

1-1-2000

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FS Minutes

January 19, 2000

FACULTY SENATE MEETING

January 19, 2000

MINUTES

The meeting was called to order at 3:12 p.m. The Minutes from the November 17, 1999 meeting were approved as presented.

FACULTY SENATE PRESIDENT'S REPORT AND ANNOUNCEMENTS (Jesse Binford)

President Binford's report consisted of the following announcements:

- The Advisory Council of Faculty Senates quarterly meeting was held on Friday, January 14, 2000 in Tallahassee, Florida. The Legislative priorities for the year were reviewed including limitations on matching gifts. Also at this meeting, the implications of the "Top 20 Plan" were analyzed. The two requirements for students to be admitted to a university are: (1) complete the required high school courses and (2) be in the top 20 percent of their class. This dual requirement will result in about 200 extra students each year who would not have been admitted under this year's admission requirements. The Chancellor's staff has promised special aid to universities who admit at-risk students in the top 20 percent of their class to improve their chances of retention.
- The Chancellor requested enhancement funding from the Legislature in 1999 and he is requesting it again in 2000. The distribution among universities and between graduate and undergraduate programs is formula driven, but once given to the university they are discretionary within the two categories. The Legislature is supporting enhancement funding as a substitute for special requests from different units of the university system.

INTERIM PRESIDENT'S REPORT (Richard Peck)

Before giving an official report, President Peck answered the question as to whether or not there is any sentiment in the Chancellor's Office regarding Florida State University having its own medical School. According to Chancellor Herbert, all but one Board of Regents (BOR) member is opposed to the new medical school. Although the Speaker of the House wants the medical school and the funding will be available, there will not be serious objection nor approval from the BOR.

President Peck will be here until the permanent president arrives at the beginning of the new fiscal year. Chancellor Herbert has indicated to Dr. Peck that if the search does not produce the candidate that the BOR wants, they will either go back into the pool or continue the search.

Seven semi-finalists have been identified, with one candidate withdrawing her application. The Presidential Search Advisory Committee will reduce that number to three or four to recommend to the Chancellor and the BOR who will make a final selection from those recommendations.

During a recent visit to Tallahassee to meet with the Legislature, President Peck met with Chancellor Herbert and the following principal topics were discussed: (1) the need for research space at USF; (2) the discrepancy in graduate student support between the University of Florida and Florida State University, which the University of South Florida (USF) is below by \$3,000; (3) salary enhancement money; and (4) indirect costs recovered on State contracts, which is 5 percent in Florida.

President Peck has met with the Senate Executive Committee and will continue to meet with the Faculty Senate. One of the tasks he has undertaken is to prepare notebooks and impressions for the new president. When that person is hired, Dr. Peck will meet with him/her to make the transition smooth and quick. In the meantime, if there are particular pieces of legislation that the Senate is interested in or if he can carry any messages, Dr. Peck encouraged the Senators to contact him.

PROVOST'S REPORT (Thomas Tighe)

The Provost's report consisted of the following items:

- Updates on searches occurring in the Academic Affairs area: (1) The Dean of Engineering search is underway with the appointment of a largely faculty-based committee which has placed advertisements in international outlets. (2) The search committee for the new Director for the School of Architecture and Community Design will be naming 3 to 5 finalists for interviewing within the next few weeks. (3) The search for a new Director for the Research Foundation is coming to fruition with finalists being recommended to be interviewed. (4) Professor Geoffrey Okagbaa has been named as Interim Director of the Institute of Black Life. A committee is being composed to conduct a national search for a permanent director.
- This year's nomination process has yielded eight nominees for Distinguished University Professor. The selection process should be completed by May.
- The sabbatical committee is currently considering applications for the 2000/2001 Academic Year. The deadline for the committee to make its recommendations is February 21, 2000.
- Market equity is the next step in the salary process which will be very similar to last year's process. The funds for the market equity faculty adjustment will come from a performance-based budgeting pool that has yet to be allocated to the individual universities. Each institution's share will be based upon performance of a variety of indicators mostly centering on graduation rates, number of degrees, retention, and excess hours which will determine the distribution of the salary dollars. The BOR has not completed the analysis of those statistics of the various institutions but has assured that the institutions will have their allocations very soon. The market equity committee will have its final meeting within the next week to complete the

distribution of a guideline. The best estimate is that USF will end up with an allocation of approximately \$300,000 for the market equity adjustment.

