

1998

AY 1997/1998 SEC meeting minutes: 1998-01-14

Faculty Senate

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SEC Minutes

14 Jan 1998

SENATE EXECUTIVE COMMITTEE
January 14, 1998

MINUTES

Present: Lou Bowers, Ken Buckle, Ann Cranston-Gingras, Julian Dwornik, Lois Gonzalez, Larry Hall, Tom Kemp, Michael Knox, Sara Mandell, Christy Ponticelli, Trevor Purcell

President's Office: Navita James

Provost's Office: Thomas Tighe, Phil Smith, Bernard Mackey

President Moore called the meeting to order at 3:07 p.m. The minutes from the meeting of December 3, 1997 were approved as corrected.

PRESIDENT'S REPORT AND ANNOUNCEMENTS (J. Moore)

President Moore announced the following items:

- 1. Dr. Adam Herbert from the University of North Florida has been named the new SUS Chancellor. He was among the 6 finalists that were interviewed. During interviews Dr. Herbert stated that he supports tenure. In addition, he indicated that some universities will move toward multi-year contracts over the next decade. Dr. Herbert is interested in seeing what kind of blend is appropriate between tenure and multi-year contracts.
- 2. The Advisory Council of the Faculty Senates will be meeting on January 30, 1998, in Tallahassee. The new president of UFF has been invited to this meeting to discuss multi-year contracts.
- 3. The Leadership Council vacancy has been filled by Dr. Julie Djeu from the Department of Biochemistry in the College of Medicine.
- 4. The General Council's revised policies and procedures, which were presented at the last SEC meeting, were forwarded to the appropriate committees for comments. In particular, the Academic Computing Committee General Council its comments and recommendations on the telecommunicating policy. In addition, Senator Cranston-Gingras forwarded her recommended language revisions on the ADA policy. President Moore has received memoranda from Trudie Frecker, Director of Human Resources, and others that these recommendations have been received.
- 5. Although the employment contracts were to be mailed out by October, there are still 747 to be sent. Approximately 2,000 have been completed to date. Administrative and Professional (A&P) faculty are also included in these figures.
- 6. The Faculty Evaluation and Standards Committee now has a roster with 3 vacancies. If members have anyone they can recommend for nomination from the College of Business, the College of Medicine, or any of the branch campuses, please notify either Ann Pipkins, Ann Cranston-Gingras, or President Moore.

- 7. The Faculty Senate has a second web site. Tom Kemp, Chair of the Library Council, has been enlisted to assist in updating the web site. Due to Mr. Kemp's access to a different server, the Faculty Senate currently has two sites. Mr. Kemp reviewed the composition of the web site which his department has created through the USF Library Archives. Eventually, the two sites will be converged. Mr. Kemp indicated that by having the information through the archives, searches can be conducted for information pertaining to specific topics that could be done quickly, 24 hours a day. President Moore would like to have the web site accessible through the USF Home Page, another item which she has asked Mr. Kemp to work on. In the near future, nomination forms for the committees and councils will be posted on the web site.
- 8. Dean Robert Anderson, College of Business, is Chair of the 1998 Faculty/Staff Campaign. He would like to attend the February Faculty Senate meeting to give a 5-10 minute presentation about the Campaign. In addition, President Moore would like to give Dean Anderson the opportunity to talk to the Senators briefly about one to two issues of importance in his college.

Discussion was held about inviting a Dean or Vice President to address the Faculty Senate on an issue. Past President Michael Knox felt it would be more appropriate for the faculty from a particular college to discuss issues that are of concern to them that are occurring within their college rather than their dean. President Moore will invite Dean Anderson to the February meeting to speak about the Faculty/Staff Campaign for 5 minutes after the reports given by President Castor and Provost Tighe. Provost Tighe indicated that the Faculty Senate would benefit from having deans come and talk about current issues in their colleges. He felt it would be good to hear more from those who are charged with the academic leadership of their college. In addition, he pointed out that it would be beneficial to have deans come and share information with the Senators on a periodic basis which could prove to be useful. Provost Tighe mentioned that it could be a two-way street in that the deans would also become aware of what the Senate is doing. President Moore would like the Senators from other colleges to initiate dialogue with a dean from another college. A motion was made and seconded to invite a dean or vice president to attend Faculty Senate meetings on a regular basis. Discussion was held and it was decided that a protocol for invited speakers be established. The motion was passed with one abstention.

Discussion was held on what issues to have Dean Anderson address at the February Faculty Senate meeting. Items recommended included new initiatives taking place in the College of Business, its goals, its long range planning, an insider's perspective, and community involvement. Time span for the presentation would be 10 minutes. President Moore will talk to the President and Provost about adjusting their time requirements for reports.

PROVOST TIGHE

Provost Tighe reviewed the University's response to the Regent's request of dealing with the enrollment growth over the next 10 years. A new development has been a call for an independent university at St. Petersburg and in order to provide a broader range of courses in that area. At the same time there is a request for a Pasco presence, as well as in other counties. A legislative initiative has been drawn up that would be seen as the next step on the plan that was outlined earlier in terms of strengthening and enrollment growth at the regional campuses, thus allowing more access to educational services. If the funding does not occur, resources could not be taken out of the present university budget.

