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AY 2016/2017 SEC meeting minutes: 05 Oct 16

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**USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA**

October 5, 2016

3:00 – 5:00 p.m., **Marshall Student Center 4200**

1. Call to Order, Review of Agenda (10 minutes)
2. Approval of Minutes from August 31, 2016 Meeting (2 minutes) (action item)
3. Reports by Officers and Council Chairs (30 minutes)
 - a. Standing Council Nominations – Rick Will (action item)
 - b. Honorary Degree Recommendations – Barbara Hansen (action item)
4. Old Business
 - a. Nominations for RCM committee
5. New Business
6. Report from Provost and Executive Vice President Ralph Wilcox (30 minutes)
7. Report from USF System Faculty Council President Jim Garey (15 minutes)
8. Other Business from the Floor (5 minutes)
9. Adjourn

Next scheduled meeting: November 9, 2016

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**USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
MINUTES**

October 5, 2016

Present: Kyna Betancourt, Tim Boaz, Annette Christy, Debra Friedrich, Jim Garey, Barbara Hansen, Russell Kirby, Matt Knight, Kim Lersch, Phil Levy, Barbara Lewis, Judy Ponticell, Scott Rimbey, Jill Roberts, Jeff Ryan, Oma Singh, Drew Smith, Michael Teng, Rick Will

Provost's
Office: Dwayne Smith, Ralph Wilcox

President Michael Teng called the meeting to order at 3:05 p.m. A motion was made, seconded and unanimously passed to approve the Minutes, with edits, from the meeting of August 31, 2016.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Standing Council Nominations – Rick Will

On behalf of the Committee on Committees (COC), Chair Will presented a slate of twenty-three faculty members who were vetted and recommended by the COC for appointments on Faculty Senate standing councils. The slate came to the Senate Executive Committee (SEC) from the COC with a motion to approve. Chair Will added that there will be another slate in November. Jim Garey commented that he would like to have ranked faculty on some of these councils, especially the Undergraduate Council due to RCM issues. Drew clarified that if nominees met qualifications, they were considered without regard to rank. There being no further discussion on the motion, a vote was taken to unanimously approve the slate and forward it to the Faculty Senate for review and consideration at its October meeting.

Discussion was held regarding the process for soliciting nominations. It was clarified that the solicitation process to fill Fall semester council vacancies begins mid-Spring semester. All appointments are made before the end of the Spring semester. Remaining vacancies are advertised throughout the summer, culminating in a second review process early Fall semester. Mike pointed out that council chairs need to be more active during the Spring semester in recruiting people to replace those members who will be rotating off. Council members rotating off could also be asked to recommend a replacement. Both Mike and Jim have made appeals to deans and department chairs, respectively, that the Faculty Senate needs people to fill vacancies. Mike would like to make it a regular part of the process for the Faculty Senate president to attend meetings of the Council of Deans to bring to their attention the need for faculty to serve on these councils. Without college representation, that college has no voice in faculty governance. It was suggested that the solicitation notice contain the set time of council meetings (for those that have them) so that faculty will have this information before applying. In addition, these

nominees will be informed that they can attend council meetings while waiting for Faculty Senate approval, but in a non-voting capacity. Council chair information will also be included in the notification.

b. Honorary Degree Recommendations – Barbara Hansen

As chair, and on behalf, of the Honors and Awards Council (HAC), Barbara presented the following five honorary degree recommendations:

1. Dr. Michael Gessler for an Honorary Degree of Doctor of Education;
2. Dr. Melanie Cooper for an Honorary Degree of Doctor of Sciences (H.C.);
3. Mr. John Michael McConnell for an Honorary Degree of Doctor of Business Administration;
4. Dr. Julio Frenk for an Honorary Degree of Doctor of Public Health; and,
5. Dr. Victor Dzau for an Honorary Degree of Doctor of Medicine

The recommendations came to the SEC from the HAC with a motion to approve. The floor was opened for discussion. The suggestion was made to explore the possibility of having honorary degree candidates give a seminar when they are on campus. Barbara will approach the HAC about this. There being no further discussion, the motion to approve the slate of honorary degree recommendations from the HAC was unanimously passed. The recommendations will be presented to the full Senate at its October meeting.

