2011

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Faculty Senate

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Present: Elizabeth Bird, Laurence Branch, Emanuel Donchin, Dale Johnson, Sang-Hie Lee, Michael LeVan, Christine Probes, Arthur Shapiro, Andrew Smith, Gregory Teague

Absent: Ellis Blanton, Philip Levy, Steve Permuth, Huntington Potter

Provost’s Office: Dwayne Smith, Graham Tobin, Linda Whiteford

Guests: Kathleen Moore, Steve RiCharde

The meeting was called to order at 3:05 p.m. by Vice President Gregory Teague on behalf of President Huntington Potter who was out of town. The Minutes from the May 4, 2011, meeting were approved as written, with abstention from Past President Branch for not being present.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Repository for Archive of Faculty Senate Documents – Andrew Smith

Mr. Smith explained that USF subscribes to two products from Berkeley Electronic Press: Digital Commons (an institutional repository product) and Selected Works (allows individual faculty members to showcase their scholarship). USF Library has been working with a few selected departments and individual faculty members to pilot use of these products. During the coming academic year, the Library plans to officially launch these products and services to all USF faculty. More information on this will be forthcoming at a later date.

At today’s meeting Mr. Smith focused on the institutional repository piece which USF refers to as “Scholar Commons at USF.” The documents that are uploaded to Scholar Commons are full-text searchable by common search engines, as well as by topic keyword. The Faculty Senate could use the Scholar Commons part of the institutional repository to store its documents. Ms. Pipkins and members of the Senate Executive Committee (SEC) could be given appropriate privileges to add and/or change these documents. In addition, council chairs could be given privileges to upload their council minutes, agendas, and annual reports directly to this repository. Statistics can be generated from the site to see how many times each individual document has been downloaded for a sense of how useful these documents are, and how often they are being used. Scholar Commons would also provide an organizational scheme of the documents.
A USF librarian has been identified to work with Student Government to use Scholar Commons to archive their documents. Mr. Smith recommended that the Faculty Senate consider using Scholar Commons to archive its documents. As both a librarian and a member of the SEC, he offered to work with the SEC to make this happen. No negative feedback has been received from the departments which have been using it. The Faculty Senate equivalent of Northeastern University uses the same product to archive their documents. A motion was made and seconded to accept Mr. Smith’s offer to work with the SEC to initiate the use of Scholar Commons for archiving Faculty Senate documents. The motion was passed with one abstention due to a conflict of interest.

b. **Organizational Design of Faculty Senate Web Site** – Andrew Smith

Mr. Smith has compared the USF Faculty Senate web site with other similar institutions. He feels that the organizational design of the web site could be improved in several areas, such as headers for pages and offering council rosters as web pages rather than pdf documents. Mr. Smith recommended that the Faculty Senate look into the ways that other institutions are creating well organized and effective senate web sites to determine if the USF Senate would like to move in a similar direction for its web site. In addition, he recommended the creation of a task force of 2 to 3 individuals to bring more specific recommendations back to the SEC for consideration. Mr. Smith is willing to serve on the task force. A motion was made and seconded for President Huntington Potter to appoint a task force to look at ways the Faculty Senate web site could be improved. A friendly amendment was made that the webmaster for the current web site be part of the task force. There was a call to question. The motion, and the friendly amendment, was unanimously passed.

**REPORT FROM USF SYSTEM FACULTY ADVISORY CONCIL VICE PRESIDENT ELIZABETH BIRD**

Before giving her report, Dr. Bird was congratulated on being elected the new president of the USF System Faculty Advisory Council (FAC) for 2011-2012.

Dr. Bird reported on the following items from the FAC meeting held on May 24, 2011:

- Due to two previous deadlock votes for FAC president, an in-person vote was taken at the meeting resulting in a 10-10 vote. After much discussion, a fourth vote was taken whereby Dr. Bird emerged the winner.

- A motion was approved to add a sentence to the Bylaws that a succeeding FAC president cannot be from the same campus as the preceding president.

- Election of a vice president will be held at the next meeting on June 22, 2011.

- The structure of the Research Council will be revisited in the fall.

Dr. Bird would like to see the FAC web site taken off the Sarasota-Manatee campus web site.
OLD BUSINESS

There was no Old Business for today’s meeting.

NEW BUSINESS

a. Discussion of SACS Fifth Year Interim Report – Kathleen Moore, Associate Vice President for System Initiatives and Steve RiCharde, Assistant Vice President for Institutional Effectiveness

For purposes of today’s meeting, Dr. Moore attended in her capacity as SACS accreditation liaison for USF Tampa by invitation from the Faculty Senate to present the basis of the Fifth Year Interim Report submitted to SACS in April, 2011. Dr. RiCharde provided an overview of what elements went into the report. A decision on the report is expected in June. Dr. Moore added that complex policy statements will need to be made within the next few years.

Hard copies of the report are available upon request.

b. Review of Strategic Interests – Gregory Teague

Vice President Teague prefaced the discussion by stating that the SEC is scheduled to have lunch on June 7 with Trustee John Ramil, President Judy Genshaft, and Provost Ralph Wilcox as the result of a discussion that took place at the May SEC meeting on the impacts of the USF System. The floor was opened for comments and suggestions in preparation for this lunch and resulted in the following issues:

• Focus should be on balancing the growth of USF and the System while maintaining its status of a research intensive, doctoral-granting institution.

• Focus on the academic mission of the institutions.

• Should Tampa have its own board?

• What are the advantages for USF within the System?

• Focus also on: student/faculty ratio; infrastructure; salaries; T&P

• Because the regional institutions have the feeling of “being pushed around by USF,” conduct a costing exercise which would give them an idea of what it would cost them to become independent.

