AY 2008/2009 SEC meeting minutes: 09 Mar 04

Faculty Senate

Follow this and additional works at: http://scholarcommons.usf.edu/fs_pubs

Scholar Commons Citation
FACULTY SENATE EXECUTIVE COMMITTEE MEETING
MINUTES
March 4, 2009

Present: Michael Barber, Elizabeth Bird, Ellis Blanton, Laurence Branch, Kenneth Cissna, Grandon Gill, Steve Permuth, Christine Probes, Arthur Shapiro, James Strange, Paul Terry

Provost Office: Tapas Das, Dwayne Smith, Graham Tobin, Linda Whiteford, Ralph Wilcox

Guest: David Armitage, Dale Johnson (representing Research Council)

CALL TO ORDER AND APPROVAL OF MINUTES

President Branch called the meeting to order at 3:03 p.m. The Minutes from the meeting of February 4, 2009, were approved as presented.

REPORTS BY OFFICERS AND COMMITTEE CHAIRS

a. Election Results – Laurence Branch

On behalf of Secretary Michael Barnett, President Branch presented the following slate of faculty who will represent their respective colleges on the Faculty Senate beginning Fall Semester 2009:

2009/2010 FACULTY SENATE ELECTION
FINAL REPORT

College of Arts and Sciences
James E. Andrews (A)
Julie Langford (A)
Gregory McColm (A)
David Merkler (A)
George S. Nolas (A)

College of Behavioral & Community Sciences
Randy Otto (A)

College of Business Administration
Manish Agrawal (A)
College of Education
Steve Permuth (A)
Arthur Shapiro (A)
Paul Terry (A)

College of Engineering
Chris Ferekides (A)

Libraries
Matt Torrence (E) 14
Claudia Dold 4

College of Medicine
Huntington Potter (E) 22
Heather Curtiss (E) 20
Kathleen Armstrong (E) 19
David Shapiro (E) 18

Nagwa Dajani 11 *
Jamie Shutter 11 *

* Run-off election will take place.

There are no vacant seats in 2009/2010 for: Colleges of Marine Science and Public Health and Polytechnic Campus.

Vacancies remain for: College of Arts and Sciences (2 three-year terms; 1 two-year term; 1 one-year term); College of Business Administration (1 three-year term), College of Education (1 two-year term), College of Engineering (1 two-year term), College of Nursing (1 three-year term), College of The Arts (1 three-year term), and Sarasota Campus (1 three-year term).

Although the terms are effective as of the 2009 Fall Semester, the new Senators will be invited to attend the March Faculty Senate meeting.

b. Recommendations from Committee on Committees – Ellis Blanton

COC Chair Blanton presented the following slate of nominees whose nominations had been vetted through the Committee on Committees. The recommendations came with a motion to approve.

RECOMMENDATIONS FROM COMMITTEE ON COMMITTEES
Spring Semester 2009

FACULTY SENATE STANDING COMMITTEES AND COUNCILS
Commencement and Convocation Committee
Kyoung Cho (CoTA)
Barbara Lewis (Libraries)

Committee on Faculty Issues
Paul Terry (Regional Campus)

General Education Council
Sandra Reynolds (BCS)
Denise Passmore (NUR)
Jane Rose (SAR-MAN)

Graduate Council
Donileen Loseke (CAS)
Won Cho (CoTA)

Honors and Awards Council
Jerri Edwards (BCS)

Library Council
Linda Fowler (SAR-MAN)

Research Council
Giovanna Bendushi (CAS)
Helen Gerretson (EDU)
Ashok Kumar (ENG)
Phyllis Jones (Member-at-Large)
Brent Small (Member-at-Large)
Wendy Babcock (CoTA)

Undergraduate Council
Karla Davis-Salazar (CAS)
Jessica McLlvane (BCS)

UNIVERSITY-WIDE COMMITTEES AND COUNCILS

Athletics Council
Lori Roscoe

Committee on Black Affairs
Debra Slone

Issues of Sexual Orientation & Gender Identity
Debra Slone
Paul Terry
Non-Student Traffic & Parking Appeals Committee
Randy Otto

The motion to approve these nominees was seconded and unanimously passed. The slate will be presented to the full Faculty Senate at its March meeting.

c. Constitutional Amendments – Kenneth Cissna

As a member of the Bylaws Committee, Parliamentarian Cissna fielded questions regarding the proposed Constitutional amendments. He pointed out that there were two reasons the Bylaws Committee wanted to inform the SEC about these amendments: (1) Although such amendments do not require the approval of the SEC, the Bylaws Committee felt the SEC should be informed of the proposed changes to have an opportunity to bring up concerns at the Faculty Senate meeting. (2) If the SEC has any problems with the proposed amendments, the Bylaws Committee might want to reconsider them before taking them to the full Senate. It is anticipated to have these changes incorporated on or before the end of the academic year and then move on to the Bylaws. At this time, discussion took place on the following items:

• Article I. A, third paragraph – Why delete department chairs as eligible for membership on the Faculty Senate? Recommendation was made to either leave the sentence in or have a statement of explanation.

