AY 2013/2014 SEC meeting minutes: 31 Oct 12

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USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA
October 31, 2012
3:00-5:00 p.m., Student Services Building, Room 5012

1. Call to Order – Review of Agenda

2. Approval of Minutes from October 3, 2012 Meeting

3. Reports by Officers and Council Chairs (20 minutes)
   a. Nominations for Senate Vacancies - Gail Donaldson
   b. Motion from CEPI Regarding Patel Proposal – Tom Mason
   c. Statewide Gen Ed Process: Update – Karla Davis-Salazar
   d. Brief Reports from Other Councils
   e. Senate Ad Hoc Committees: Update - Gregory Teague

4. Old Business
   a. Proposed New School of Public Policy and Urban Affairs – John Cochran
      (25 minutes)
   b. Proposed Patel College of Global Sustainability – Kalanithy Vairavamoorthy
      and Carl Herndl (30 minutes)
   c. Outstanding Items

5. New Business
   a. Discussion – Faculty Senate Agenda (15 minutes)

6. Report from USF System Faculty Council Vice President – Gregory Teague (5 minutes)

7. Report from Provost Ralph Wilcox (10 minutes)

8. Report and Announcements from Faculty Senate President Gregory Teague (5 minutes)

9. Next scheduled meeting – December 5, 2012

10. Adjourn
USF TAMPA FACULTY SENATE EXECUTIVE COMMITTEE MEETING
MINUTES
October 31, 2012

Present:  Elizabeth Bird, Ellis Blanton, Karla Davis-Salazar, Gail Donaldson, Philip Levy,
Tom Mason, Thomas Pluckhahn, Arthur Shapiro, Andrew Smith, Marzenna Wiranowska

Absent:  Lisa Brown, Merilyn Burke, Kenneth Buckle, Steve Permuth, Gregory Teague

Provost’s Office:  Paul Dosal, Dwayne Smith, Ralph Wilcox

Guests:  John Cochran, John Daly, Kalanithy Vairavamoorthy, Ali Yalcin

Faculty Senate Vice President Philip Levy called the meeting to order on behalf of Faculty Senate President Gregory Teague who was not able to attend today’s meeting due to flight delays caused by Hurricane Sandy.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a.  Nominations for Senate Vacancies – Gail Donaldson

The Faculty Senate Office received two nominations to fill one-year term vacancies: Robert Welker (COB) and Jing Wang (ENG). It was determined that both nominees are eligible to serve on the Senate and were presented for approval. A motion was made and seconded to approve their nominations. There was no discussion. The motion unanimously passed. Secretary Donaldson added that there is only one vacancy in CAS to fill which would complete the Senate roster with 60 members.

b.  Motion from CEPI Regarding Patel Proposal – Tom Mason

On behalf of the Council on Educational Policy and Issues (CEPI), Chair Mason presented the following motion:

As a follow-up to Wednesday’s USF Faculty Senate Meeting, the Council on Educational Policy and Issues met yesterday, Thursday 18 October. We had a very productive discussion concerning the proposal, and found that there were a number of specifics missing from the presentation on Wednesday.

Most notably, we concur with several of the points made at the Full Senate Meeting:
1. Insufficient/inadequate justification for the change from a school to a college,
2. Lack of specifics regarding duplication of efforts, as it relates to course offerings, certificates, etc., and
Given all of the above, and the concerns raised at the Full Senate Meeting, we The Members of the Council on Educational Policy and Issues

Move, and have Seconded the following Motion which was Approved UNANIMOUSLY by our voting members:

That a Feasibility Study as soon as possible to address a needs assessment for a College of Global Sustainability, which will be reported on BEFORE ANY FINAL ACTION IS TAKEN.

That this study address ALL of the points/questions/concerns raised at the Senate Meeting.

That the findings/recommendations of the requested study be promulgated (distributed University – wide).

Respectfully submitted

Thomas J. Mason, Ph.D.
Professor and Chair
Council on Educational Policy and Issues

Chair Mason explained that CEPI felt that additional clarification is warranted in light of the questions that were raised at the October Faculty Senate meeting. The council felt there was incomplete dialogue at the meeting. The SEC decided to table discussion of the motion until after Dr. Vairavamoorthy gave an updated report on the status of the proposed Patel College.

c. Statewide General Education Process: Update – Karla Davis-Salazar

The previous week, all the representatives from SUS and faculty committees came to USF to talk about the legislative changes to general education. The morning was dedicated to a large group session in which the Steering Committee explained the charge and explained their interpretation of the bill. The afternoon was dedicated to coming up with a set of learning outcomes and beginning the process of identifying 5 courses for each core area. The Steering Committee is interpreting the bill to mean that 1) all institutions must offer and accept these twenty-five courses, 2) the remaining fifteen credits of coursework, that are up to the institutions to choose, can only be in these 5 core areas, and 3) a set of learning outcomes must be developed for each core area, but those learning outcomes must apply to all of the courses in a given core area. After the group session, the Disciplinary Committees met and a few made some progress. The Disciplinary Committees will continue communicating via e-mail or in face-to-face meetings.
d. Brief Reports from Other Councils

1. Research Council (Lisa Brown, in abstention)
   Dr. Brown was not able to attend today’s meeting, but provided the following report to Secretary Donaldson: The council has revised its SOP (Standard Operating Procedures), and the revised SOP has been sent to Dr. Paul Sanberg for review. Announcements for travel and conference awards have been issued.