• Trustee Ramil has been provided with suggestions and alternatives for providing groundwork for such things as salaries, but has not done anything with it. He should be questioned on specific issues.
• What is the value to USF of being part of the kind of System that now exists?
• How does the existence of the current System help Tampa become a major research institution?
• What are the advantages and disadvantages of being part of this System?
• How is Tampa being advanced or impeded by the system?
• Where does USF go from here?
• Look at the amount of time and resources being put into this system to keep it running, especially on the part of senior leadership.
• Three institutions that were once part of USF have now lost contact with a major institution. Where will the intellectual foundations come from once these three institutions are accredited?
• The mission of USF has changed dramatically over the past several years. President Genshaft should be asked what she see as the advantages and vision of now being in a System.
• Suggestion was made to ask where the evidence that the System has come to fruition is.
• Instead of asking, tell the president of how being in the System has hurt Tampa.
• What are options if not in a system – the possibility that Tampa move away from the other campuses and explore independence?
• Trustee Ramil should be asked questions to get his perspective; not that he is at the meeting just to listen.
• The hope is to elevate faculty to have the opportunity to participate in the direction the System is going. Faculty are currently engaged in things that need to happen, and this should continue.

Vice President Teague will share these issues and suggestions with President Potter. He will be in touch with the SEC via e-mail before June 7th. Past President Larry Branch asked Ms. Pipkins to provide the SEC with biographical information for Trustee Ramil.

c. Congratulations were extended to Dr. Emanuel Donchin on being awarded Distinguished University Professor status.
REPORT FROM SENIOR VICE PROVOST DWAYNE SMITH AND VICE PROVOST GRAHAM TOBIN

Reporting on behalf of Provost Ralph Wilcox, Dr. Smith presented a budget summary for 2011-2012. Nothing final is known at this time.

Vice Provost Graham Tobin reported that the top research university ratings have been released. USF is rated 27 in total research and federal dollars, compared to its 63rd rating in 2005.

REPORT AND ANNOUNCEMENTS FROM VICE PRESIDENT GREGORY TEAGUE

Vice President Teague yielded his time to the discussion of the review of strategic interests.

There being no further business, the meeting was adjourned at 5:03 p.m.
ADDENDUM
Outstanding Items
Senate Executive Committee

1. Committee on Faculty Issues, along with CEPI Chair Donchin, to re-examine Emeritus policy (09/03/08 SEC Meeting).

2. Formal procedures for creating a logo – Michael Barber (09/03/08 SEC Meeting).

3. Status of graduate teaching awards from Graduate Council – James Strange (10/01/08 SEC Meeting).


5. Request of Provost Office for credentials of faculty teaching summer school – Steve Permuth (06/03/09 SEC Meeting).

6. Request of Provost Office for quantification of summer school class sizes – Steve Permuth (06/03/09 SEC Meeting).

7. Decision regarding display case (07/01/09 SEC Meeting)

8. Feedback from Office of General Counsel on issue of privacy and SafeAssign – Michael LeVan (10/07/09 SEC Meeting)

9. Feedback from CFI on draft definition of faculty statement – Paul Terry (11/04/09 SEC Meeting)

10. Timeline from General Counsel Steve Prevaux for revision of Post-Retirement Policy #0-614 – Emanuel Donchin (12/02/09 SEC Meeting)

11. President Branch to provide Provost Wilcox with three to four names for consideration to serve on a committee to review the Market-Based Tuition Delivery Model (10/06/10 SEC Meeting).

12. Senator-at-Large Levy to send to Ms. Pipkins a list of the committees the FAC subcommittee is looking at to be sent out to the SEC (12/01/10 SEC Meeting).

13. Graduate Council to review proposal for a School of Biomedical Sciences and Graduate Programs in the USF College of Medicine after it has been reviewed by that college (01/12/11 SEC Meeting).

14. Future discussion on the lack of classroom space (02/09/11 SEC Meeting).
15. Mr. Nick Trivunovich, Vice President for Business and Finance, to report back on his findings on the number of allocation of green spaces relative to where employees part (02/09/11 SEC Meeting).

16. Future discussion on productive faculty engagement in the budget planning process (02/09/11 SEC Meeting).

17. President Potter and COC Chair Blanton to send message to council member chairs that they are expected to attend council meetings (03/09/11 SEC Meeting).

18. President Potter recommended that department chairs be notified of funds available for publications (03/09/11 SEC Meeting).

19. Decision to be made regarding draft resolution on program approval process (03/09/11 SEC Meeting).

20. Recommendations for ad hoc committee membership on public policy to be forwarded to President Potter from SEC (03/09/11 SEC Meeting).

21. President Potter requested that COC Chair Blanton review all council charges to determine who is advised by the respective charges (04/06/11 SEC Meeting).

22. CEPI Chair Donchin to send list of current members to President Potter so that he can appoint an interim chair (05/04/11 SEC Meeting).

23. CTIR Chair Andrew Smith to work with the SEC and Faculty Senate Office to initiate the use of Scholar Commons for archiving Senate documents (06/01/11 SEC Meeting).

24. President Potter to appoint a task for of 2-3 faculty, plus Senate webmaster, to look at ways the Faculty Senate web site could be improved (06/01/11 SEC Meeting).

25. Ms. Pipkins to provide biographical information on BOT Trustee John Ramil to SEC members in preparation of lunch meeting scheduled on June 7 (06/01/11 SEC Meeting).
Completed Items

1. Biographical information on BOT Trustee John Ramil provided to SEC members by Ms. Pipkins (06/02/11).