

1998

## AY 1997/1998 SEC meeting minutes: 1998-04-01

Faculty Senate

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# USF Faculty Senate Archives

## SEC Minutes

1 April 1998

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### SENATE EXECUTIVE COMMITTEE

April 1, 1998

#### MINUTES

Present: Janet Moore, Louis Bowers, Kenneth Buckle, Ann Cranston-Gingras, Julian Dwornik, Lois Gonzalez, Larry Hall, Michael Knox, Sara Mandell, Christy Ponticelli, Trevor Purcell, Joseph Simon

Provost's Office: Thomas Tighe, Donna Dickerson, Kathleen Moore, Phil Smith

The meeting was called to order at 3:05 p.m. The Minutes from the meeting of March 18, 1998, were approved as corrected.

#### **PRESIDENT'S REPORT AND ANNOUNCEMENTS (J. Moore)**

President Moore announced the following items:

- There will be a teleconference co-sponsored by Distance Technology Mediated Learning (DTML ) on Thursday, April 2, 1998, 2:30-4 p.m. in CIS 1040. The title of the teleconference is "Am I A Crook? Copyright Issues on the Internet."
- Congratulations were extended to the new Senate Executive Committee Officers for 1998/1999: President, Janet Moore; Vice President, Julian Dwornik; Secretary, James Vastine; Sergeant-at-Arms, Christy Ponticelli; and Member-at-Large, Suresh Khator.
- A new Chair for the Committee on Committees will be selected during the caucus at the Faculty Senate meeting on April 22, 1998.
- The last Senate Executive Committee (SEC) meeting for the Spring 1998 Semester will be a luncheon meeting at Café Don Jose's on May 6, 1998.
- Noreen Segrest, from the Office of General Counsel, sent a thank you memo regarding the SEC's comments on proposed revisions to USF policy #106 on retention of records.
- The Honors and Awards Council has forwarded its recommendations for faculty awards to the Provost. Mr. Eugene Shinn, from the United States Geological Survey, will receive an Honorary Doctorate of Earth and Environmental Sciences at the evening Commencement ceremony on May 2, 1998. In addition, he will be the speaker. Dr. Oscar Arias Sanchez, the former President of Costa Rica and Nobel Laureate recipient, will also receive an Honorary Doctorate and be the Commencement speaker at the afternoon ceremony on May 2, 1998.
- The SEC has accepted an invitation for lunch from Dr. Jane Applegate, Dean of the College of Education, on April 22, 1998, from 12 - 1:30 p.m. in their college.

## PROVOST'S REPORT

Additional steps have been taken toward the regional campus growth initiatives. One, is the request from Pasco County to have a USF presence in the Port Richey area, particularly in cooperation with their community college. Plans are underway to offer programs in Arts and Sciences, Business, and Education. The deans of our colleges in their respective areas have been asked to define what courses (undergraduate and graduate) they would be prepared to offer and what resources would be needed. Second, there are two facets being planned for the Pinellas area. One is to extend course offerings in Business and Education at the Bayboro campus for which additional faculty slots will be allotted. Also, one faculty position will be made available to help them start a lower division learning community. An agreement has been reached to work with the St. Petersburg Junior College for an exchange of programs; whereby, their faculty would teach lower division courses at the Bayboro campus during the day, and USF faculty would teach upper division courses at their campuses throughout Pinellas County. Future plans call for the possibility of offering courses at the Seminole and Clearwater campuses. Provost Tighe indicated that more concrete information on these plans should be available at the last SEC meeting on May 6, 1998.

The Board of Regents (BOR) has called a combined meeting of the Council of Presidents and the Council of Academic Vice Presidents for Monday, April 6, 1998. Provost Tighe indicated that one probable agenda item at this meeting will be the introduction of the idea to create a third tier of institutions within the State of Florida. The BOR will be meeting in May, July, and September to formulate a plan for the universities in the State University System (SUS) to accommodate an expected increase of 82,000 students over the next 10 years. Provost Tighe anticipates that the SEC may need to meet during the summer to address BOR issues regarding long range plans.

## REPORTS BY OFFICERS AND COMMITTEE CHAIRS

### Committee on Committees (A. Cranston-Gingras)

A list of nominations from the Committee on Committees for vacancies on University-Wide Committees and Councils was presented for review and comment. In addition, nominations will be taken from the floor at the Faculty Senate meeting on April 22, 1998. A motion was made and seconded to accept the list of nominees. The motion was unanimously passed.

Discussion was held regarding the membership of the Governmental Relations Committee. President Moore asked the SEC members to provide names of individuals for her to contact to ask if they are interested in serving on the Governmental Relations Committee. It was agreed that individuals do not have to be Senators, but should have contacts with the legislative bodies and people connected to those areas. Suggestions and nominations should be forwarded to Ann Pipkins in the Faculty Senate Office. President Moore will revisit the issue at a future SEC meeting.

Discussion was held about a memorandum from Navita Cummings James, Faculty Assistant to the President, proposing to make the terms of service on the Presidential Advisory Committees the same for faculty, A&P, and USPS employees. The Presidential Advisory Committees affected will be the Committee on Sexual Orientation, the Title IX Committee, and the Athletics Council. Membership terms for faculty, A&P, and USPS employees on the Committee on Sexual Orientation will increase from two to three years. Membership terms for faculty, A&P, and USPS employees on the Title IX Committee would increase from one year to three years, and membership terms for A&P and USPS employees on the Athletics Council would increase from one year to three years. The proposed effective date is Fall,

1998. The proposed changes were approved by the Committee on Committees at its meeting on March 26, 1998. A motion was made and seconded to accept this proposal. The motion was unanimously passed.