2. Council on Technology for Instruction and Research (CTIR)
   (Andrew Smith)
   • CTIR discussed the issue of intellectual property and the rights of faculty regarding classroom captured material. The consensus was that classroom capture materials should be considered as part of a larger set of materials produced by the faculty member. Rather that singling out the IP issue for classroom capture, there should be a broader focus on making faculty comfortable about what will happen to the things they produce.

3. Undergraduate Council (Thomas Pluckhahn)
   • A list was distributed summarizing approved courses and curriculum changes from the first three Council meetings this semester.

4. USF System Faculty Council (Philip Levy)
   • The bulk of the October meeting was devoted to regional campus issues.
   • There was also on-going discussion of issues related to the structure of the Constitution, some discussion about dynamics within restructuring proposals, and a long discussion about the Patel College/School proposal.

OLD BUSINESS

a. Proposed New School of Public Policy and Urban Affairs – John Cochran and John Daly

At the September meeting of the Senate Executive Committee (SEC), Dr. Cochran, Associate Dean for Faculty Affairs, College of Arts and Sciences, presented a proposal for the creation of a new School of Public Policy and Urban Affairs (SPPUA). This was done in accordance with USF’s System Policy 10-555 supporting the Principle of Shared Governance through an open dialogue and review among stakeholders within USF’s academic community. The SEC was satisfied to see that feedback from the appropriate groups had been received, and that faculty affected by the new school had been involved in the process.

At today’s meeting Dr. Cochran presented a compilation of feedback in the form of a memorandum which included the procedure for the CAS Faculty Council review, a report of findings, and recommendation that the proposal be approved. It should be pointed out that the name originally proposed for this new unit (SPPUA) has now been changed to School of Public Affairs (SPA). The floor was opened for discussion and the following questions were asked:
1. Why is a school being proposed and not a department?
   Answer: It is felt that a school would provide greater prestige and visibility.

2. Are there plans for a Ph.D. program?
   Answer: Small steps will be taken toward a Ph.D. program.

3. What is meant by budget neutrality?
   Answer: The proposal is mainly reorganization rather than generative. The school will be treated like a department when it comes to budget allocation either through the dean or the Provost. Until then, it will remain budget neutral.

There were no further questions. Vice President Levy motioned that it was the opinion of the SEC that the consultative procedure for Policy 10-055: Policy and Procedures for Proposed Changes in Academic Units of the University of South Florida System had been met and recommended that the SPA proposal be forwarded to the Faculty Senate for review and consideration. Dr. Cochran added that the SPA proposal will be presented to the USF System Faculty Council on November 15th. The motion was seconded and unanimously passed. Drs. Cochran and Daly will attend the November 14th Faculty Senate meeting at which the proposal will be presented.

b. Proposed Patel College of Global Sustainability (PCGS) – Kala Vairavamoorthy

At today’s meeting, Dr. Vairavamoorthy presented a revised version of the proposal for the PCGS, now in its 8th rendition. The new version incorporated changes made in response to discussions with the Faculty Senate, as well as with other colleges and their faculty. Major changes in the revised document were:

1. a new section describing the budget along with a new appendix articulating a more detailed budget;
2. a substantial section on academic, administrative and societal consequences and implications of the change (as required by USF policy 10-055); and
3. an expanded section on the benefits of the change to other units that reflects our conversations with units across campus.

Continuation of the consultation process with colleges and faculty council chairs will take place between November 7 and 14. Consultation will also take place with faculty involved in the school either through its creation or who have taught for it. The floor was opened for discussion.

CEPI Chair Mason asked that Dr. Vairavamoorthy articulate a response to the issues raised by the COPH Dean and COPH Senator Wendy Nembhard, particularly those related to required courses and the relocation of faculty and departments at the COPH. Dr. Vairavamoorthy responded that it would be appropriate to address these issues at the COPH Faculty Assembly consultation scheduled for November 9 and to capture that discourse in another revision to the proposal.

Secretary Donaldson asked for clarification from Parliamentarian Bird of the SEC’s role in this process. Dr. Bird clarified that the role of the SEC was to ensure that proper
consultation has taken place. It was determined that the 6 elements of policy #10-055 were addressed in the original document and all later versions, thereby fulfilling the policy requirements. Parliamentarian Bird added that the SEC does not have the authority to ask for a feasibility study as requested by CEPI because such a study is not listed as one of the requirements in the policy. SEC members agreed that the requirement for consultation had been met. CEPI Chair Mason will report back to the Council what occurred at today’s meeting. He will provide information on the COPH Faculty Assembly meeting with Patel representatives on November 9th. Vice President Levy deemed that any action on the CEPI motion will be deferred, and it will not be forwarded to the full Senate.

c. **Outstanding Items – Philip Levy**

Of the three ad hoc committees being created, the on-line student evaluation one, has been populated. The two remaining ad hoc committees (lecture capture, and tenure and promotion) have yet to be finalized.