Dr. Tighe distributed a one-page summary of the legislative budget request of the major features of the plan. The plan calls for support of additional faculty positions and costs at the regional campuses. The total request is for 1.7 million dollars to support 16 faculty positions which are targeted for enrollment growth and enhancement of degree offerings.

In addition, plans are being made to seek legislative support to get a presence in Pasco County at the New Port Richey Community College Campus. A legislative request is anticipated for that venture. It would be a 2 + 2 model. These programs would be offered by full, regular and 9- month faculty positions. To start up this program over the next couple of years, this funding request would be approximately 2 million dollars

Discussion was held regarding the funding that the southern universities receive for the main initiative and whether or not the legislature would be less willing to fund the Tampa campus and its initiatives adequately. Dr. Tighe indicated

that the legislature would see this initiative as a true enhancement. This request has to be in the form of additional funding in order to do the job right and USF cannot be penalized for this.

The question was raised as to whether or not the Tampa campus will lose some head counts to the other campuses. Dr. Tighe felt that the market data is not available to give an unequivocal answer to that question. The feeling is that Tampa will not lose people; in fact, the net effect will be an increase overall. Some shifting of head count will probably take place to the regional campuses, but it should not be detrimental overall.

Discussion was held regarding the library holdings on the St. Petersburg campus. Dr. Tighe indicated that the legislative funding request encompasses both library and laboratory enhancements. In addition, the enhancement of library holdings at St. Petersburg would be to support lower division courses. This brought up the issue of duplicate materials in the libraries. Mr. Kemp, Chair of the Library Council, clarified that duplication means not having duplicate copies (5 or 6) in the same building.

An update on the strategic planning was Dr. Tighe's next topic. He now has a tentative list of focal areas from each of the deans on the things their units feel are critical to the strategic planning process. The next step is to establish task forces to address these focal areas and make analyses. Dr. Tighe would also like to obtain a list of focal areas from the Faculty Senate. Once this is received, he will proceed to narrow the list. His plan is to accomplish this within the next couple of weeks in order to move on. The issue was raised about department chairs not consulting their faculty for feedback. Dr. Tighe indicated that this process was left up to the deans on how to best obtain this information.

Dr. Bowers, Chair of the Instructional Technology Council (ITC), reported that the ITC has been reviewing the strategic plan and the area it has focused on is the use of technology in the instructional process. The ITC will be meeting next week to finalize their statement. Dr. Tighe informed Dr. Bowers that although instructional technology is already on the list, the ITC's feedback would only strengthen their position.

President Moore, in turn, encouraged the members to meet with their committees and/or councils to talk about topics that they feel should be emphasized. She would also like the Faculty Senate to identify issues in the "Shaping Our Future" document that should not receive as much as emphasis as they did in that document. President Moore will make another announcement at the Faculty Senate on January 21, 1998 for faculty to submit their list of focal areas to her. To date, the focal areas that the SEC has compiled are (1) the focus upon identifying measures of a quality education at the university and (2) the overarching parameter of the value of academic freedom.

The question was raised as to when the Physical Therapy Program would be official. Dr. Tighe reported that this is on the next BOR agenda for final approval Thursday and Friday. He was hopeful that the final approval would be given, even though the program is very expensive. Assuming approval, the plan will be implemented during the Fall, 1999. If the special legislative request is not approved for funding, then it may not go into effect in the timely manner in which it was originally planned.

Discussion was held regarding the additional option of the sabbatical program and whether or not there should be a resolution from the Senate showing its support for implementation in 1998/1999. Dr. Tighe felt that a resolution probably was not necessary, but he would like some clear expression from the Senate that it was seen as a positive step. Mr. Smith indicated that the Senate may wish to further discuss and possibly give advice regarding the union position. Therefore, he suggested that the union people at the State level be consulted as to what their position would be on this addition. President Moore asked Vice President Sara Mandell to consult with the State union people for their advice and report back to the SEC.

REPORTS BY OFFICERS AND COMMITTEE CHAIRS

Secretary Dwornik presented the 1998/1999 Faculty Senate election apportionment, schedule and vacancies. Discussion was held regarding the apportionment and the definition of a ranked faculty member. Secretary Dwornik made a motion to accept the election materials as presented. The motion was seconded and unanimously passed. The materials will be presented to the Faculty Senate at its meeting on January 21, 1998.

Sergeant-at-Arms Ponticelli reported that Senator Curtis Margo will be leaving the university at the end of January,

thereby creating a Senate vacancy in the College of Medicine . She made a motion to appoint Mark McLean, Department of Obstetrics, College of Medicine, for the remainder of the year. The motion was seconded and unanimously passed.

President Moore presented the new charge for the Governmental Relations Committee. Discussion was held regarding the length of term that members can serve. It was recommended and agreed that the members could serve 2 consecutive 3 year terms. President Moore will contact Kofi Glover, Chair of the Governmental Relations Committee, to have him add this statement regarding the length of term. She will ask Dr. Glover to present the revised charge at the February Faculty Senate meeting. Dr. Navita James pointed out that there is a recommendation in the charge that this committee look at faculty appointments to state board commissions which is something that could begin right away. Further discussion took place regarding the selection of members from the Faculty Senate for this committee. It was agreed that member selections would go to the Faculty Senate for final approval.

