AY 2009/2010 SEC meeting minutes: 09 Sep 09

Faculty Senate

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President Laurence Branch called the meeting to order at 1:04 p.m. He introduced, and welcomed, Senator Rosalie Baum as the new Senator-at-Large for the 2009-2010 academic year.

A motion was made and seconded to approve the Minutes from the July 1, 2009 meeting. The motion was unanimously passed.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Library Council F&A Proposal – Christine Probes and Todd Chavez

On behalf of the Library Council, Chair Probes presented a proposal recommending that a policy be considered to allocate a portion of F&A Recovery (grant indirects) specifically to the library system which would be toward USF’s goal of obtaining membership in the Associate of Research Libraries (ARL), and be consistent with current ARL practices and trends. Chair Probes asked for the support of the Senate Executive Committee (SEC) and Faculty Senate of the recommendation from the Library Council. Library Council member Todd Chavez explained that 2 percent of the F&A recovery is recommended to go to the library system which would be used to enhance USF’s Investment Index score and its relative position among ARL Libraries. Provost Wilcox commented that there are Florida statues on how F&A is to be used. He also recommended that this request be presented to, and discussed with, the Research Council. Chair Probes will take the proposal to the Research Council for review and further consideration.

OLD BUSINESS

a. Draft Governance Policy for USF System

President Branch reported he sent an e-mail to President Genshaft and Provost Wilcox asking for organizational charts with reporting lines to augment the narrative of the
revised governance document. Provost Wilcox replied to that message at today’s meeting that the documents will be provided.

The issue of across-the-board autonomy by the regional campuses and how they will fit into the process as far as the standing committees and councils are concerned was discussed. President Branch pointed out that eventually there will be four Senates and there should be more coordination among these groups. Committee on Faculty Issues (CFI) Chair Paul Terry commented that it is time to address the need for new structures and recommended that a task force be created by President Genshaft’s office to work on governing structures. Vice President Permuth suggested that communication channels among all Senates remain status quo until there has been a document approved by President Genshaft. That is, let the status quo continue regarding Sarasota, St. Petersburg, and Polytechnic until there is a formal resolution of what the system looks like. At the last Senate Executive Committee meeting, the members discussed the status of branch campus faculty who serve on Faculty Senate Committees and Councils. The consensus was that during this transition period participation in faculty governance between the campuses should not be limited. Therefore, currently all elected members of Faculty Senate Committees and Councils from branch campuses should maintain their membership and have voting privileges.

As Chairperson of the Inter-Faculty Council (IFC), President Branch appointed Vice President Permuth to chair an ad hoc committee with responsibility to review the proposed draft “Governance Policy for the USF System,” monitor other activities as the campuses continue to work through separate accreditations, and develop question and concerns for the mutual interests of all campuses. Vice President Permuth will report to both the IFC and the USF Faculty Senate as necessary.

b. Review of Proposed Bylaws and Constitution – Paul Terry

With the departing of Secretary Michael Barnett to England, CFI Chair Terry will be moving forward with a review of the proposed Bylaws and Constitution. However, realizing the task at hand, President Branch asked how to proceed in this process. Committee on Committees Chair Ellis Blanton recommended that the SEC approach each article at a time starting with the Constitution to have some structure to the review. Therefore, it was agreed that two articles from both documents would be reviewed for the remaining SEC meetings with written changes sent to Ms. Pipkins for distribution.

REPORT FROM PROVOST RALPH WILCOX

a. Presentation and Discussion of Prospective INTO Partnership

Members of the INTO Leadership Team attended today’s meeting to provide background information on the partnership. Provost Wilcox pointed out that the INTO University Partnership is part of the Strategic Plan for 2007-2012. INTO currently has university partnerships in the United Kingdom and one at Oregon State University. A delegation from the University of South Florida (USF), which included President Branch and
Undergraduate Council Michael LeVan, recently visited Oregon State University to gain a better understanding of how the partnership is set up and operates. Provost Wilcox added that this is the culmination stage of due diligence over the past four months.

b. **Evolving Ideas on a School of Global Sustainability** – Linda Whiteford

Associate Vice President for Academic Affairs Strategic Initiatives Whiteford presented a proposal for the creation of the first School of Global Sustainability. The proposal follows the Memorandum of Understanding (MOU) Concerning Principles, Guidelines, and Procedures for Major Organizational Restructuring of Academic Units at the University of South Florida signed on February 4, 2009 by Provost Ralph Wilcox and Faculty Senate President Laurence Branch.

