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## AY 1999/2000 FS meetings minutes: 99 Oct 20

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# USF Faculty Senate Archives

## FS Minutes

October 20, 1999

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### FACULTY SENATE MEETING

October 20, 1999

#### MINUTES

The meeting was called to order at 3:10 p.m. The Minutes from the September 8, 1999, meeting were approved as presented.

#### **FACULTY SENATE PRESIDENT'S REPORT AND ANNOUNCEMENTS** (Jesse Binford)

President Binford's report included the following announcements:

- Free flu shots are being offered in the auditorium at the College of Public Health on Friday, October 22, 1999, from 8:00 - 5:00 p.m.
- The Presidential Search Advisory Committee of the Faculty Senate (PSAC-FS) has been approved and the Chair is Professor Nancy Jane Tyson. The PSAC-FS is comprised of twelve members of the Faculty Senate and a list of those members was included with today's meeting materials. The first meeting of this committee will be after today's Faculty Senate meeting in Westside Conference Center Room D.
- The Honors Convocation was held Friday, October 15, 1999. Interim President Richard Peck was in attendance. Although Dr. Peck did not speak at the Convocation, he did indicate to President Binford that he thinks the Honors Convocation is the most important function to have at a university.
- Ms. Laurie Woodward, Acting Director of the Marshall Center, contacted President Binford requesting to attend the November Faculty Senate meeting in order to invite faculty members to become advisors of student organizations. The Senate Executive Committee (SEC) decided it would be best to have a couple of Senators meet with her prior to this and draw up a resolution for consideration. One of the questions raised by the SEC was should a faculty advisor have a place on the Assigned Faculty Duties Form. Drs. Fredric Zerla and Ed Silbert will work with Ms. Woodward on the resolution.
- Senator Sherman Dorn contacted President Binford via e-mail regarding the workings of Banner. The SEC discussed Senator Dorn's concerns and decided that Dr. Dorn should contact the administration people who are responsible for Banner before the issue is brought back to the SEC or to the Faculty Senate for consideration. Vice President Suresh Khator will accompany Senator Dorn during his meetings with the

administration.

## **ACTING PRESIDENT** (Thomas Tighe)

Acting President Tighe's report consisted of the following announcements:

- Chancellor Herbert has asked Dr. Tighe to be Acting President until the Interim President, Dr. Richard Peck, arrives to take over on January 3, 2000. Dean Robert Anderson has been asked to take under consideration with the Council of Deans major items of academic policy and formulate some recommendations before the end of this term. Vice Provost Catherine Batsche and Vice Provost Tennyson Wright have been asked to take over most of the day-to-day duties of the Provost's Office.
- The State of the University Address is scheduled for Thursday, October 21, 1999, at 3:00 p.m. in the Marshall Center Ballroom.
- The most important process currently taking place at the University is the Strategic Planning Process. The draft task force reports, along with their recommendations, are now being put into a final report. Senators were encouraged to review the draft task force reports on the Academic Affairs web site and provide feedback (<http://acad.usf.edu/cvisot/stratplan.html>). It is anticipated that a draft document will be ready for the Faculty Senate by the end of this semester for further discussion. After all the major groups have had an opportunity to discuss the draft document, it will go to final form.

One of the important task forces that has been working within the overall planning effort is the Research Strategic Planning Committee. The Committee's charge was to examine all aspects of the research enterprise and bring forth recommendations that would strengthen the research infrastructure and increase research opportunities for faculty. The Committee has just completed a full report which is in the process of being put on the web. The recommendations in that report, if adopted, would set parameters of what can be done at a university to strengthen the environment for research and scholarship. Everyone was encouraged to visit the web site (<http://acad.usf.edu/cvisot/research.html>) and review this Committee's report. Comments and/or input can be sent to either Thomas Tighe, George Newkome, or Dale Johnson.

