

1-1-2014

AY 2013/2014 FS meeting minutes: 2014-04-16

Faculty Senate

Follow this and additional works at: http://scholarcommons.usf.edu/fs_pubs

Scholar Commons Citation

Faculty Senate, "AY 2013/2014 FS meeting minutes: 2014-04-16" (2014). *Faculty Senate Archives*. Paper 350.
http://scholarcommons.usf.edu/fs_pubs/350

This Agenda/Minutes is brought to you for free and open access by the Faculty Senate at Scholar Commons. It has been accepted for inclusion in Faculty Senate Archives by an authorized administrator of Scholar Commons. For more information, please contact scholarcommons@usf.edu.



USF FACULTY SENATE MEETING
April 16, 2014; 3:00 – 5:30 p.m.
Marshall Student Center Chamber Room 4200
Agenda

1. Call to Order, Review of Agenda
2. Approval of Minutes from March 19, 2014
3. Reports by Officers and Council/Committee Chairs (50 minutes)
 - a. Officer Nominations/Elections; Nominations/Elections of USF System Faculty Council Representatives – Barbara Lewis (action item)
 - b. Council Nominations; Approval of Revised Charge for General Education Council – Ellis Blanton (action item)
 - c. Constitution & Bylaws Revisions – Drew Smith (action item)
 - d. Faculty Award Recommendations – Marzenna Wiranowska (action item)
 - e. Update on Leadership Assessment – Steve Permeth, Barbara Lewis
 - f. Update on Classroom Capture – Steve Permeth & Drew Smith
 - g. Tenure & Promotion Guidelines, Policy & Regulations – Gregory Teague
 - h. Reports from other Councils/Chairs & Initiatives and Recognitions
4. Old Business
 - a. Update on Quality Enhancement Plan (QEP) – Karla Davis-Salazar (15 minutes)
 - b. Update on SACS 2015-2025 Reaffirmation – Steve RiCharde (5 minutes)
5. New Business
 - a. Restructuring Proposal from College of Engineering – Interim Dean Rafael Perez (10 minutes; action item)
 - b. Faculty Senate 2014-2015 Meeting Schedule – Gregory Teague
6. Report from USF System President Judy Genshaft (15 minutes)
7. Report from USF Health Interim Vice President Donna Petersen (10 minutes)
8. Report from Provost and Executive Vice President Ralph Wilcox (15 minutes)
9. Report from the United Faculty of Florida (USF) - Arthur Shapiro (5 minutes)
10. Report from USF Faculty Senate President and USF System Faculty Council Vice President Gregory Teague (5 minutes)
11. Other Business from the Floor (5 minutes)

Faculty Senate Office

University of South Florida • 4202 East Fowler Avenue, FAO 226 • Tampa, FL 33620-6100
(813) 974-2889 • FAX (813) 974-5914 • fsenate@usf.edu

USF FACULTY SENATE MEETING MINUTES
April 16, 2014

Faculty Senate President Gregory Teague called the meeting to order at 3:02 p.m. The Minutes from the March 19, 2014 meeting were unanimously approved as written.

REPORTS BY OFFICERS AND COUNCIL/COMMITTEE CHAIRS

a. Officer Nominations/Elections; Nominations/Elections of USF System Faculty Council (SFC) Representatives – Barbara Lewis

1. Officer Elections

As of today's meeting, Secretary Lewis received the following officer nominations for 2014-2015: President-Philip Levy, Vice President-Valerie Harwood, Secretary-Barbara Lewis, Sergeant-at-Arms-Scott Rimbey, and Member-at-Large-Steve Permut. There being no additional nominations from the floor, the seats were uncontested and no election was needed. A motion was made and seconded to accept the slate of candidates as presented. The motion unanimously passed.

2. SFC (System Faculty Council) Elections

Secretary Lewis explained that each Faculty Senate officer has a seat on the USF SFC, and in addition there are 2 seats plus an alternate. This year Senators James Strange and Cynthia Patterson have filled the two regular seats; neither will be a candidate for next year. Senator Claudia Dold has served as the alternate. Secretary Lewis called for nominations from the floor. Senator Claudia Dold and President Teague offered themselves as candidates for the regular positions. There being no additional candidates, the slate for next year's SFC membership was uncontested, with the alternate seat to be filled at a later date. A motion was made and seconded to approve the membership slate for the USF SFC as presented. The motion unanimously passed.

b. Council Nominations; Approval of Revised Charge for General Education Council – Ellis Blanton

1. Council Nominations

On behalf of the Committee on Committees (COC), Chair Blanton presented a list of faculty who had been nominated to fill vacancies on Faculty Senate Standing Councils. The nominees were vetted by the COC, approved by the Senate Executive Committee (SEC) and came to the Faculty Senate with a motion to accept. The motion was unanimously passed.