Past President Michael Knox presented the following motion regarding the sabbatical issue. The motion would be placed on the agenda for the next Faculty Senate meeting. The motion was that the Senate Executive Committee recommend to the Faculty Senate the adoption of the following resolution:

"The Faculty Senate supports implementation of the additional sabbatical option of 2 semesters at 2/3 pay effective with the 1998/1999 academic year."

The motion was seconded. Discussion was held about adding librarians under this sabbatical option. Past President Knox felt that a decision to add librarians to the option be taken directly to the sabbatical leave committee to get their recommendation and not as part of this motion. President Moore felt that a separate motion should be made to include librarians in the sabbatical option. Because librarians are listed as non-teaching faculty, a decision needs to be made as to whether they are administration or faculty. The motion was passed with 1 abstention and 1 opposition.

President Moore asked for the committee's comments regarding the addition of librarians to the sabbatical option. Mr. Kemp proposed that the SEC recommend to the Provost that he approve university tenure earning librarians as being eligible for this extra bonus being offered to faculty.

Mr. Smith read the definition of Professional Leave Development from the union handbook. A friendly amendment was made that a similar proposal for non-teaching faculty be added to the Professional Development Leave. The motion was seconded but was not passed.

OLD BUSINESS

President Moore asked for feedback on the information from the special meeting on tenure and promotion and the memoranda pertaining to same. She asked if the SEC felt these materials should (1) go to the Faculty Senate for its next meeting, (2) be discussed at the next SEC meeting on February 4, or (3) be discussed by the SEC at a special meeting on tenure and promotion. Mr. Smith pointed out that there are still on-going meetings regarding tenure and promotion taking place on the regional campuses and some on this campus. What is anticipated, based upon input received from these groups as well as the Faculty Senate, is that a second document will be developed. As soon as that document is completed, it will be presented to the Faculty Senate for a second review. Mr. Smith recommended that the SEC wait until the second document is complete before taking any future action on the tenure and promotion materials so that the Faculty Senate can respond to it.

President Moore indicated that she feels the Faculty Senate has put most of its ideas on the materials down in writing from the special meeting of December 10, 1997. She will send them along with a letter to the Provost indicating that this is the Faculty Senate response at this time. She will also quote Mr. Smith as saying there will be a second document coming to this group at which time a further response will be forthcoming. President Moore felt that there was no need to look further at the current materials. Discussion was held as to whether or not the Faculty Senate needs to review any more materials at this time. President Moore suggested that this material represents what the Senate said at that time and that the SEC has approved it. Therefore, this item will be included on the agenda for the Senate meeting on January 21, 1998, to allow a discussion to take place on the special meeting materials regarding tenure and promotion.

NEW BUSINESS

As Chair of the Ad Hoc Advisory Committee to Review Food and Beverage Consumption in Classrooms, Dr. Bernard Mackey presented a draft report from that committee dated January 13, 1998. He pointed that there is a serious problem with maintenance of the classrooms on campus, particularly as it relates to excessive amounts of soilage due to spillage of food and drink.

Dr. Tighe has commissioned the ad hoc committee to review the use of food and beverage in classrooms and to provide suggestions as to how this problem can be addressed. He would like observations and comments from the SEC about the draft report as it is currently constructed. In addition to the SEC, Dr. Tighe would also like comments from the student government, the A & P Council, and the USPS Senate.

Dr. Mackey reviewed the high points recommended by the report. The ad hoc committee has no doubt that a policy is needed to eliminate or reduce spillage in the classrooms. However, it was clearly a concern of the committee that this be presented in a way that would not be negatively received by faculty. Faculty should be engaged in a way that would help them and students see the need to help maintain the environment in which they live and work everyday and make sure that the committee is not moving in a direction that would cause negative reactions. The committee is recommending a campus-wide marketing effort to encourage the support of continued beautification of the campus. It has suggested that this be done both at the university, as well as at the Regent level. The committee is aware that there are areas of the university where it may be inappropriate to ban food and drink, and that a college decision should be made as to where it would and would not be appropriate. Dr. Mackey indicated that a policy needs to be in place by the beginning of the Summer Term, 1998.

Discussion was held regarding the draft report and some suggestions were made to Dr. Mackey. One area that the SEC agreed upon was that when carpets are to be replaced, another form of floor covering, such as tile, be used. It would not only cut down on maintenance costs, but would also reduce mold and mildew. Due to the time constraint, President Moore asked that any additional comments and suggestions be e-mailed to Dr. Mackey at bmackey@acad.usf.edu.

President Moore invited comments from the SEC regarding the memorandum from Gary Olson dated November 25, 1997, on funding of the Publications Council. She indicated that this council does exist and that it is being funded. Apparently, it no longer has need of a director, as stated in Mr. Olson's memorandum.

The meeting was adjourned at 5:30 p.m.



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