Barbara introduced Debra Friedrich as the HAC chair-elect. Debra will be presenting the recommendations at the Senate meeting.

c. Faculty Council on Student Admissions – Kim Lersch

Chair Lersch reported that the FCSA had been inactive for a few years. Although the group has met several times, it is struggling. She explained that at one time this council was very active in deciding whether or not a student who was denied admission warrants admission. However, the final decision is now determined by the dean of Undergraduate Studies. The council would like to use this semester to determine its functions and revise its charge in the spring. At this time, the Provost offered the recommendation that the SEC might consider entertaining a review of the strategic enrollment plan on either a semester or annual basis and then review the plan for the next season. In addition, given the fact that the Senate is focusing on filling sufficient vacancies on the busiest councils, this might be a council to reconsider and perhaps replace with a standing annual report/reports. Mike added that one scenario could be to revise the charge to reflect meetings with the admissions group in order to have a dialogue and generate reports. Chair Lersch will take these suggestions back to the council and report back to the SEC by the end of the year.

d. Publications Council – Drew Smith

Drew reported that although this council is supposed to have sixteen representatives, it has only 4 which is an insufficient number of members with which to do council work. Although not yet funded, he is working on a budget.

e. Tampa Technology Fee Committee – Drew Smith

Drew announced that faculty can submit proposals by the end of October. He reminded everyone that there should be a sponsor to champion the proposal. Committee member, Oma Singh, will send information to Mike to disseminate.

f. New Senator Orientation – Tim Boaz

As Senator-at-Large, one of Tim's duties is to conduct an orientation for new Senators. He met with 4 first-time Senators at Top of the Palms on Friday, September 30th. Topics reviewed included the structure of the Senate, the councils, and a Senator's responsibility. To aid in this, Tim prepared an information sheet. He will tweak it to go forward to be provided to new Senators. Mike asked him to send it to Ann when it has been revised.

OLD BUSINESS

a. Bias Response Team – Mike Teng

Mike announced that Dr. Miller has enough faculty to comprise a group, and it is anticipated the team will be operational in the very near future.

b. Nominations for RCM Committee – Mike Teng

Mike explained that the purpose of this committee is to monitor the RCM model as it is being put forth. A solicitation of Senators yielded 5 nominations. Discussion was held on how to present the nominees to the Senate for a vote. It was agreed that Mike will ask each of the nominees for a maximum statement of 250 words as to why they feel they are qualified to serve on this committee. The request will include language about the position requiring an understanding of the undergraduate curriculum and research issues, as well as a broad perspective of how the campus operates. The nominees will be provided the committee charge and asked for their vision of how they will be of benefit on this committee. Secretary Knight will prepare ballots for a vote at the October Senate meeting.

REPORT FROM PROVOST AND EXECUTIVE VICE PRESIDENT RALPH WILCOX

Provost Wilcox reminded everyone about the Homecoming parade on Friday and the football game on Saturday against East Carolina.

The main item the Provost visited today was the campus climate issue; that is, the basic sense of social instability referring to the recent graffiti displays on campus. He was particularly concerned about the silence from faculty, and their lack of interactions to ensure students that USF is a safe environment. The Provost encourages everyone, including faculty and staff, to explore ways to contribute to strengthen the academic and campus environment. He pointed out that his intent of bringing it up at today's meeting was a hope that faculty could move beyond a sense of collective passivity. Discussion was held, and it was agreed that a good place to start would be to have a grand gesture and small group conversations. To that end, Phil Levy agreed to head up a subcommittee with volunteers from the SEC. Mike will also discuss the issue with the Senators.

REPORT FROM USF SYSTEM FACULTY COUNCIL PRESIDENT JIM GAREY

President Garey reported the following SFC activities:

- The next meeting will be October 20 on the USFSM campus. Vice President Paul Dosal, as well as others from each of the campuses, will attend the meeting to talk about in what ways and why student success issues are different.
- The November meeting will center on Banner issues across campuses. People responsible for curricula issues will be there.

He will also bring up the social discourse issue discussed at today's meeting.

There being no further business, the meeting was adjourned at 5:10 p.m.