

11-9-2016

AY 2016/2017 SEC meeting minutes: 09 Nov 16

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**USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA**

November 9, 2016

3:00 – 5:00 p.m., **Marshall Student Center 4200**

1. Call to Order, Review of Agenda (5 minutes)
2. Approval of Minutes from October 5, 2016 Meeting (2 minutes) (action item)
3. Reports by Officers and Council Chairs (10 minutes)
 - a. Standing Council Nominations – Rick Will (action item)
4. Old Business (15 minutes)
 - a. Campus Climate ad hoc committee update (Barbara Lewis)
5. New Business (5 minutes)
 - a. FS representative for Global Citizen’s Project Steering Committee
6. Report from Provost and Executive Vice President Ralph Wilcox (30 minutes)
7. Report from USF System Faculty Council President Jim Garey (10 minutes)
8. Medical Engineering Department presentation (Phil Marty, Bob Frisina, Ed Funai, Bob Bishop) (40 minutes)
9. Other Business from the Floor (5 minutes)
10. Adjourn

Next scheduled meeting: December 7, 2016 – MSC 3700

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**USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
MINUTES**

November 9, 2016

Present: Kyna Betancourt, Tim Boaz, Annette Christy, Nancy Cunningham, Jim Garey, Barbara Hansen, Russell Kirby, Kim Lersch, Phil Levy, Barbara Lewis, Scott Rimbey, Jill Roberts, Oma Singh, Drew Smith, Michael Teng, Rick Will

Provost's
Office: Terry Chisholm, Dwayne Smith

Guests: Bob Bishop, Bob Frisina, Ed Funai, Phil Marty, Jose Zayas-Castro

President Michael Teng called the meeting to order at 3:03 p.m. A motion was made, seconded and unanimously passed to approve the Minutes, as presented, from the meeting of October 5, 2016.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Standing Council Nominations – Rick Will

On behalf of the Committee on Committees (COC) Chair Will presented a slate of twenty-two nominees vetted by the COC. He thanked the Senate Executive Committee (SEC) members for their efforts in recruiting nominees to fill council vacancies. The slate came to the SEC from the COC with a motion to approve. Discussion was held regarding Dr. Stephen McGhee's nomination for Undergraduate Council membership and whether or not there was a College of Nursing vacancy. According to Chair Roberts, there was not. The slate of council nominees was unanimously passed pending clarification of the College of Nursing vacancy on the Undergraduate Council. It will be presented to the Faculty Senate at its November meeting for review and approval.

OLD BUSINESS

a. Campus Climate Ad Hoc Committee Update – Barbara Lewis

Barbara reported that the committee decided that the idea of the grand gesture was not the right approach, rather it was to learn about policies that are in place which address respecting the individual. Therefore, the committee decided to: expand the group membership; collect documents that exist at, and outside, USF; put collected documents into one place; look at reports of how people are responding on campuses to student responses to certain types of language; and start to meet with student groups with the hope of coming up with a statement of faculty position on these issues (other groups will also be included in addition to faculty). Once the committee has something put together, student groups will be invited to be part of the discussion. The SEC was asked for assistance in recruiting faculty. Updates will be provided as things progress.

NEW BUSINESS

- a. Faculty Senate Representative for Global Citizens Project (GCP) Steering Committee – Michael Teng

Discussion was held about a replacement for Dr. Gregory Teague on the GCP Steering Committee. Kyna, chair of the General Education Council, will clarify with Dr. Karla Davis-Salazar, Associate Dean of Undergraduate Studies and GCP Director, if the person should be a Senator and will report back to Michael.

REPORT FROM SENIOR VICE PROVOST DWAYNE SMITH

Dr. Smith thanked the SEC and Faculty Senate for their work in recommending faculty award candidates who were recognized at the annual Faculty Awards Reception on November 7.

Additional comments:

- It is uncertain what will happen with higher education when the new presidential administration takes office in January.
- Each USF employee (faculty, administration and staff) has received a pay increase. This is being paid for with money gained through the performance-based funding.
- There will be no increase in tuition or fees for the next 2 years. The focus will be on metrics.

Dr. Terry Chisholm, Vice Provost for Strategic Planning & Accountability, reported that she may have an update at the next SEC meeting on the faculty information system to replace FAIR. She will work with Michael to recruit faculty for the committee.

REPORT FROM USF SYSTEM FACULTY COUNCIL PRESIDENT JIM GAREY

President Garey reported the following items:

- Governor Scott attended the recent BOG meeting where he talked about removing online fees and replacing them with E&G money.
- The SFC will be meeting on the Tampa campus on Thursday, November 10. Administrators from the three campuses will attend to discuss the roadblocks of Banner; and, perhaps, come up with recommendations to overcome the roadblocks until a new student information system is found.

MEDICAL ENGINEERING DEPARTMENT PRESENTATION - Phil Marty, Bob Frisina, Ed Funai, Bob Bishop, Jose Zayas-Castro

On behalf of the College of Engineering and Morsani College of Medicine, Dean Bishop presented a proposal for a joint biomedical engineering undergraduate program. The rationale for such a program is to look for better care at lower costs. It is anticipated to have students start in the program in the fall 2017 semester. His presentation covered: the Timetable for 2016-2018; College Approval Process (faculty have been informed and consulted with in both colleges

and feedback was positive); Faculty Transfers; Faculty Recruits; Tenure & Promotion Collective Bargaining; and, Financial Analysis. Past President Phil Levy clarified that the role of the SEC and Faculty Senate is to not be involved in a merit review of the proposal but to be involved in the process to be certain that all faculty have been included in discussions.

After the presenters left the meeting, the SEC discussed the action to be taken. There was concern about the level of detail of faculty consultation. It was agreed that before the proposal is presented to the Faculty Senate Michael will contact Dean Bishop to have him include more specifics on actual consultation, such as voting numbers, as well as more information about how and when the faculty had input. A motion was made and seconded to move the proposal forward with the additional information provided before the November 16 Faculty Senate meeting. The motion unanimously passed.

OTHER BUSINESS FROM THE FLOOR

a. Additional Council Nomination – Rick Will

Rick reported that a lost nomination for the Research Council was received after the second round of reviews had been completed. The nominee is from the USFSP campus. There currently is no representation on the council from that campus. Rick asked for a motion to add Dr. James McHale to the slate of nominations presented earlier in the meeting. A motion was made and seconded to do so. The slate will be updated and presented to the Faculty Senate for consideration at its meeting next week. There was no discussion. The motion unanimously passed.

b. General Education Council Update – Kyna Betancourt

Kyna reported that the new general education curriculum is unlikely to have separate capstone or writing intensive courses. Departments will be notified of the change.

There being no further business, the meeting was adjourned at 4:53 p.m.