- The Kellogg Foundation has selected USF as one of a small number of recipients of \$100,000 planning grant. The planning grant submitted by USF was the result of a coalition from which the name of the program derives its name of ENLACE (Engaging Latino Communities for Education initiative). USF would be the lead institution working with the community colleges and public school system, representatives of the business and Hispanic community within Hillsborough County. The coalition would work together to focus on key transition points in the education of Latinos. The point of this ENLACE group is to have these above named groups working together in support of an intervention strategy at the critical transition points in education to try to increase output. After the one year planning grant, approximately one-half of the 14 recipients of these planning grants across the country will receive a 2 million dollar grant to proceed with their plan. A formal announcement will be made by Kellogg within the next few days.
- On the issue of enrollment, USF has seen a 50 percent increase in the First Time In College (FTIC) enrollment during the past five years. So, at the lower level USF is approximately 670 FTE (Full Time Equivalent) over the enrollment limit for which no money was received. However, at the upper level USF was under by a significant amount and, hence, experienced a major enrollment reduction last year with a significant residue heading into this year of approximately 1.5 million dollars. It is now that time in the year to look to see where USF's enrollment is for this academic year. USF is fine at the lower level due to being so far over-plan, and fine at the graduate level. At the upper level, however, USF is approximately 57 FTE short which would be a budgetary implication of \$400,000.
- Review of the data related to the formation of the 2000/2001 budget has begun with the SEC. Reports to the Faculty Senate will be made as deemed appropriate by President Binford.
- As of January 7, 2000, a tentative budget request has been submitted for enhancement funds for undergraduate education and a separate fund for enhancement of graduate education and research. Copies of USF's tentative budget have been distributed to the SEC. The intention is to work with the SEC to familiarize them with this information and the process so that when the time comes later this spring, there will be a good information base with which this body can influence the process in a proactive way. This is in response to President Binford asking that the role of the Senate as a budget advisory body be given some explicit opportunity to act during this year.

UNITED FACULTY OF FLORIDA REPORT (President Mitchell Silverman)

United Faculty of Florida (UFF) President Silverman presented one major issue for faculty who are in-unit. Next year the entire collective bargaining agreement will be renegotiated. Within the next few days, faculty will be receiving the bargaining survey along with a newsletter from UFF. President Silverman pointed out that these contract negotiations may be more important than any within the last ten to fifteen years because of the constant chipping away by the Legislature, Board of Regents, various constituencies, and political power within the state against tenure. He emphasized that it is very critical to come out of the next bargaining session with a very strong group ready to protect tenure and promotion. Senators were asked to talk to their colleagues and to fill out and return the survey. As a member of the bargaining council, he guaranteed that surveys would be carefully reviewed and taken into full consideration. President Silverman stressed that it is an opportunity for

faculty to provide input and take part in this process.

Second, UFF has continued its consultation process with the Provost's Office during the last semester. In addition, UFF is continuing to work as much as possible to informally resolve conflicts.

President Silverman encouraged everyone to attend the presidential candidate forums as much as possible. He would like to see more faculty at the forums. It is important in terms of the impression given to the candidates visiting campus.

President Silverman was asked in regard to tenure, what have been the reactions of USF's administration to support UFF's negotiating position? His response was that the process is opening up from a contract which UFF has been locked into for 3 years. Provost Tighe responded that the administration is 100 percent in support of tenure. He pointed out that tenure is an absolute requirement to protect the fundamental right of faculty in order for them to carry out research to assure the vigorous and healthy scholarly ways of the university.

The issue of hiring people as contract employees was discussed, particularly those being hired as Visiting Professors and how this is eroding tenure. Provost Tighe responded that people are interested in hiring individuals who can deliver the instructional programs while maintaining the other strong faculty duties and responsibilities that are expected. He indicated that there is a tendency to look at Visiting Professors or people who come under special arrangements to do teaching who are not expected to take on the full array of traditional faculty teaching, research and service responsibilities. This is a process of the inadequacy of resources and the demand on enrollment. Provost Tighe indicated that advice from the Faculty Senate on this issue would be very helpful.

REPORTS FROM OFFICERS AND COMMITTEE CHAIRS

a. Senate Elections - Apportionment, Vacancies, Schedule (Jim Vastine)

Secretary Vastine presented the 2000/2001 Voting Units and Apportionment, Senate Vacancies, and the Senate Election Schedule. The motion was made and seconded to accept his report on the 2000/2001 Faculty Senate Elections. The motion was unanimously passed.

b. Presidential Search Advisory Committee-Faculty Senate (Nancy Jane Tyson)

There have been three presidential candidates interviewed thus far with three more to be interviewed next week. The Faculty Senate is sponsoring open forums to interview those candidates and the faculty are especially encouraged to attend. The forums are scheduled from 10:30 a.m. - 12:00 noon, Monday, Tuesday, and Wednesday in the Marshall Center Ballroom. Chair Nancy Tyson reiterated the importance of faculty attendance at these forums to have a strong voice in this presidential search.

