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005- 55(S)-Hiring Committee Recommendations

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UNIVERSITY OF SOUTH FLORIDA
STUDENT GOVERNMENT
Office of the Attorney General

Legal Opinion (S) (55-005)

Subject: Hiring committee recommendations

Date: June 12th, 2014

Chief of Staff Greg Berkowitz issued a request for a legal opinion on June 12th, 2014. Chief of Staff Berkowitz asked what is an appropriate model to record hiring committee votes? Is it a presidential memo?

Statute 215.10 States "The deliberations of the Hiring Team shall be closed to the public; however, recommendations of the team shall be considered a Public Record."

Furthermore,

Statute 215.4 States "The head of the branch advertising the vacant position shall be responsible for creating the team and appointing a Chair. The Chair shall only vote in the case of a tie."

Furthermore,

Statute 215.8 States "The Hiring Team shall make its recommendation based upon the qualifications of the candidate as set forth by the position Job Description."

Furthermore,

Statute 215.9 States "The Head of the respective Branch shall be responsible for making the final appointment to the position and notifying the appropriate relevant parties of their selection by creating a hiring memo."

Therefore, it is the opinion of the Office of the Attorney General that the communication between the hiring committee and the head of the branch advertising the position should be through the Chair of the hiring committee and the method of communication should be at the discretion of the branch head since the method of communication is not specified.

06-12-14 P01:38 IN

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CC:

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