

7-12-2017

AY 2016/2017 SEC meeting minutes: 12 Jul 17

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**USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA**

July 12, 2017

3:00 – 5:00 p.m., **Marshall Student Center 4200**

1. Call to Order, Review of Agenda (5 minutes)
2. Approval of Minutes from June 7, 2017 Meeting (2 minutes) (action item)
3. Reports by Officers and Council Chairs (30 minutes)
 - a. Update on Officer Nominations – Matthew Knight
 - b. Senate Nomination from College of Marine Science (action item) – Matthew Knight
 - c. Senate Web Page – Barbara Lewis
4. Old Business
5. New Business
 - a. Dissolution of Division within Internal Medicine (action item) – John Sinnott (15 minutes)
 - b. Clinical Department Reorganization (action item) – David Smith (15 minutes)
6. Report from USF System Faculty Council President Jim Garey
7. Report from Provost and Executive Vice President Ralph Wilcox (30 minutes)
8. Other Business from the Floor (5 minutes)
9. Adjourn

Next scheduled meeting: August 2, 2017

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**USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
MINUTES**

July 12, 2017

Present: Kyna Betancourt, Tim Boaz, Jim Garey, Matthew Knight, Kim Lersch, Barbara Lewis, Scott Rimbey, Jill Roberts, Oma Singh, Amy Thompson, Rick Will

Provost's
Office: Dwayne Smith

Guests: Olga Joanow, Valerie Parisi, John Sinnott, David Smith

President Jim Garey called the meeting to order at 3:12 p.m. A motion was made, seconded, and unanimously passed to approve the Minutes from the meeting of June 7, 2017.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Update on Officer Nominations – Matthew Knight

Secretary Knight announced that no nominations were received to fill either the Sergeant-at-Arms or the Member-at-Large position. Senate Executive Committee (SEC) members were asked to either self-nominate or encourage fellow Senators to apply.

b. Senate Nomination from College of Marine Science (CMS) – Matthew Knight

CMS Senator David Naar was promoted to administrator status; therefore, he is no longer eligible to serve on the Senate. Dr. Boris Galperin, CMS, was nominated by Senator Naar to replace him. A motion was made and seconded to appoint Dr. Galperin for a one-year term with the option to apply for a three-year term during spring elections. The motion unanimously passed.

c. Senate Web Page – Barbara Lewis

The Faculty Senate web site currently resides in the library's LibGuides platform. Barbara explained that LibGuides was designed for subject and course guides. The Library administration has now decided it wants the site to contain only subject and course guides; therefore, the Senate needs to find a new location before fall semester begins. The question is where it should reside in the USF Content Management System. Jim will find out who the System Faculty Council content manager is for its web site, and determine if that is the same individual who will help migrate the Faculty Senate content.

OLD BUSINESS

There was no Old Business to discuss.

NEW BUSINESS

a. Dissolution of Division within Internal Medicine – John Sinnott

Dr. Sinnott, Chair of the Department of Internal Medicine, presented a proposal for closure of the Medical Humanities Division due to its weak financial state. The closure meets with the approval of Dr. Charles Lockwood, Dean of Morsani College of Medicine (COM), Dr. Valerie Parisi, Senior Associate Vice President of Academic Affairs, USF Health Vice Dean of Faculty Affairs, and the Morsani College of Medicine Faculty Council. The division can close without undue pressure as there are only 2 faculty members; 1 is retiring and the other is moving to another department. There are no residents and no trainees. Dr. Sinnott confirmed that faculty have been involved in the process from the beginning, and that other faculty within the COM will assume teaching duties. The clinical consultation is covered. He also pointed out that money would be saved by not paying faculty. After clarifying questions and concerns from the SEC, a motion was made and seconded that on behalf of the Faculty Senate the SEC has heard and accepts the proposal from the COM to dissolve the Medical Humanities Division of the Department of Internal Medicine. The motion unanimously passed. The proposal will move forward to the USF System Faculty Council for its review and consideration at its August meeting.

b. Clinical Department Reorganization – David Smith

On behalf of the Department of Surgery, Morsani COM, Dr. Smith presented a proposal for the creation of a Department of Plastic Surgery. His presentation covered the following topics:

- Rationale for Independent Department Status
- Brief History of Academic Plastic Surgery
- 2018 FY Organizational Chart
- Clinical Efforts
- Educational Efforts
- Research Efforts

Drs. Smith and Parisi emphasized that creating this new department will allow USF to be more competitive, internally as well as externally, and promote growth by generating funds. The new, incoming chair of the Department of Surgery is in agreement with the proposal, and it meets with the consensus of the fourteen faculty members. Both Drs. Lockwood and Parisi support the proposal. After a brief discussion, a motion was made and seconded that on behalf of the Faculty Senate, the SEC has heard and accepts the proposal from the COM to create a new Department of Plastic Surgery. The motion unanimously passed. The proposal will be presented to the USF System Faculty Council at its August meeting for review and consideration.

REPORT FROM USF SYSTEM FACULTY COUNCIL (SFC) PRESIDENT JIM GAREY

The SFC has not met since May, so a report will be given at the September SEC meeting.

REPORT FROM SENIOR AND VICE PROVOST DWAYNE SMITH

On behalf of Provost Wilcox, Dr. Smith reported on the following topics:

- Overall, USF survived the Legislative Session financially. It finished #2 in performance-based metrics behind #1 University of Florida and was well rewarded. One item that came out of the Session was the shifting of the bar for preeminent institutions from a 6- to a 4-year graduation rate. USF will likely not reach the 60 percent benchmark this year, but will hopefully cross that threshold next year. Given the Governor's veto, however, the 6-year graduation rate of 70 percent still stands as the benchmark for the moment, and USF is on track to surpass that by July 2018. Whether the Legislature opts for a 6- or a 4-year graduation rate next year, USF is poised to attain full preeminence.
- USF has been recognized as being 1 of 3 top achievers in the country in terms of improving student success.
- It is anticipated that graduation retention rate this year will be 90 percent.
- Although USF has performed well on the cost of attendance metrics, the calculations are being changed, especially regarding the textbook affordability issue. Dr. Smith suggested that the SEC invite Ms. Monica Metz-Wiseman to a meeting to give an update on the textbook affordability project.
- One area of concern is that graduating students' job placement metrics are being changed to nation-wide, and not just within Florida.
- Money was received to recruit and hire high caliber faculty and National Academy members, referred to as "Wilcox scholars." It was pointed out that these are not recurring funds.
- PECO funding lost: USFSM (STEM initiative); USFSP (building funds); FIO (operating fund gutted)
- Governor Rich Scott will be making 3 appointments to the BOT.

ISSUES FROM THE FLOOR

- a. After a review of the Bylaws, Barbara confirmed that a delayed Senate appointment (such as the one approved today from the College of Marine Science) does not need to go beyond the SEC for approval.

- b. Tim announced that as the SFC representative to the ITMC (Information Technology Management Committee), he serves as the sponsor for tech fee proposals from the Faculty Senate/SFC and faculty in general. Tim will send out a notice for submitting proposals that will include a web site link. He asked SEC members to provide the information to interested colleagues and refer them to him to start the process.
- c. Matt announced that Dean Todd Chavez has tasked the library faculty to enhance their research agendas. Currently, there is no permanent seat for a librarian on the Research Council. Given this new focus, the librarians would like to pursue the addition of a permanent seat. Matt will work with the Research Council to find out if this is possible.

There being no further business, the meeting adjourned at 4:20 p.m.