During the January Faculty Senate meeting, Chair Tyson announced that the Regents appointed Presidential Search Advisory Committee would put the presidential candidates' dossiers on their web site. However, this did not occur. At the January SEC meeting this topic was discussed and, as a result of the work of Secretary Vastine, all of the candidates' dossiers are now posted on-line through Library Reserve. Chair Tyson expressed her appreciation to Dean Sullins, Secretary Vastine and the employees of the Library Reserve for their assistance in this matter. She will send out an e-mail to the Faculty Senate with the address for the netcast of the

interviews and how to reach the site where the dossiers are located.

Chair Tyson announced that the Presidential Search Advisory Committee-FS (PSACFS) has met and exchanged views about the three candidates which have already been interviewed. However, they will not complete their deliberations until all six of the candidates have been here and the committee has had an opportunity to meet them as well as review their dossiers. Although there was nothing more to report, Chair Tyson felt that the PSACFS was making progress in their part of the process and hopes that this committee accurately and fairly represents the faculty view on these candidates.

c. Academic Budget Advisory Council (Jesse Binford)

The Academic Budget Advisory Council (ABAC), another role to be performed by the SEC, met on December 1, 1999, with Vice President Carol Rolf. Subsequently, at the request of the ABAC, Ms. Rolf provided a summary of the 1999 Enhancement Funding. More recently, she has supplied the ABAC with the 2000 Legislative Budget Request.

Provost Tighe has agreed to review the proposed budget and previous allocations with the ABAC. A copy of the 2000 Legislative Budget Request will be available in the Faculty Senate Office. The ABAC will meet with Provost Tighe in a timely manner.

ISSUES FROM THE FLOOR

There were no issues to be discussed at today's meeting.

OLD BUSINESS

a. a. Resolution on Faculty Advisors (Fredric Zerla and Ed Silbert)

President Binford announced that this resolution is still "under construction" and will be available at the February Faculty Senate meeting.

b. b. Parking Services Update (Marie Hunnicutt)

Marie Hunnicutt, Assistant Director of Parking Services, attended today's meeting to provide an update on the new parking program implemented last fall and what is planned for the future. Ms. Hunnicutt pointed out that the objective of the new parking program was to re-assess parking availability and to better manage utilization of spaces. The result was significant unsatisfied demand in poor areas of campus, while gold lots were empty or partially empty. In discussions with parking consultants and people in the industry, Parking Services learned that better managing parking demand would allow USF to reduce construction and, therefore, keep fees as low as possible which is one of their objectives.

One of the objectives regarding reserve parking was to reduce the number of reserve spaces on campus from the State University System high of 857 at USF last year. The gold parking program was one way to reduce reserve spaces by offering a different level of parking service. This year the number of reserve parking spaces sold was 714. However, Ms. Hunnicutt would like to see fewer of these types of permits sold.

In November, the "gold rush" program was initiated. For any customer with a reserved space in a gold parking lot, Parking Services offered to do an exchange so

that people could review how the new program was working and the level of availability. Fifty-one people did turn in their reserve parking space for a gold tag. Most of the reductions in reserve parking have been in the peak or core areas of campus. These areas are Lot 33 (located in the Health Sciences area) and Lot 1 (the Administration area).

Ms. Hunnicutt stated that one result of the new parking program is a shift in demand from core areas of campus to the outer perimeter areas, which is one goal of the program. She considers feedback on this shift to have been positive from faculty and staff. Ms. Hunnicutt pointed out that Parking Services is witnessing that the growth at USF, construction on campus and the new program are impacting some of the green staff parking lots, specifically in the health sciences, the engineering, the Sundome areas. Construction around Moffitt will reduce the number of parking spaces; therefore, a new parking lot comprised of 110 spaces has been constructed east of the Moffitt clinic. In addition, a new student parking lot with 114 spaces has been constructed at the corner of Laurel and Magnolia. A new lot has also been constructed to accommodate 400 faculty/staff parking spaces. Moffitt will be constructing their own parking garage which will be solely for their use, and it is estimated to be completed in approximately 15 months. Due to an increase in undergraduate enrollment and the shifting out of faculty and staff, an additional 20 staff-only spaces have been designated on the corner of Laurel and Alumni to accommodate parking in the engineering area. Parking Services is working with Facilities Planning to obtain approval to build a temporary parking lot south of the Center for Urban Transportation.

Parking at the Sundome is another area of concern for Parking Services. Twenty staff only parking spaces were replaced, as well as putting in an additional 20 staff only spaces.