- A draft of this year's version of the State University System (SUS) Accountability Plan was distributed. The main features of this document are the six system-wide measures upon which each university is judged. In addition, there are institution-specific measures which are linked to the different missions of each university. Senators were asked to read the document, providing any concerns and/or feedback to either Vice Provost Batsche or Vice Provost Wright. Chancellor Herbert has indicated that he would like to go to the Board with the final set of measures in November.
- The same kind of concerns regarding Banner that have been brought to the Faculty Senate have also come before the Council of Deans (COD). And, due to these concerns, the COD held a forum of all vice presidents and key people involved with Banner (faculty, students, and Information Technology people). Dr. Tighe recommended that anyone with concerns regarding Banner should be in touch with Dean Robert Anderson who oversaw the forum to find out what steps are planned to be taken to address some of those concerns.
- The following Legislative budget requests are now on the board:

1. For the first time this year, there is a request of full funding for enrollment of SUS employees.
  2. A task force has made a recommendation that Chancellor Herbert recognize out-of-state graduate students as in-state for purposes of tuition.
  3. There are 20 million dollars for information technology services at the university.
  4. There are 12 million dollars in the system for market equity adjustments for faculty. In addition, there is an 8 million dollar request for faculty salary enhancement which will be linked to special performance measures (to be determined).
  5. There is a 10 percent tuition increase request this year.
  6. There has been a second installment of 48.8 million dollars across the board for undergraduate education enhancement and approximately 40 million dollars for graduate education enhancement.
- The downtown center at the new Port Authority Building was dedicated a week ago. This is an excellent opportunity for the University of South Florida (USF) to outreach and offer educational services to a large part of the community who have been missed.

#### **UNITED FACULTY OF FLORIDA (President Mitchell Silverman)**

United Faculty of Florida (UFF) President Silverman announced that the National Education Association (NEA) and the American Federation of Teachers (AFT) have merged in the State of Florida creating combined membership for K through higher education of approximately 100,000 people. The UFF is continuing the policy started last year of working with administration to solve various issues informally through consultation. Issues currently being considered are the new assignment procedure, the use of human subjects, and the gradual disenfranchisement of the faculty. President Silverman pointed out the gradual deterioration of faculty involvement, using the presidential search procedure as an example. Of the 52 members on the Presidential Search Advisory Committee (PSAC), there are only five faculty members who do not also hold some type of administrative rank at the associate dean or higher level. Chancellor Herbert was invited by President Silverman to attend a meeting of the Faculty Senate or the UFF to nominate additional faculty members to the PSAC so the faculty would have a meaningful voice in the process. A response has never been received from the Chancellor. President Silverman asked the Senators that when the presidential candidates are on campus for interviews, that Senators attend those times set aside for faculty and ask these candidates the tough questions. President Silverman pointed out that faculty are responsible for finding the best people to lead USF into the next Century.

#### **REPORTS FROM OFFICERS AND COMMITTEE CHAIRS**

##### a. Committee on Committees (Chair Pamela Tucker)

Chair Tucker presented nominations approved by the Committee on Committees and the SEC for Faculty Senate Standing Committees and Councils, as well as nominations for the President's Committee and Councils. The motion was made and seconded to accept the nominations as presented. The motion was unanimously passed.

b. Senate Vacancies (Secretary James Vastine)

The Senate vacancy in the College of Arts and Sciences has been filled by Professor Denver Jones, and the vacancy in the College of Medicine has been filled by Professor Domenico Coppola. Both of these vacancies are one-year terms effective for the 1999/2000 Academic Year.

c. Presidential Search Advisory Committee (Jesse Binford)

The Presidential Search Advisory Committee (PSAC) met on October 14, 1999, to determine what form the interviews would take on campus. The candidates will not have a numerical rating, i.e., 1 through 10, but will have some other form of rating. This will be taken up by the PSAC-FS this afternoon. Faculty will have one hour to interview each of the candidates and the PSAC-FS will be in charge of those arrangements. Interview materials will be available in the Faculty Senate Office after January 6, 2000.