Dr. Whiteford pointed out three things about this proposal: (1) This is the first opportunity to actualize the MOU. (2) This is an opportunity for USF to respond to faculty and student requests to have the opportunity to do a trans-discipline program. (3) Although similar programs exist in Florida and within the country, there is nothing like the one being proposed at USF. A master’s degree in global sustainability is also in the process of being developed which would be housed within the School of Global Sustainability. The current iteration of the proposal will be electronically sent to Vice President Permuth. The SEC approved Dr. Whiteford’s request to put this item on the agenda for the September Faculty Senate meeting.

**REPORT AND ANNOUNCEMENTS FROM FACULTY SENATE PRESIDENT LAURENCE BRANCH**

With the new responsibilities assigned to Vice President Permuth to chair an ad hoc committee to review the proposed draft Governance Policy for the USF System, as well as marshalling the School of Sustainability proposal, Sergeant-at-Arms Shapiro was asked to work on the creation of the Resolution Implementation Committee.

A volunteer is needed to take over the Faculty Senate Finance Committee meeting for this coming year.

There being no further business, the meeting was adjourned at 2:55 p.m. so that members could attend President Judy Genshaft’s Fall Address.
ADDENDUM
Outstanding Items
Senate Executive Committee Meeting
September, 2009

1. Committee on Faculty Issues, along with CEPI Chair Donchin, to re-examine Emeritus policy (09/03/08 SEC meeting).

2. Formal procedures for creating a logo – Michael Barber (09/03/08 SEC meeting).

3. E-mail to be forwarded to SEC from President Branch regarding student evaluations of faculty available on-line (09/03/08 SEC meeting) – Ann Pipkins

4. Role of adjuncts at a research university to be pursued by CEPI (10/01/08 SEC meeting).

5. Status of graduate teaching awards from Graduate Council – James Strange (10/01/08 SEC meeting).

6. Future discussion of the structure and ownership of the committees that report to the Faculty Senate – Michael Barnett (01/07/09 SEC meeting). Issue on hold while new Constitution is being developed.

7. Report from Provost Wilcox on regional campus accountability (02/04/09 SEC meeting).

8. Selection of members for Resolution Implementation Committee – Steve Permuth (04/08/09 SEC meeting).

9. Discussion of recent revisions to Bylaws and Constitution – Michael Barnett (06/03/09 SEC meeting.)

10. Request of Provost Office for credentials of faculty teaching summer school – Steve Permuth (06/03/09 SEC meeting).

11. Request of Provost Office for quantification of summer school class sizes – Steve Permuth (06/03/09 SEC meeting).

12. Feedback from Graduate and Undergraduate Councils on mechanism for dialogue between faculty, students and administration on changing the type of course offerings available – James Strange and Michael Le Van (06/03/09 SEC meeting).

13. Feedback on approval for existing courses that are changed into on-line courses – James Strange and Michael Le Van (06/03/09 SEC meeting).

14. Change in policy review process – invite either a member of Office of the General Counsel or Vice President Kathleen Moore to a meeting (06/03/09 SEC meeting).
15. Status of funding for Publications Council – Ralph Wilcox (07-01-09 SEC Meeting)
16. Discussion of USF System Governance Document (07-01-09 SEC Meeting)
17. Discussion of recent revisions to Bylaws and Constitution – Michael Barnett (06/03/09; 07-01-09 SEC meeting)
18. Draft of career ladder for instructors to be circulated – Kofi Glover (07-01-09 SEC Meeting)
19. Decision regarding display case (07-01-09 SEC Meeting)
20. Presentations from faculty task force co-chairs to be done at Faculty Senate meeting (07-01-09 SEC Meeting)
21. Presentation of proposed MA degree in Global Sustainability – Linda Whiteford (09-09-09 SEC Meeting)
Completed Items

1. Discussion of proposal from Library Council – Christine Probes (07-01-09 SEC Meeting; completed 09-09-09)

2. Organizational charts and related documents pertaining to the USF System to augment the narrative of the revised governance document provided by Provost Wilcox (completed 09-17-09)