2. Revised Charge for the General Education Council (GEC)

The GEC submitted a proposed charge change that would allow the council to elect its chair from its membership which would bring it in line with the process practiced by the other standing councils. A motion was made and seconded to approve this change. The motion unanimously passed.

c. Constitution & Bylaws Revision – Drew Smith

Following protocol, this is the meeting that the Senate votes on the proposed changes to the *Constitution* and *Bylaws* that were presented at the March meeting. Parliamentarian Smith reported that, based upon research undertaken by the Bylaws Revisions Committee and discussion at the April SEC meeting, it was agreed that there was no need to change the word “climate” as used in the *Constitution*. There was no further discussion or changes offered at today’s meeting. A motion was made and seconded to accept the wording of both documents as presented. The motion unanimously passed.

d. Faculty Award Recommendations – Marzenna Wiranowska

On behalf of the Honors and Awards Council (HAC), Chair Wiranowska presented the Council’s faculty award recommendation for the Jerome Krivanek Distinguished Teacher Award – Dr. Lilia Rodriguez-Campos (College of Education). No discussion was held. A motion was made and seconded to approve Dr. Rodriguez-Campos’ recommendation. The motion unanimously passed. For the Distinguished Service Award, the HAC recommended Dr. Graham Tobin (College of Arts and Sciences). No discussion was held. A motion was made and seconded to approve Dr. Tobin’s recommendation. The motion unanimously passed.

e. Update on Leadership Assessment – Steve Permuth, Barbara Lewis

A compendium of questions about President Judy Genshaft and Provost and Executive Vice President Ralph Wilcox will be disseminated to all faculty within the next few days. An analysis will be compiled over the summer with the results available at the beginning of Fall Semester.

f. Update on Classroom Lecture Capture – Steve Permuth, Drew Smith

On behalf of the Faculty Senate Ad Hoc Committee on Potential Legal Issues/Classroom Capture, Senator Permuth and Parliamentarian Smith presented the following resolution:

The Senate Executive Committee resolves that the SEC approve and forward to the Faculty Senate and Provost a resolution for “formal policy development on the creation, use, and control of technology-supported instructional materials, including, but not limited to, Classroom Capture.

A motion was made and seconded to approve the resolution as worded. The motion unanimously passed.

g. Tenure & Promotion Guidelines, Policy & Regulations – Gregory Teague

Representing the Faculty Senate Ad Hoc Committee on Tenure & Promotion Guidelines Revisions, President Teague reported that the April 14, 2014 version of the document was approved by the SEC and forwarded to Provost Wilcox for promulgation. Provost Wilcox acknowledged President Teague's leadership and all members of the Faculty Senate engaged in this process over the past year. He then reviewed the next steps for processing the following 4 documents: • The proposed guidelines (Tampa campus only) will be promulgated. • A system-wide policy on tenure and promotion will be promulgated. • Amendments are being proposed to USF System Regulation 10.105 on Faculty Tenure and USF System Regulation 10.106 on Faculty Promotion and Change in Assignment for the following reasons: 1) to bring the regulations into alignment with practice; 2) to clear up the language to bring it in alignment with System language, and 3) to align the newly proposed material and referencing the newly proposed policy. The Provost added that the plan is to wrap everything up in advance of the new academic year, with implementation to be one year later. He pointed out that faculty that have completed their mid-tenure review by the time the new guidelines are in effect will not be required to follow the new guidelines for tenure.

h. Reports from Other Councils/Chairs & Initiatives

1. Council on Faculty Issues – Steve Permuth

The Council has been asked to review and make recommendations on the Emeritus faculty process. The results of the review will be forthcoming.

2. Council on Technology of Instruction and Research – Drew Smith

The Council will be receiving an update on the status of the student technology fees, as well as future clicker standards for the university.

3. Faculty Senate Ad Hoc Committee on Implementation of eXplorance Blue – Cynthia Patterson

Faculty should have received an e-mail from USF Course Evaluations informing them that the evaluation process will be beginning for students. The message included a list of tools that can be used for evaluations, and a live link so that faculty can check in to find what percentage of their students have completed the on-line survey. Vice President Levy raised the question if it could be changed so that the annual evaluation review committees, department by department, can see the actual percentages of the responses? Because the people writing the reviews never saw the responses, they have no way of knowing just how representative that number was. Is it possible for that information to be included in the

evaluation system? Some suggested that information about response percentages were actually already available through FAIR. Chair Patterson commented that since the committee has concluded its work for the year, this recommendation will be considered next year.

4. Council on Educational Policy and Issues – Tom Mason

The issue of online course evaluation is a standard agenda item for meetings of this Council.

5. Council on Faculty Admissions – Versie Johnson-Mallard

The Council has been revamped and a new charge will be forthcoming.

