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AY 2016/2017 SEC meeting minutes: 11 Jan 17

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**USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA**

January 11, 2017

3:00 – 5:00 p.m., **Marshall Student Center 4200**

1. Call to Order, Review of Agenda (5 minutes)
2. Approval of Minutes from December 7, 2016 Meeting (2 minutes) (action item)
3. Reports by Officers and Council Chairs (5 minutes)
 - a. Approval of 2017-2018 Election Documents – Matt Knight (action item)
4. Old Business
 - a. CMS Senator Alternate – Follow up – Michael Teng (5 minutes)
 - b. USF System Health-related program consortium follow up – Michael Teng (5 minutes)
5. New Business
 - a. Free speech on campus – Gerard Solis, General Counsel (15 minutes)
 - b. Update on USF's Annual General Education Program – Bill Cummings, Associate Dean for Strategic Initiatives, Undergraduate Studies (45 minutes)
6. Report from Provost and Executive Vice President Ralph Wilcox (30 minutes)
7. Report from USF System Faculty Council President Jim Garey (10 minutes)
8. Other Business from the Floor (5 minutes)
9. Adjourn

Next scheduled meeting: February 8, 2017

Tampa Faculty Senate Office

University of South Florida • 4202 East Fowler Avenue, FAO 226 • Tampa, FL 33620-6100
(813) 974-2889 • FAX (813) 974-5914 • fsenate@usf.edu

**USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
MINUTES**

January 11, 2017

Present: Kyna Betancourt, Tim Boaz, Jim Garey, Barbara Hansen, Matt Knight, Barbara Lewis, Jill Roberts, Oma Singh, Scott Rimbey, Drew Smith, Michael Teng

Provost's Office: Terry Chisolm, Dwayne Smith, Ralph Wilcox

Guests: Ellis Blanton, William Cummings, Michael Decker, Sidney Fernandes, Gerald Solis

President Michael Teng called the meeting to order at 3:07 p.m. A motion was made, seconded and unanimously passed to approve the Minutes, as presented, from the meeting of December 7, 2016.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Approval of 2017-2018 Election Documents – Matt Knight

Secretary Knight presented the following documents for review and approval: USF Faculty Senate 2017/2018 Election Schedule, 2017/2018 Voting Units and Apportionment, and Nomination Form. The solicitation for nominations will begin on Friday, January 20th with a closing date of February 17th. There was no discussion. A motion to approve was seconded and unanimously passed.

b. Standing Council Vacancies – Michael Teng

The solicitation has begun for standing council nominations. President Teng pointed out that Ms. Pipkins has also forwarded the notice to the colleges' Faculty Governance Chairs for dissemination. At a future meeting of the Council of Deans, he will ask them to disseminate the information to department chairs.

c. Honors and Awards Council – Barbara Hansen

Chair Hansen announced that the Faculty Senate Office received the following number of nominations for the faculty awards administered under its auspices: Honorary Degree (5), Kosove Distinguished Graduate Teaching and Service Award (2), Kosove Undergraduate Teaching and Service Award (3), Theodore and Venette Askounes-Ashford Distinguished Scholar Award (2), Distinguished Service Award (3), and Jerome Krivanek Distinguished Teacher Award (3). She congratulated all the colleges for coming up with this increased number of candidates.

OLD BUSINESS

a. CMS Senator Alternate – Follow-up – Michael Teng

Senator Eugene Domack is on leave for the foreseeable future. President Teng reiterated that an alternate can be sent for only a certain number of meetings. If a Senator does not formally resign, he/she can be asked to do so. Dr. David Naar will act as Senator Domack’s alternate, and his vacancy will be advertised, as will any council seats he currently holds.

b. USF System Health-Related Program Consortium Follow-up – Michael Teng

President Teng has met with Dr. Ed Funai during which he recommended that there be representatives from the Colleges of Arts and Science and Behavioral Sciences on the consortium. Dr. Funai will present the concept paper at the January 18 Faculty Senate meeting. It will be disseminated to all Senators beforehand.

NEW BUSINESS

a. Free Speech on Campus – Gerard Solis, General Counsel

To aid in his presentation, Mr. Solis disseminated copies of a document called “First Amendment and Campus Protests.” The purpose of his presentation was to provide information on what the constraints are, what can be done, and the rules governing speech on campus. Mr. Solis will be asked to present this information to the Faculty Senate at a future meeting.

b. Update on USF’s General Education Program – Bill Cummings, Michael Decker

Before beginning his presentation, Dr. Cummings announced that he has assumed the role of interim dean, Undergraduate Studies, and introduced Dr. Michael Decker who will be taking over the role of spearheading general education. Dr. Cummings’ presentation focused on “Discovering Your Life’s Work,” a General Education framework for USF Tampa. Regional institutions are not included. He attended today’s meeting to share the process and to share what the GEC (General Education Council) has been up to. In addition, Dr. Cummings wanted to seek advice and input from the SEC members on how to solicit feedback from faculty. He explained that he met with the GEC and began a discussion of what USF wants for its students. It was decided that a framework would be recommended for faculty to pursue. Dr. Cummings pointed out that the framework was developed without faculty having the opportunity to provide input and emphasized that it is a work in progress. Forums for campus-wide input are planned, as well as a tentative plan to establish a web site for faculty feedback. SEC members suggested: (1) Dr. Cummings should attend faculty meetings and meet with faculty governance councils. (2) Acronyms in the document should be spelled out. (3) There

should be more regular reviews of the programs. SEC members were encouraged to attend GEC meetings. Drs. Cummings and Decker will also present this information at the January 18th Faculty Senate meeting.

c. Faculty Information System (FIS) – Terry Chisolm, Sidney Fernandes

On behalf of the team that has been researching programs to replace the current FAIR system, Vice Provost Chisolm and Vice President Fernandes presented the new Faculty Information System (FIS) utilizing Appian. Dr. Fernandes explained that the goal is to have a platform at USF for faculty/staff/students to use to be more efficient in putting together dossiers. Although FIS will be completed in phases (with Tampa tenure and promotion first), the long-term goal is to have a user-friendly faculty information system for use by the entire USF System academic community. Highlights of the Appian program are improved efficiency, data quality, integrity, and simplicity. It is anticipated that there will be a project to test by the middle of March at which time Drs. Chisolm and Fernandes will present it to the Faculty Senate. Dr. Chisolm added that the Office of the General Counsel has approved the use of DocuSign which is a feature of Appian. In addition, she pointed out that this is a work in progress.

REPORT FROM PROVOST AND EXECUTIVE VICE PRESIDENT RALPH WILCOX

The Provost distributed and reviewed the Spring 2017 e-profile enrollment figures as of the first day of classes. The second item he addressed was a press release from Governor Rick Scott which outlined his plans for higher education in the upcoming Legislative Session. Provost Wilcox expanded on the governor's "Finish in Four, Save More" legislative and budget initiatives, as well as on the items that will be included in his recommended budget, such as expanding Bright Futures and cutting taxes on college textbooks.

There being no further business, the meeting was adjourned at 5:13 p.m.