• Article I. A, first paragraph – Why delete Lecturers? Senior Vice Provost Smith commented that the preferred title is Instructor. Past President Michel Barber commented that Instructors are not tenure or tenure-track faculty. Provost Wilcox added that the Task Force on Faculty Roles, Responsibilities and Rewards has been asked to look into Lecturer vs. Instructor. Recommendation was made to keep it.

• Article II. A, first paragraph – The logistics of getting 100 faculty to serve on the Senate can be a problem. Parliamentarian Cisna responded that these clauses have to do with apportionment within each college. The Bylaws Committee hopes that it would be done by a sub-unit of the college so that the Senators would become more representative of a constituency. Enlarging the group, in fact, will make it easier for that kind of apportionment. It would also allow small departments to be represented. The SEC was in favor of the goal, but was concerned about the method.

• President Branch recommended that the word “Faculty” be reinserted in front of Senate to distinguish it from the Staff Senate.

• Article II. A., fourth paragraph – Why delete the chairs of the committees and councils as ex-officio members of the Faculty Senate? This was moved to the first paragraph of the same Article and stated as “… and such ex officio members
as described in the *Bylaws* which have yet to be amended to include all the ex officio members to be involved in the Senate.

- **Article IV 1.B.** COC Chair Blanton pointed out that the University-Wide Committees and Councils are not under the jurisdiction of the Faculty Senate. They report either to the University President or appropriate Vice President area. The Faculty Senate provides input for faculty representation only.

- **Article IV 1.A.** Recommendation was made that the words “as appropriate” should be added after “… his/her designee…,” indicating that the administrators can be their own representative or send a designee to SEC meetings.

- **Article II D. Officers, a. Removal.** Vice President Permuth recommended that the Bylaws Committee reconsider the use of the terminology “just cause.” Although a reason for removing an officer might be valid, it might not be just cause. It should be defined before any action is needed to decide what it means.

- **Article III.** Regarding the first sentence of that section “The Faculty Senate shall be the legislative body of the University.” Provost Wilcox asked by what authority is this being done? He added that legislative authority rests with the Board of Governors, Board of Trustees, and officers so charged. Parliamentarian Cissna responded that the statement was borrowed from Florida State University to describe their Faculty Senate. The Bylaws Committee felt it would make USF more like an AAU university. Senator-at-Large Elizabeth Bird commented that it might actually say “legislative body of the university on academic issues.” Recommendation was made that the Bylaws Committee should verify wording.

- In the same Article, second paragraph, Provost Wilcox questioned the meaning of “…maintenance of a comprehensive educational policy…” It was determined that it was ill defined and the Bylaws Committee will re-visit that statement.

The decision was made that these recommendations should go back to the Bylaws Committee for review and consideration. Additional comments should be sent to Secretary Barnett.

**REPORT FROM PROVOST RALPH WILCOX**

The next fiscal year will see USF looking at a 10 to 15 percent budget reduction on top of the 15 percent dealt with this year. Governor Crist is proposing a 5 percent tuition increase and will allow all universities to charge differential tuition up to 15 percent. In addition, endowments have shrunk by $90 million in the last months of 2008. To help minimize the dwindling of the endowment, USF will lower its spending rate. The 2009 Faculty/Staff Campaign has reached 50 percent of its goal. If it reaches 55 percent of the goal, an announcement for funds will be sent out in the fall.

a. **Continued Discussion on Administrative Appointments**
Provost Wilcox will be meeting with the Faculty Advisory Committee of the College of Marine Science and the Chairs Advisory Committee of the College of Arts and Sciences to seek input on the timing, appropriateness, and necessity for developing a search plan to find permanent deans for their colleges. He will report the outcome to the SEC.

Associate Provost Tapas Das reported that Dr. Stephen RiCharde has accepted an offer to be the Assistant Vice President for Institutional Effectiveness. He will begin his duties on May 4. Provost Wilcox added that SACS recommended this position be upgraded from a director to assistant vice president. Dr. RiCharde will report through Dr. Das’s office.

Interviews are being conducted for a new Dean of the Graduate School and Associate Vice President for Research and Innovation. Search committee recommendations should be to him by mid-March after which candidates will be brought to campus.

