Objectives: To provide an overview of major issues in the planning, development and management of library collections in a manner which makes best use of financial and human resources to provide up-to-date information and practical training in specific aspects of collection management, to encourage education in the sound practice, as well as current theory, of collection development and management. Special emphasis will be given to (a) new directions in collection development, (b) institutional and political climates for collection development and management, (c) collection development policies, (d) organization and staffing for collection development, and (e) budgeting for collection development.

Methods: A variety of teaching methods, both formal and informal, will be employed. Lectures, panels, group discussion, and mini-sessions will be included. Small discussion groups, organized by type of library, will encourage registrants to react to formal presentations and to compare tools, methods and structures used in their home institutions.

Audience: This institute is directed primarily to academic, public, and special librarians who are involved in collection development and management on a daily basis and to library school faculty who teach courses in the field.

Housing: Conference sponsors have arranged for very inexpensive housing on the campus of Trinity University, San Antonio. Housing for three nights will be $50 for a room with double occupancy and $75 for a single room. To receive information and reservation forms for handsome, air-conditioned dormitory accommodations, single or double, registrants should check the appropriate box on the form below.

Meals: The registration fee for attendees includes all lunches, evening meals, and Saturday morning breakfast. Several of the meals, as well as receptions and breaks, have been generously donated by library vendors. These are indicated in the schedule of events.

Fees: $230 for ALA/RTSD members, $255 for ALA members, $275 for Non-members. Registration fees cover instructional materials and meals as indicated on the schedule.

Registration: In accordance with space restrictions at the University and in an effort to ensure a quality program, registration will be limited to 120 persons. This institute is one of a series of regional collection management and development programs held throughout the United States. Subsequent programs are currently planned for Seattle, WA (September 1985) and Chapel Hill, NC (May, 1986). Registration for the San Antonio institute, however, is not limited by geographic location or by type or size of library. All who have an interest in collection management and development are welcome. To apply for the San Antonio program, fill out the attached Registration Form, enclose payment or governmental purchase order, and mail to RTSD at the indicated address. Forms postmarked as late as April 15, 1985 will be accepted for registration (up to the 120 persons limit) on a first-come, first-served basis. Cancellations will be accepted up to April 30, 1985, subject to a $20 processing fee. No payments may be refunded to “no-shows” or to cancellations postmarked after the April 30 deadline.

Planning Committee: Carolyn Bucknall, Co-Chair (University of Texas at Austin); Ferne Byman, Co-Chair (Rice University); Richard Husmeier Working Co-Chair (Trinity University, Lenore Clark (University of Oklahoma); Anna Perrault (Louisiana State University); William L. Burdell (ALA/RTSD Staff).

Schedule of Events
Wednesday, May 15, 1985
5:00-7:30 pm Registration
Western buffet (Chadwick-Hasley and Yankee Book Puddler)
Keynote Address: Paul Moler (Stanford University)
Thursday, May 16, 1985
Panel: Institutional and Political Climate for Collection Development and Management—Edward Johnson (Director of Libraries, North Texas State University); Val Lee (Dean of Libraries, University of Oklahoma); and Robert Stephens (Associate Vice President for Academic Affairs, Trinity University). Sheila Dowd (Assistant University Librarian, Collection Development, University of California, Berkeley)
Paper: Collection Development Policies—Ross Johnson (University of Iowa)
Lunch (University Microfilms International)
Mini-Sessions: First Round (Choose one)
- Preservation, Rare Books and Collection Development—Anna Perrault (Louisiana State University)
- ILC: Conspicuous and Coordinated Collection Development—Leone Clark (University of Oklahoma)
- Media in Libraries (includes microcomputers and computer software)—Jay Poole (Texas A & M University)
- The Selection Process—Ross Johnson (University of Iowa)
Mini-Sessions: Second Round (Choose one)
- Automation and Collection Development and Management—Sherri Schmidt (University of Texas at Austin)
- Collection Assessment—Fern Byman (Rice University)
- Government Documents and Collection Development—Barbara Kile (Rice University) and Kathleen Eisenbeis (University of Texas at Austin)
- Serials Management and Collection Development—Craig Likhnes (Trinity University) and Kathy A. Souquet (Trinity University)
- Elegant Dinner
- Patio After-Dinner Confrals (Ballen Bookellers International)
Friday, May 17, 1985
Panel: Organization and Staffing for Collection Development—Carolyn Bucknall (University of Texas at Austin); Sheila Dowd (University of California, Berkeley); Jay Poole (Texas A & M University); Rose Mary Magill (North Texas State University Library School)
Paper: Budgeting for Collection Development—Richard Husmeier Working (Trinity University)
Lunch
Mini-Sessions: First Round (Choose one)
- Repeat of sessions offered in First Round on May 16
- Mini-Sessions: Second Round (Choose one)
- Repeat of sessions offered in Second Round on May 16
- Gala After-Dinner Dinner (Blackwell North America and K. G. Saur)
Saturday, May 18, 1985
Continental Breakfast (ERSCO Subscription Company)
Discussion Groups
Closing Session: What Now?
Beverages and snacks on morning and afternoon breaks courtesy of
- Taylor Carlisle
- Congressional Information Service
- Roy Doggett Bokeller
- Research Publications
- Midwest Library Service

Registration Form
ALA Resources and Technical Services Division
Collection Management and Development Institute
Trinity University, San Antonio, TX

- ALA/RTSD Member ($120)
- ALA Member ($225)
- Non-Member ($295)
- All staff members of organization members of ALA can be considered personal members.

- I require vegetarian meals.

For Office Use:
Check No.
Amount
Date of Check
Rec'd from

Name
Title
Organization Name
Mailing Address
City
State
Zip
Telephone Number
Cell
E-Mail Address
Membership Number

Enclosed is my check (payable in U.S. funds to the American Library Association) to cover the registration fee, designated meals, and instructional materials for the Collection Management and Development Institute at the Trinity University, San Antonio. Check, money order, governmental purchase order or credit card charge must accompany registration to reserve space at the Institute.

For discussion group assignment, please indicate type and size of library by checking the appropriate boxes:
- Research
- Library School
- 700,000 vols. & above
- College
- Public
- 300,000-700,000 vols.
- 2-Year
- Special
- up to 300,000 vols.

Please send information on air-conditioned dormitory housing. This is not ordinary dormitory housing as it is arranged in Suites.
- Visa
- MasterCard
- Personal Check
- American Express

Please charge my registration fee as marked above to
- Card number
- Expiration Date
- Signature
- (Signature Required for all charges)