## **ISSUES FROM THE FLOOR**

- a. Senator James Lewis announced that there is now a blanket permit for people who want to do research in Cuba. That is, an individual does not have to ask for a special permit from the Treasury Department, but USF has a blanket policy. He felt that members of the Faculty Senate should be informed of this so that they can share this information with their colleagues. Senator Charles Arnade added that if a researcher goes to Cuba, he/she goes alone, i.e., without spouse or family members. Senator Lewis asked that the Provost announce this new opportunity to the Senate and make it public knowledge. President Binford indicated that the Provost could make the information available through the Faculty Senate Office to be disseminated.
- b. Senator Charles Arnade brought up the issue that there is no standard rule on the weighting of distance learning courses. He feels that this causes inequity because each department weights courses differently based upon such things as start-up demands, course size, enrollment. He recommended establishing a procedure on how the distance learning courses are weighted. That is, the question needs to be addressed on how do distance learning courses fit into the whole assignment package. Senator Arnade pointed out that because there is no standard university policy, that inequities occur. Senator McCormack-Brown indicated that there is a distance learning listserv on campus that is discussing this issue.

## **OLD BUSINESS**

Honorary Degree Nomination Guidelines (Senator Julian Dwornik)

On behalf of the Honors and Awards Council, Senator Dwornik presented a second set of proposed revisions to the Honorary Degree Nomination Guidelines (see attached) based upon the feedback which was given at the September Faculty Senate meeting. The Honors and Awards Council eliminated the inconsistencies within the guidelines, and Senator Dwornik made the motion to accept this second set of proposed revisions. The motion was seconded and unanimously passed.

## **NEW BUSINESS**

Parking Services Update (Marie Hunnicutt)

Due to the fact that Ms. Hunnicutt had not arrived at the meeting in time to present a Parking Services update, this item will be placed on the agenda to a future Faculty Senate meeting.

There being no further business, the meeting was adjourned at 4:08 p.m.

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## **HONORARY DEGREE**

### **Nomination Guidelines**

1. Candidates for honorary degrees may be nominated by any member of the University of South Florida community at large, by any prominent individual who is knowledgeable in the candidate's field of expertise, and who is in a position to judge the candidate's contributions and achievements, or by groups, such as departments, colleges and committees. A current USF employee is not eligible for nomination.

The awarding of an honorary degree is recognition of eminent accomplishments that demonstrate the purposes and ideals of the University of South Florida. The recipient should bring distinct honor to USF through his/her eminence. The nominee must be of distinction, not just popular acclaim, and must show evidence of continuing achievements. In addition, candidates may also be outstanding, contributing members to the Academy or the larger community.

The following criteria will be considered:

2. The nominee must have demonstrated eminent achievement that embodies the objectives and goals of the honorary degree. In addition, nominees under consideration for this degree should meet one or more of the following criteria:
  1. A distinguished alumnus or alumna of USF who has made a contribution of lasting significance and value; and/or
  2. One who has provided significant assistance in creating a new program, department, or segment of the University; and/or
  3. One who has made a noteworthy contribution to faculty, students, and/or other units of the University, to Academia in general or the community at large; and/or
  4. One who has made a significant financial contribution in the best interest and welfare of the University.
3. Inasmuch as the degrees conferred relate to one of the University disciplines and indicate distinguished service for past, present, and/or future contributions to those disciplines, the nomination should originate from, or have the endorsement of, the appropriate USF academic area. All nominators (whether from the University proper or the USF community at large) must submit documentation specifying the nominee's qualifications for being selected as a degree recipient as listed in Item 2 to the appropriate division head or department chair and dean of that college. Documentation must include details of the nominee's achievements, recognitions, letters of recommendations, etc. The dean shall forward the nominee's file to the Honors and Awards Council with any comments he/she wishes to include.

In addition, the nomination should also indicate the formal honorary degree/title

sought (e.g., Doctor of Humane Letters). This title may be subject to change. Honorary degree titles previously awarded at USF are: Doctor of Engineering, Doctor of Fine Arts, Doctor of Humane Letters, Doctor of Humanities, Doctor of Laws, and Doctor of Science.

4. The Honors and Awards Council will evaluate nominees for honorary degrees and make recommendations to the Provost and the President of the University. No award will be considered final and official until it has been approved by the President, Board of Regents, and formally conferred by the President of the University.
5. Nominations for honorary degrees to be conferred at the fall and spring commencement ceremonies must be received by the corresponding deadline dates for each of those semesters. These deadlines will be published by the Chair of the Honors and Awards Council. The submission deadline for (insert term/year) Commencement is (insert deadline).

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