#### Graduate Council (K. Buckle)

Chair Buckle presented two motions from the Graduate Council dated March 30, 1998. Motion #1 offered an alternate definition for graduate faculty at the University of South Florida (USF) that would make the former credentialing process unnecessary. Motion #2 covered the approval of thesis and dissertation committees. The Graduate Council would like these two motions to be put on the Faculty Senate agenda for the April 22, 1998, meeting. Chair Buckle indicated that these two motions are an attempt by the Graduate Council to establish a minimal university-wide set of standards. The motions were discussed. A motion was made that the first sentence in the Graduate Council Motion #1 should be changed to read as follows: "The University of South Florida defines its graduate faculty to consist of all regular faculty appointed at the Assistant, Associate, or Professor rank, who hold a terminal degree or equivalent in their discipline, and were hired with the consent of the department faculty." The motion was seconded and unanimously passed.

A second motion was made to add a paragraph on the argument page stating the rationale for university-level oversight on the quality of Ph.D. dissertations and to insert the sentence from the SACS accreditation guidelines (Graduate Instruction Section 4.2.5) to Motion #2 B. The motion was seconded and passed with one opposition. The Graduate Council Recommendations on Graduate Faculty Definition and Approval of Graduate Thesis and Dissertation Committees will be on the Faculty Senate Agenda for the April 22, 1998, meeting.

Chair Buckle reported that the Graduate Council is working with the General Counsel to modify the Florida Administrative Code with respect to the Graduate School. Plans are to remove almost everything that is in the Code as it now stands and replace it with appropriate sentences which refer to the Graduate Catalog.

#### Research Council (L. Hall)

The Research Council has given out \$250,000 in Research and Creative Scholarship awards, and International Travel grants.

#### Undergraduate Council (L. Gonzalez)

The members of the General Education Council would like to be called a Liberal Arts Committee or Council and not be a subcommittee of the Undergraduate Council. Discussion was held regarding this request. The motion was made that the SEC reaffirm its previous motion of November 5, 1997, that the General Education Council be a committee of the Undergraduate Council. The motion was seconded and unanimously passed.

### **OLD BUSINESS**

#### Review of Revisions to the Tenure and Promotion Guidelines

On March 26, 1998, President Moore sent a letter to all Faculty Senators soliciting amendments for Revisions to the Tenure and Promotion Guidelines as presented by Provost Tighe at the Faculty Senate meeting on March 25, 1998. The SEC will meet to review amendments received by April 6, 1998. The amendments will then be mailed to all Senators to allow them to vote on them. The outcome of the votes will be forwarded to the Provost for his consideration. A final vote by the Faculty Senate on Revisions to the Tenure and

Promotion Guidelines will be taken at the Faculty Senate meeting on April 22, 1998.

### Faculty Committee on Student Admissions

Past President Michael Knox made the motion that the SEC reaffirm the Faculty Senate resolution of February 19, 1997, regarding undergraduate admissions. Following discussion, the motion was seconded and unanimously passed. President Moore will forward this information to Dr. James D'Emilio, Chair of the Faculty Committee on Student Admissions.

## **NEW BUSINESS**

### Distinguished University Professor Proposal

In response to questions and concerns raised about the number of titles and the processes and standards for these different kinds of designations, a Faculty Honorifics Committee was formed by the Provost. This committee, composed of representatives from the Faculty Senate, Council of Deans, and the Distinguished Professor group examined how USF honors its faculty and consider the most appropriate manner in which to do this. As Chair of this committee, Dr. Donna Dickerson presented a brief logic behind a proposal from the committee. The core of the proposal is to combine the multiple honorifics into a single honorific that represents all research, service and teaching functions at USF under the title of "Distinguished University Professor." Discussion was held regarding two additional changes that the committee proposed: (1) that this honorific title would be an honor and not a promotion as it is currently, and (2) that there would be a one time award of \$10,000 as part of this honor instead of \$5,000 added to the base salary each year. Past President Michael Knox made the following motion:

The Senate Executive Committee recommends that the Faculty Senate support the Proposed Distinguished University Professor Policy with the following two amendments:

- 1) the award should result in a base salary increase of \$5,000 rather than a one-time award of \$10,000, and
- 2) the class code and rank designation (9007 Distinguished Professor) should be used for this award.

The motion was seconded and passed with three oppositions. This motion will go to the Faculty Senate in the form of a recommendation from the SEC.

Vice President Sara Mandell made the motion that the existing titles of Distinguished Research Professor and Distinguished Service Professor be retained and add the additional title of Distinguished University Professor. The motion was seconded, but did not pass. Provost Tighe added that if the Faculty Senate does not act on this Proposed Distinguished University Professor Policy, the Distinguished Research Professor and Distinguished Service Professor process would need to begin earlier in the fall in order to avoid a year out-of-cycle. However, if this new policy is accepted by the Faculty Senate, the process will begin in September.

### Agenda for Faculty Senate Meeting, April 22, 1998

There will be a report from the Committee on Committees on the University-Wide Committees and Councils. Old Business will consist of the Revisions to the Tenure and Promotion Guidelines and Graduate Credentialing. New Business will be the Proposed Distinguished University Professor Policy and a caucus for a Committee on Committees.

Senator Participation in Interviewing Dean of Sarasota/Manatee Campus and Warden of New College

President Moore encouraged the SEC members to attend the candidate interview session for the Dean of Sarasota/Manatee Campus and Warden of New College on April 2, 1998, in ADM 296

The meeting was adjourned at 5:28 p.m.

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