REPORT FROM THE UNITED FACULTY OF FLORIDA (USF) PRESIDENT ARTHUR SHAPIRO

UFF-USF President Shapiro reported that Dr. Paul Terry, former UFF-USF President, expects to return to teaching this summer. Results of recent elections were: President-Arthur Shapiro, Vice President-Steve Lang, Treasurer-Sonia Wohlmuth, and Communications-Gregory McColm.

RECOGNITIONS FOR 2013-2014 AY – Gregory Teague, Philip Levy

At this time, President Teague recognized the extra and extraordinary work of the following Council chairs: Steve Permuth-Council on Faculty Issues, Tom Mason-Council on Educational Policy and Issues, Drew Smith-Council on Technology for Instruction and Research, Julie Langford and Co-Chair Versie Johnson-Mallard-Faculty Council on Student Admissions, Karla Davis-Salazar-General Education Council, Russell Kirby-Graduate Council, Marzenna Wiranowska and Chair-elect Michael Teng-Honors and Awards Council, Randy Borum-Library Council, Marilyn Burke-Publications Council, Douglas Jesseph-Research Council, and Brianne Stanback-Undergraduate Council.

In addition, he recognized ad hoc committee leadership: Steve Permuth and Drew Smith (classroom lecture capture), Cynthia Patterson (eXplorance Blue), Steve Permuth and Barbara Lewis (leadership assessment), and Karla Davis-Salazar (QEP).

Certificates of appreciation were presented to the following Senators: Arts and Sciences (David Himmelgreen, Mozella Mitchell, James Strange), Business (Ellis Blanton), Education (William Black), Engineering (Huseyin Arslan and Andrew Hoff), Marine Science (Kendra Daly), Medicine (Orhan Arslan), and The Arts (Sang-Hie Lee).

The following officers leaving their current office were recognized with plaques: Philip Levy-Vice President, Arthur Shapiro-Sergeant-at-Arms, Wendy Nembhard-Member-at-Large, and Ellis Blanton-Chair of the Committee on Committees.

Vice President Levy, in conjunction with President Genshaft and Provost Wilcox, presented a plaque to President Teague in recognition for his service and extraordinary contributions and commitment to enhancing academic value at the University of South Florida during his leadership from 2012 to 2014.

REPORT FROM USF FACULTY SENATE PRESIDENT AND USF SYSTEM FACULTY COUNCIL VICE PRESIDENT GREGORY TEAGUE

Following on the heels of his recognition, President Teague shared the following parting thoughts about where the Senate is and where it needs to go, using a series of aphorisms and metaphors:

- “Wake up and smell the coffee.” – Times are going to get even harder (due to environmental changes, fewer resources, disruptive technologies, for example), and faculty need to be totally aware of these challenges and to collaborate with all the other energies in the university to help guide where it is going. Engagement of faculty to ensure optimal adaptation to these changes in the environment also means the Senate needs to do a better job of communicating with faculty in general, which was not pushed far enough forward during these last couple of years.
- “Follow the money.” – With this institution being on track to develop a different way of budgeting and managing finances, there is an expectation that faculty be aware of what is happening and participate in that process. Thus far, development of the new model is moving very slowly, but it will and must continue. Regardless of the specific model that is adopted, there needs to be a good balance between financial issues and scholarly and academic issues in budgeting decisions, so faculty have to be involved – another reason for better communication. However, instead of just “following the money,” faculty need to be more involved and “lead the money.”
- “Don’t throw the baby out with the bathwater.” – This is related to the preceding issue. The institution is driven in many respects by measures of performance, often defined by others, and sometimes narrowly defined measures of efficiency and productivity. The bathwater that we or others might be inclined to throw out might take the form of commitments that seem to be inefficient or unproductive in hard, measureable, sometimes financial ways. The baby is what faculty and ultimately the institution are really here for – the substantive matters of the academy, scholarship, and engagement with the broader society – and we need to make sure that the essence of those things does not get lost in the pursuit of gains on measures that do not properly take them into account.
- “Keep their feet to the fire.” – Leaders and members of organizations need to be mutually accountable. USF has a shared governance model. It is strong at an ideological level, but in practice it needs work, and needs to be continually worked on. Just as faculty are held accountable to those in leadership, keeping feet to the fire really means reminding leadership at any level that there is a fire and to keep the dialogue open and keep it going. The Senate should always be attentive to that issue and stay grounded.

- “We’re all in the same boat.” – Again, this is closely related to the preceding issue. There is an appropriate allocation of responsibilities to faculty on the one hand and to administration on the other, but the faculty are the *sine qua non* of the university. If that notion is not kept in the foreground, if it is not recognized and taken into account in strategic and other decisions, then our boat may not float as well as it needs to. We float or sink together and must act in partnership. Back to the beginning: faculty need to be involved, faculty need to be engaged. Service is a great value; it is essential to the functioning of the university and needs to be done. We need to recognize that ultimately, we are really all bound together in this university, and no party should lose sight of that fact.