An additional shuttle route has been added to the north end of campus from the Residence Hall area to the new Park-N-Ride lot off Fletcher and the health science area. There has been an 80 percent increase in ridership on the shuttles with approximately 20,000 riders a month. Ms. Hunnicutt indicated that there are time schedules available for each of the routes. She pointed out that while the service is not perfect as it relates to the schedule, Parking Services is able to maintain the twelve minute headway or time frame from one shuttle stop to the next on Route D which serves the health science area. For other routes on campus, there is an eight to fifteen minute headway or time interval between shuttles. Two new buses will be arriving in February. In addition, through a partnership with the College of Engineering, Parking Services is also using a prototype electric bus primarily for the mall service.

There are several issues which will impact parking in the near future. One is the replacement of the Sundome roof which will cause the loss of approximately 800 to 1,000 spaces during the construction beginning April 1st. Temporary parking has been requested north of Cooper Hall. Fowler field will also be used for temporary parking. During the construction of the Moffitt parking garage, approximately 50 spaces will be lost in Lot 33, along with 87 spaces in Lot 19 in the same area.

At this time, Ms. Hunnicutt opened the floor for questions. The question was raised about what Parking Services plans to do about the underutilization of gold staff lots. Ms. Hunnicutt responded that lot surveys have revealed that there is a different parking pattern depending upon the area of campus. The highest levels of utilization are at the College of Business, Communication and Information Sciences, and the College of Arts and Sciences, with the lowest level of gold staff/student utilization by

the Health Sciences Center. Parking Services are looking at ways we can encourage people to provide additional information. Lot surveys will continue and permits will be allocated as allowable. Ms. Hunnicutt indicated that one of the objectives of the new program was to push constituents to underutilized parking lots. By using those lots more fully and reducing the demand in the core lots, Parking Services is able to take better advantage of the parking on campus.

The issue of having so many vacant parking spaces in Lot 1 (Administration) was raised. Ms. Hunnicutt indicated that there are a lot of people who have permits who are not there. It has been suggested that if there is demand in Lot 1 of 1.05 to 1 ratio and there is still available capacity, that limit could be changed in the future or part of that lot could be designated for visitors. Ms. Hunnicutt indicated that if anyone is interested in changing from one gold lot to another, there may be availability. The situation will require management until Parking Services reaches that critical threshold.

Discussion was held regarding the lack of faculty and staff parking next to the library. It was suggested that this should be reviewed and changes made to have a small number of spaces in front of the library with a limited time period for use by faculty and staff. Ms. Hunnicutt indicated that Parking Services could look into that suggestion.

Another suggestion was made to designate an area in Lot 1 for visitors to use during on-campus conferences and also to open up a larger area for conferences held on Fridays, Saturdays and Sundays. Ms. Hunnicutt is willing to work with anyone who has a need for conference parking on campus.

One Senator asked how students are able to obtain staff parking permits and what provision does Parking Services go through to make sure that these permits are issued to staff and not students. For students who request staff permits, Parking Services relies on the Global Employment System (GEMS) to ensure that they meet their criteria. Students must be appointed to work thirty or more hours per week. This qualifies a student for a staff permit. In addition, each staff member is allocated only one vehicle permit. However, it is possible for staff members to share their permits with their children, as well as to get them through Moffitt who buys the permits in bulk from Parking Services and does not have the same criteria. An edit run is done annually to analyze student record information as well as personnel data to ensure proper allocation.

Several Senators raised public relations issues regarding the inadequate distribution of permit applications for the current academic year, and a perceived lack of cooperation on the part of Parking Services in dealing with individual concerns. The tenor of the entire discussion ran contradictory to Ms. Hunnicutt's assertions that faculty and staff have favorably received the recent changes.

Ms. Hunnicutt indicated that Parking Services is working on a web site for the purchasing of permits. It is anticipated that this will be available this year. Due to the fact that not all faculty are on-line, it was recommended that there be an alternative way of allowing people to apply for a permit.

If there were any additional comments and/or suggestions, Ms. Hunnicutt encouraged the Senators to contact her. She will provide an update as Parking Services goes through the process regarding the library situation.

NEW BUSINESS

a. Office of General Counsel Policies and Procedures

President Binford announced that there are four proposed policies and procedures from the Office of the General Counsel which need to be reviewed and commented upon (30-013-Office of Financial Aid Policy on Refunds and Repayments, 30-019-Career Center: Career Development and Recruitment Program, 30-020-Career Center: Cooperative Education Program, and 31-01NC-New College Student Organizations). Anyone interested in reviewing any of these policies should contact the Faculty Senate Office.

b. Proposals from Dean Sullins, Undergraduate Studies

Dean Sullins attended today's meeting to present the following proposals: Proposal to Revise USF's Academic Renewal Policy, Proposal to Delete USF's Restriction on Drops, and a Proposal to Require 48 Hours at the Upper Level. However, due to the absence of a quorum it was suggested that these proposals be presented at the February Faculty Senate meeting.

The meeting was adjourned at 5:04 p.m.

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