

8-31-2016

AY 2016/2017 SEC meeting minutes: 31 Aug 16

Faculty Senate

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**USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA**

August 31, 2016

3:00 – 5:00 p.m., **Marshall Student Center 4200**

1. Call to Order, Introductions, Review of Agenda (10 minutes)
2. Approval of Minutes from July 6, 2016 Meeting (2 minutes) (action item)
3. Reports by Officers and Council Chairs (20 minutes)
 - a. Faculty Senate Nominations – Matthew Knight (action item)
 - b. UGC and GEC membership
4. Old Business
 - a. Procedure for addressing Faculty Senate.
5. New Business
 - a. Replacement for Brianne Stanback on RCM Advisory Committee (Greg Teague)
6. Report from Provost and Executive Vice President Ralph Wilcox (30 minutes)
7. Report from USF System Faculty Council President Jim Garey (10 minutes)
8. Other Business from the Floor (5 minutes)
9. Adjourn

Next scheduled meeting: October 5, 2016

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**USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
MINUTES**

August 31, 2016

Present: Kyna Betancourt, Tim Boaz, Annette Christy, Nancy Cunningham, Russell Kirby, Phil Levy, Scott Rimbey, Jill Roberts, Jeff Ryan, Michael Teng, Rick Will

Provost's
Office: Paul Dosal, Dwayne Smith

Guest: Greg Teague

President Michael Teng called the meeting to order at 3:08 p.m. after which introductions were made. Before proceeding with business, President Teng commented on the understaffing of the standing councils and the number of vacancies on the Senate. He would like for the Senate Executive Committee (SEC) to think about ways to improve membership and attendance for both. A motion was made, seconded, and unanimously passed to accept the Minutes as presented from the meeting of July 6, 2016.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Faculty Senate Nominations – Michael Teng

On behalf of Secretary Knight, President Teng presented the following slate of Senate nominations received during the summer for one-year terms:

College of Education (1)

Sarah Kiefer

College of Engineering (4)

William Armitage

Mahmood Nachabe

Christopher Passaglia

Ryan Toomey (second one-year term)

College of Nursing (2)

Teresa Gore

Cheryl Burkey-Wilson

The nominations came with a motion to approve for one-year terms with the option to apply for a three-year term in the spring. No discussion was held. The motion was unanimously passed. The nominations will be presented to the Faculty Senate for consideration.

b. Undergraduate Council (UGC) and General Education Council (GEC) Membership – All

Discussion was held about the amount of work to be done by the UGC and GEC before the end of October, when final membership decisions will be made. The fact that the councils do not currently have a sufficient number of members hinders their ability to do their work. President Teng suggested that once nominees have been approved by the SEC, they can attend council meetings but not vote until approved by the Senate. This would at least provide a quorum so that the councils could do their work. President Teng will reach out to chairs of the faculty governance councils and deans on the main campus, as well as on the Health side, to seek nominations.

OLD BUSINESS

a. Procedure for Addressing Faculty Senate – Michael Teng

President Teng reopened the discussion on a proposed procedure for addressing the Senate. He explained that the written procedures would limit how many people can talk at meetings so that the presiding officer maintains control over the agenda. In addition, it would also limit the maximum number of non-member observers. These procedures would be adopted by the Senate, SEC, and other councils and committees. President Teng pointed out that he is waiting to hear back from the Office of General Counsel on the validity of having a closed session.

The floor was opened for discussion and the closed session issue was raised. Past President Levy recommended that a standing subcommittee be created to work on clarification for addressing this body. President Teng responded that the presiding officer would ultimately be the one to decide whether or not non-members may address the group. Greg Teague, System Faculty Council (SFC) Past President, clarified that the SEC is an advisory body and not subject to the Sunshine Law. He pointed out that precedence has been set by the Faculty Senate in exercising that option in the past. Past President Teague strongly supported leaving the language in the document, as enabling language. President Teng added that whether it is a subcommittee or presiding officer that makes the decision to allow visitors to address the Senate, the president is the one who accepts the responsibility of the outcome.

There being no further discussion, a motion was made and seconded to forward this document to the Senate as a proposed change to the Bylaws, recommending the insertion of the Procedures for Addressing the Faculty Senate. The motion was discussed. It was clarified that since the SEC does not fall under the Sunshine Law, there was no reason to wait for a response from the Office of the General Counsel on the closed session issue. A review of Article VIII of the Bylaws revealed that a committee needs to be constituted to present the proposed change to the Faculty Senate in a two-step process. The motion died. President Teng will work with Parliamentarian Drew Smith to constitute a committee to process the proposed change.

NEW BUSINESS

a. Replacement for Brianne Stanback on RCM Advisory Committee – Greg Teague

SFC Past President Teague explained that Dr. Brianne Stanback, chair of the UGC, is on a leave of absence for the year. She was also one of the four faculty members and one of the two people appointed by the Senate to serve on the RCM Advisory Committee. Her involvement with both was important because she understood the behavior of courses in the RCM model. Dr. Teague would like to have the position filled as soon as possible. He pointed out that the individual does not have to be a Senator; however, it would be beneficial to recruit people from the UGC and GEC because of the work done by both councils. President Teng will send a call for nominations to the Faculty Senate before the September meeting asking for self-nominations or recommendations.

b. Bias Response Team – Michael Teng

Dr. Thomas Miller, Vice President for Student Affairs, is setting up a bias response team to look at student grievances that do not fall under Title IX. The team would assess each grievance to determine how it should be handled. The plan is to have a team of faculty from which to select on a rotating basis. President Teng asked SEC members to recommend someone either from their departments or councils. It does not have to be a Senator. CEPI Chair Nancy Cunningham volunteered.

REPORT FROM PAUL DOSAL, VICE PRESIDENT FOR STUDENT AFFAIRS & STUDENT SUCCESS

Dr. Dosal presented the highlights of the first fall semester enrollment figures. He pointed out that growth has been achieved without sacrificing quality. One area of concern was the composition of FTIC class. The next step is to recruit high-ability freshmen from out-of-state and minority groups.

USF SYSTEM FACULTY COUNCIL REPORT

President Teng reported the following items on behalf of SFC President Jim Garey:

- President Garey's goal for the SFC this year is finding a way to encourage reinvestments in USF's core academic programs.
- IT issues need to be addressed system-wide.
- To assist with understanding the idea of consultation required in policy #10-055, examples of successful reorganizations will be posted on the SFC and Senate websites.

OTHER BUSINESS FROM THE FLOOR

A brief discussion was held about the processing fee of \$.45/scantron beginning on September 1, 2016. This will include all scanning, scoring and report generation.

There being no further business, the meeting was adjourned at 4:40 p.m.