OLD BUSINESS

- a. Update on Quality Enhancement Plan (QEP) – Karla Davis-Salazar

Dr. Davis-Salazar’s update consisted of a review of “How will we develop our students as Global Citizens?” which was compiled by the QEP Steering Committee. She encouraged everyone to attend one of the upcoming QEP Town Hall meetings scheduled for April 24 and 25 to learn more, to bring their questions to the committee, and to provide feedback. There was a question from the floor about how the language requirement will be affected to which an answer was not readily available. This prompted the Provost to recommend to President-elect Levy to have more curricular-based conversations in the Faculty Senate.

REPORT FROM USF HEALTH INTERIM VICE PRESIDENT DONNA PETERSEN

Dr. Petersen’s report consisted of the following items:

- The College of Nursing is in the process of creating a partnership with Hillsborough Community College to offer a 2+2 program.
- USF Health has received a “We Care” three-year grant to recruit and give credit to returning veterans who have field experience.
- The School of Pharmacy is undergoing its third accreditation site visit in four years, which is the normal process for a new college.
- The graduating class this spring will have 120 physicians.
- The first group of students is going to Lehigh College in Pennsylvania.
- Match Day was recently held.
- Dr. Charles Lockwood will be arriving in May as the new Senior Vice President for USF Health.
- The Physician’s Assistant Program is before the BOT for funding approval.
- The slogan for this year’s College of Public Health week was “Public Health Starts Here.”

President Genshaft thanked Dr. Petersen for her work this past year as Interim Vice President for USF Health.

NEW BUSINESS

- a. Restructuring Proposal from College of Engineering – Interim Dean Rafael Perez, Dave Armitage, Dmitry Goldgof

Dean Perez, along with Drs. Armitage and Goldgof, attended today's meeting to present a proposal from the College of Engineering to integrate the former Lakeland faculty members delivering the BS and MS in Information Technology (IT) into the Tampa Computer Science and Engineering Department. All of the faculty are interested in the integration, and due to the small number (7) of faculty involved, Dean Perez felt it was the right move. Benefits of this integration include faculty access to Ph.D. students for doing research, facilitation for professional accreditation, teaching and research synergies between IT and engineering faculty, and better access by students to degree programs. The floor was opened for discussion. Senator Cynthia Patterson said that, having herself come from Lakeland, she wondered how satisfied her former colleagues have been with the transition and with the current plans for integration. The Engineering faculty members attested to the strong satisfaction of their respective groups, both those originally Tampa-based and those from Lakeland. There being no additional discussion, President Teague invited the following motion reflective of the Senate's responsibility to evaluate the proposal:

Whereas, concerning the proposal from the College of Engineering to integrate the Information Technology faculty into the department of Computer Science and Engineering, the Faculty Senate finds that the process of development of the proposal has included sufficient consultation for what is proposed at this stage and that it appears likely that proceeding as proposed would yield the benefits described for the University of South Florida;

Therefore, be it resolved that the Faculty Senate recommends to the administration that the proposed steps be taken, with consideration of issues identified in debate and reflected in the report to the Provost.

The motion was made and seconded and unanimously passed. A report will be forwarded to the Provost.

REPORT FROM USF SYSTEM PRESIDENT JUDY GENSHAFT

Before giving her report, President Genshaft congratulated the new officers for next year and thanked President Teague for his service these past two years. Her report consisted of the following items:

- This is "Student Success Week" at USF.
- Referencing President Teague's five points, she said that she had written them down, planned to keep them in mind, and added another: "If we add something what will we stop doing?"

- Governor Rick Scott has signed the bill granting veterans in-state tuition. The bill granting in-state tuition for children of illegal immigrants is still on the table.
- Orlando Antigua has been hired as the new USF basketball coach.
- Dr. Harry van Loveren was acknowledged for his work as Interim Dean of USF Morsani College of Medicine this year.
- Outcome of performance funding was still on the table at this time.

REPORT FROM PROVOST AND EXECUTIVE VICE PRESIDENT RALPH WILCOX

Although Dr. Wilcox yielded his allotted time to President Teague, he did announce the following:

- USF Commencement Ceremonies will be held on May 2 and 3. He encouraged faculty to attend if at all possible to recognize students for their accomplishments.
- During this meeting, a message was disseminated university-wide starting the promulgation process for proposed policy 10-116-Tenure and Promotion to which comments can be provided no later than May 16, 2014.

OTHER BUSINESS FROM THE FLOOR

Senator Robert Welker announced that UFF will be sending out a letter in the Biweekly that will have two entertainment links.

President Teague repeated thanks to the council chairs, Vice President Levy and other officers for their service this past year.

There being no further business, the meeting was adjourned at 5:08 p.m.