Senate at its November meeting.

b. General Attendance Policy in Undergraduate Catalog – Michael LeVan

Undergraduate Council (UGC) Chair LeVan presented for discussion a draft revision of the General Attendance Policy in the Undergraduate Catalog which was approved by the UGC on October 11, 2010. The revision of the 2008 policy, composed by a UGC
subcommittee, is a clarification of what constitutes an excused absence. Any comments regarding the revision should be sent to UGC Chair LeVan or brought up at the next SEC meeting.

c. USF Policy 4.0108 – Tuition Waivers – Emanuel Donchin

As chair of the Council on Educational Policy and Issues (CEPI), Emanuel Donchin brought to the SEC proposed, revised language for USF Policy 4.0108 on Tuition Waivers. The current language of the policy reads:

"...(2j) Non-resident Graduate Assistants who have a minimum of .25 FTE; non-resident graduate students who receive fellowship awards; and non-resident graduate students with exceptional academic capabilities or skills as determined by the Dean may be offered tuition waivers...."  

CEPI comments on this section:

This language raises a number of issues, all of which fall within CEPIs domain as it is crucial to the quality of the Educational Process at USF that we be highly competitive in the competition for quality graduate students. It turns out that applicants need to know, at the time they choose a graduate program, the financial implications associated with the various options they have. An important component of the financial package is the degree to which tuition will be waived. There is no question that with the language above, the academic departments are in no position to guarantee a tuition waiver at the time admission is offered. It is also clear that our competitors can usually make firm commitments at the time admission is offered to the doctoral programs.

CEPI proposed the following language substitution for this section:

"...(j) Non-resident Graduate Assistants who have a minimum of .25 FTE AND non-resident graduate students who receive fellowship awards WILL BE OFFERED A TUITION WAIVER. ALSO, non-resident graduate students with exceptional academic capabilities or skills, as determined by the Dean OF THE COLLEGE HOUSING THE GRADUATE PROGRAM, may be offered tuition waivers."

Due to the fact that this policy has been promulgated, a revision to the existing policy will have to be proposed. A motion was made and seconded that this proposed, revised language to USF Policy 4.0108-Tuition Waivers be presented by CEPI to the Faculty Senate for approval and forwarded to the Office of the General Counsel for consideration. There was a call to question. The motion unanimously passed.

NEW BUSINESS

a. Discussion of Document on Shared Governance and Academic Restructuring – Elizabeth Bird
As Vice President of the USF System Faculty Advisory Council (FAC), Parliamentarian Bird presented a new draft policy from the FAC to replace the Memorandum of Understanding (MOU) that was not renewed this year. This policy is being proposed as a system-wide policy. The FAC has agreed that anything that is proposed should be sent back to the Faculty Senates of each campus for review and commentary. After each Senate has had an opportunity to respond, Executive Vice President Ralph Wilcox will be asked to request it go through the promulgation process. If it is promulgated as policy, it would be a system-wide policy. At today’s meeting, Parliamentarian Bird asked the SEC to approve this document to move it on to promulgation. A motion was made and seconded that the SEC agreed to the language and will ask the USF Tampa Faculty Senate to consider it. The motion unanimously passed.

b. Discussion of Relative Responsibilities of Faculty Advisory Council and Faculty Senate - Huntington Potter

President Potter opened the discussion by stating that as the largest Faculty Senate represented on the Faculty Advisory Council (FAC), the Tampa Faculty Senate should have a major role that could influence the FAC. It will be a work in progress. Some of the relative responsibilities mentioned included: (1) get a balanced structure, (2) how there might be new proposals from each campus and how those would meet the needs of that particular campus; (3) the need to operate within a system; and (4) committees and councils – system-wide versus campus-specific in addition to resources at the system level and those at separate campuses. Currently, there are two committees that are looking two issues: One, chaired by Parliamentarian Bird is studying programs offered in various campuses; second, a committee chaired by Senator-at-Large Levy is reviewing which of the Tampa Senate Committees and Councils would become system-wide committees and councils.

c. Open-Access Publishing Initiative – Christine Probes

President Potter will consider a request from Library Council Chair Probes to present the Tampa Library’s Open Access Publishing Initiative at a future Faculty Senate meeting.

OLD BUSINESS

Although there was no official Old Business to address, the SEC reviewed and updated its list of Outstanding Items.

REPORT AND ANNOUNCEMENTS FROM FACULTY SENATE PRESIDENT HUNTINGTON POTTER

President Potter had no items to report at today’s meeting.
REPORT FROM SENIOR VICE PROVOST DWAYE SMITH

Vice Provost Smith announced that with the upcoming renovation plans scheduled for the Sun Dome, Commencement ceremonies will be relocating for Spring and Summer 2011 to the St. Pete Times Forum and the Tampa Convention Center. The final exam schedule will also be affected. Proposed alternatives to meet SACS requirements are: (1) start Spring semester earlier; (2) shorten Spring Break; or (3) hold finals with one less day. When these proposals were presented to the Department Chairs, the consensus was to go with one less exam date. Vice Provost Smith asked for feedback from the SEC on this consensus and everyone was in agreement to reduce the number of exam days.

There being no further business, the meeting was adjourned at 4:55 p.m.
ADDENDUM

Outstanding Items

Senate Executive Committee

1. Committee on Faculty Issues, along with CEPI Chair Donchin, to re-examine Emeritus policy (09/03/08 SEC Meeting).

2. Formal procedures for creating a logo – Michael Barber (09/03/08 SEC Meeting).

3. Status of graduate teaching awards from Graduate Council – James Strange (10/01/08 SEC Meeting).


5. Request of Provost Office for credentials of faculty teaching summer school – Steve Permuth (06/03/09 SEC Meeting).

6. Request of Provost Office for quantification of summer school class sizes – Steve Permuth (06/03/09 SEC Meeting).

7. Decision regarding display case (07/01/09 SEC Meeting)

8. Feedback from Office of General Counsel on issue of privacy and SafeAssign – Michael LeVan (10/07/09 SEC Meeting)

9. Feedback from CFI on draft definition of faculty statement – Paul Terry (11/04/09 SEC Meeting)

10. Timeline from General Counsel Steve Prevaux for revision of Post-Retirement Policy #0-614 – Emanuel Donchin (12/02/09 SEC Meeting)

11. Undergraduate Chair Michael LeVan to follow up on the creation of a committee consisting of faculty from SLIS, ISDS, and CSE for purposes of information sharing (10/06/10 SEC Meeting).

12. President Branch to provide Provost Wilcox with three to four names for consideration to serve on a committee to review the Market-Based Tuition Delivery Model (10/06/10 SEC Meeting).

13. President Potter to decide on whether Library Council will give presentation to Faculty Senate on Open Access Publishing Initiative (11/03/10 SEC Meeting).