President Branch announced that President Genshaft has agreed that there needs to be a national search for the Senior Vice President and Provost. Dr. Karen Holbrook, Vice President for Office of Research, will chair the search committee. The SEC has asked Dr. Branch to find out what role the Faculty Senate will have in the selection of committee members.

b. Graduate School Consultant’s Report, Fall 2008

Provost Wilcox reviewed the highlights of the University of South Florida Graduate School Review Report of the External Review Team. Apparent throughout the report was the need for additional investments for which the graduate school dean will be asked to create a budget.

c. Regional Campus Accountability

In the interest of time, this topic was postponed until the April SEC meeting.

Before continuing to Old Business, Senator-at-Large Bird took the opportunity to express faculty frustrations with the on-line travel system which is not working, particularly when it comes to grant travel. Provost Wilcox responded that he would have his office follow-up with the Travel Department.

**OLD BUSINESS**

a. Phi Beta Kappa Application for Shelter at USF – Graham Tobin

One of the awards available to students is an honors award called Phi Beta Kappa. USF would like to create a shelter or chapter of Phi Beta Kappa. Applications made in the past have failed, but USF is in a good position this year because the central office of Phi Beta Kappa has been changing its view on public institutions thereby opening the door
for more public institutions to become Phi Beta Kappa. A steering committee has been put together to work on this year’s application. USF is being supported by 100 Phi Beta Kappa members on campus, Tampa Bay Phi Beta Kappa alumni, Eckerd College, and Florida International University. The deadline is November, and the steering committee will be looking for Senate support as it moves through the process.

NEW BUSINESS

a. Senate Officer Election Process – Laurence Branch

Due to Secretary Barnett’s absence, President Branch presented the process whereby Senate officers will be elected. The positions of Vice President, Sergeant-at-Arms, Secretary and Member-at-Large will be standing for election this year. Nominees running for election will be asked to submit a statement of intent. Nominations will be accepted at the March 25th Senate meeting, but no later than Friday, March 27th. Elections will be done on-line with results announced at the April 22nd Faculty Senate meeting. Secretary Barnett proposed that the statement be increased from 50 to 250 words. The SEC approved this request.

REPORT AND ANNOUNCEMENTS FROM FACULTY SENATE PRESIDENT LAURENCE BRANCH

a. Faculty Senate Logo

Graduate Council Chair James Strange distributed copies of a logo design he created based upon his archaeological background. Additional logo designs should be sent to President Branch.

b. MOU – USF Health and Lehigh Valley Hospital

On March 3, the Board of Trustees Executive Committee held a conference call regarding a MOU between USF Health and Lehigh Valley Hospital located in Allentown, Pennsylvania. The purpose of the MOU was to set up a relationship whereby students would complete their medical school coursework during the first two years at USF, returning to Lehigh to complete their third and fourth years as residents. The question was raised if this was something that should have gone through the Faculty Senate. No discussion was held.

c. Response from the USF Board of Trustees Executive Committee

President Branch distributed copies of the memorandum from the Office of BOT Operations regarding the appointment of faculty liaisons to its workgroups. The memorandum stated that the BOT retains the right to make these appointments. This item will be put on the April SEC agenda for further discussion.

There being no further business, the meeting was adjourned at 5:17 p.m. The next meeting of the SEC will be April 8, 2009 in SVC 5012.
ADDENDUM
Outstanding Items
Senate Executive Committee Meeting
February 4, 2009

1. Committee on Faculty Issues, along with CEPI Chair Donchin, to re-examine Emeritus policy (09/03/08 SEC meeting).

2. Formal procedures for creating a logo (09/03/08 SEC meeting).

3. E-mail to be forwarded to SEC from President Branch regarding student evaluations of faculty available on-line (09/03/08 SEC meeting).

4. Role of adjuncts at a research university to be pursued by CEPI (10/01/08 SEC meeting).

5. Status of graduate teaching awards from Graduate Council (10/01/08 SEC meeting).

6. Future discussion of the structure and ownership of the committees that report to the Faculty Senate (01/07/09 SEC meeting).

7. Report from Provost Wilcox on regional campus accountability (02/04/09 SEC meeting).

8. Role of Faculty Senate in the selection of search committee members for position of Senior Vice President and Provost (03/04/09 SEC meeting).


10. Discussion of BOT response regarding faculty liaison appointments to its workgroups (03/04/09 SEC meeting).

8
ADDENDUM

Completed Items

1. Additional meetings with Provost Wilcox (02/04/09 SEC meeting; 03/04/09 SEC meeting).

2. Pilot test of administrative assessments (02/04/09 SEC meeting; 03/04/09 SEC meeting).

3. Run-off election (03/04/09 SEC meeting; 03/25/09 FS meeting).

4. COC nominations to Faculty Senate (03/04/09 SEC meeting; 03/25/09 FS meeting).

5. Constitutional amendments from Bylaws Committee- follow up (03/04/09 SEC meeting; 03/25/09 FS meeting).