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Coordinator of Library Operations

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JOEL KENNEDY-RAMOS

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PROFILE

- Established relationships with many people in the academic community at USF
- Experience organizing and analyzing data, particularly in context of educational materials
- Extensive professional experience with Microsoft Excel and Outlook, along with some Access
- Academic experience with ArcGIS and the R programming language

EMPLOYMENT HISTORY

Textbook Affordability Project Coordinator, University of South Florida 2018 — present

USF Libraries – Tampa, FL

- Analyze adoption data to produce textbook recommendations for USF System faculty
- Monitor and find ways to improve cost metrics with impact on performance-based state funding
- Produce cost and compliance reports for university administration and governing bodies
- Work with publishers and bookstore to ensure student affordability and accessibility interests

Regional Textbook Certified Trainer, Barnes & Noble Education 2014 — 2018

Tampa, FL

- Provide support for fifteen stores in south and central Florida.
- Facilitated stores' transition to new textbook inventory management system
- Regularly disseminate corporate strategies via email and teleconference
- Monitor metrics to ensure stores are achieving goals as part of textbook ordering cycle

Assistant Textbook Manager, Barnes & Noble Education 2009 — 2018

University of South Florida Bookstore - Tampa, FL

- Member of team that operates store with \$13 million annual sales volume
- Supervise 6-8 regular staff and up to 75 temporary staff during peak volume periods
- Communicate with university faculty and administration throughout textbook adoption cycle
- Use of Excel, Access, and other programs to create internal and external reports

Textbook Supervisor, Barnes & Noble Education 2003 — 2008

University of South Florida Bookstore - Tampa, FL

EDUCATION

BA in Political Science, University of South Florida 2016

Graduate Certificate – Data Science for Public Administration, University of South Florida 2020