**NEW BUSINESS**

a. **Discussion – Faculty Senate Agenda**

In response to ways to streamline the Senate agenda, Vice President Levy suggested that the SEC members review Senator Nembhard’s recommendations. It was also suggested that some agenda items could be handled through email or Blackboard or that the SEC could act on issues that did not need to go to the full Senate. These options should be considered for the future.

**REPORT FROM PROVOST RALPH WILCOX**

Provost Wilcox reported the following recommendations of the five subcommittees of the Governor’s Blue Ribbon Task Force on Higher Education Reform:

**Governance**

- Although the Board of Trustees (BOT) has the power to hire and fire university presidents, the Board of Governors (BOG) has been given veto power on the hiring of such persons.
- The recommendation was made to provide lump sum funding authority to the BOG, which would in turn differentially distribute those resources.

**Tuition**

- The Task Force recommended abandoning the present tuition policy that charges like tuition across the SUS regardless of institutional mission or classification. In addition, it was recommended that local Boards of Trustees be given greater tuition authority, including the authority to set undergraduate tuition and undergraduate tuition differentially by discipline.
• If Boards of Trustees are granted local authority to increase tuition, then any tuition increases they authorize should be tied to the institution’s ability to meet established performance metrics.
• No later than the beginning of AY 2016-17 all top tier research universities (as defined by the BOG) should be granted the authority to charge the average tuition at public AAU universities, and all other universities should be granted the authority to charge tuition at a rate equal to the average of all national universities in their classification group.

Accountability
• The Task Force endorsed the BOG performance measures but added an item concerning the proportion of graduates who enter high-paying jobs in Florida upon graduation.

Student Debt
• There were no recommendations or observations.

Research
• The Task Force acknowledged that a high value is placed on applied research.

Provost Wilcox added that he would be willing to share the report with the SEC.

On behalf of President Judy Genshaft, Provost Wilcox distributed a flyer with information on a Diversity Town Hall Meeting to be held on Thursday, November 8, from 4:00-5:30 p.m. in the Patel Center Auditorium. It will focus on a discussion of “Leading change to shape a progressive and innovative diversity program for a global society.”

Provost Wilcox announced that the Academic Affairs (AA) budget hiring and expenditure freeze will be lifted within the next few weeks. All vice presidents have been given the authority to decide whether or not to lift the freeze for their areas. After consultation with the deans, it was agreed that AA will set targets for each College with respect to funds that must be set aside by the end of the current fiscal year. These funds will be used to compensate for the short fall in current-year funding with a bridge into the coming fiscal year. Dr. Stephen Klasko will make these decisions for USF Health.

Long-term Budget Re-Engineering Process

A set of questions raised by the chairs of the three budget committees was distributed and reviewed by the Provost. He added that the focus of these committees is not only on academic units; rather, everything is under scrutiny during this re-engineering process. The Provost suggested that the SEC may want to include reports from the three committees on its agenda.

There being no further business, the meeting was adjourned at 5:00 p.m.
ADDENDUM
Outstanding Items
Senate Executive Committee

1. Mr. Nick Trivunovich, Vice President for Business and Finance, to report back on his findings on the number of allocation of green parking spaces relative to where employees park (02/09/11 SEC meeting).

2. CTIR Chair Andrew Smith to work with the SEC and Faculty Senate Office to initiate the use of Scholar Commons for archiving Senate documents (06/01/11 SEC meeting). USF has chosen a content management program; CTIR Chair Smith will contact the University Webmaster about where the Faculty Senate stands in the process (06/06/12 SEC meeting). CTIR Chair Smith reported that the timeline for archiving Faculty Senate documents is January, 2013 (07/11/12 SEC meeting).

3. President Potter to appoint a task for of 2-3 faculty, plus Senate webmaster, to look at ways the Faculty Senate web site could be improved (06/01/11 SEC meeting).

4. Future discussion topic on how to ensure and wire-in a comfort level on how successors to Provost Wilcox will view classroom capture (07/11/12 SEC meeting). President Teague will seek clarification on any reservations may have (09/05/12 SEC meeting).

5. Reframing of follow-up Senate Item #3 - to establish a budget ad hoc committee to look at self-insurance plans; present to Senate for approval (09/05/12 SEC meeting).

6. Names to be provided to Senior Vice Provost Dwayne Smith for an ad hoc committee to review the process of several honors and awards programs, including DUP guidelines, T&P guidelines, and establishing clearer criteria for being named Professor Emeritus (09/05/12 SEC meeting).

7. Develop a means of communication between faculty and Faculty Senate (09/05/12 SEC meeting).

8. Time dedicated at a SEC and a Senate meeting to discuss five-year enrollment plan (10/03/12 SEC meeting).

Completed Items

1. Create an ad hoc committee to address two issues regarding the on-line course evaluation process: (1) content and (2) implementation. Committee charge: How to, or to what extent, to scale-up for spring (09/05/12 SEC meeting).

2. Updated version of the proposed Patel College of Global Sustainability to be brought back to the SEC at its October 31st meeting (10/03/12 SEC meeting).