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AY 2016/2017 FS meeting minutes: 14 Sep 16

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USF FACULTY SENATE MEETING
September 14, 2016
3:00 – 5:00 p.m.
Chamber Room 4200 Marshall Student Center

1. Call to Order, Review of Agenda
2. Approval of Minutes from April 20, 2016 Meeting
3. Approval of New Senators – Matthew Knight (10 minutes)
4. Welcome and Updates from Faculty Senate President Michael Teng (5 minutes)
5. Report from USF System President Judy Genshaft (20 minutes)
6. Presentation on Peace Corps Prep Program – Christian Wells, Kiki Caruson (15 minutes)
7. Reports by Officers and Council Chairs
 - a. COC representation (Rick Will)
8. Old Business
 - a. RCM Advisory Committee Nominations
9. New Business
 - a. Proposal for Addressing Faculty Senate – Michael Teng (10 minutes)
 - b. Bias Response Team
10. Report from Provost and Executive Vice President Ralph Wilcox (30 minutes)
11. Report on USF System Faculty Council Activities – James Garey (5 minutes)
12. Report from USF United Faculty of Florida President Arthur Shapiro (5 minutes)
13. Other Business from the Floor

Adjourn – Reception to follow.

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USF FACULTY SENATE MEETING MINUTES
September 14, 2016

President Michael Teng called the meeting to order at 3:05 p.m. A motion was made and seconded to approve the Minutes as presented from the April 20, 2016 meeting.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Approval of New Senators – Matthew Knight

Secretary Knight announced that during the summer the following faculty had applied for Senate membership:

Muma College of Business

Anol Bhattacharjee
Richard Plank

College of Education

Sarah Kiefer

College of Engineering

William Armitage
Mahmood Nachabe
Christopher Passaglia
Ryan Toomey (second one-year term)

College of Nursing

Teresa Gore
Cheryl Burkey-Wilson

The slate of nominees came to the Senate floor from the Senate Executive Committee (SEC) with a motion to approve for one-year terms after which they will be eligible to apply for three-year terms during the regular election cycle. No discussion was held. The motion unanimously passed.

WELCOME AND UPDATES FROM FACULTY SENATE PRESIDENT TENG

President Teng's updates consisted of the following items that occurred over the summer:

1. Following USF policy #10-055 (Policy and Procedures for Proposed Changes in Academic Units of the University of South Florida System), the Library presented to the SEC a reorganization to create the Digital Scholarship Services unit out of two previously independent departments. Acting on behalf of the Faculty Senate, the SEC approved the reorganization so that the new unit could begin its work.

2. The Faculty Senate has two faculty positions on the RCM Advisory Committee. One of those positions became vacant during the summer.

REPORT FROM USF SYSTEM PRESIDENT JUDY GENSHAFT

After welcoming everyone to a new year, President Genshaft's report centered around her Fall Address and, specifically, on USF's new designation by Florida's state leaders as an emerging preeminent state research university. The President pointed out that USF has reached a certain level and now needs to surge to fulfill the two remaining metrics in order to be preeminent and to gain further positioning for membership in the Association of American Universities. One of the ways in which to do this is for USF to measure itself by reaching out to new and different peer institutions. President Genshaft asked the Senators to think of themselves as a college and ask such questions as: What are our strengths? How can the administration be helpful in reaching higher goals? She asked that faculty challenge their own thoughts; that is, can they do better and if not, what can they stop doing to move forward?

PRESENTATION ON PEACE CORPS PREP PROGRAM – Christian Wells, Kiki Caruson

Senator Wells and Kiki Caruson, Associate Vice President of USF World, presented an overview of a proposal for USF to establish a Peace Corps Prep program. The flexible program is designed for undergraduates who are considering the Peace Corps. A certificate from the program will give students preference when applying to the Peace Corps, and Peace Corps volunteers receive preference when applying for government positions. Students start as freshmen/sophomores so that by the time they complete their junior year, they will complete the program. It would be a university-wide initiative with nothing extra for students to pay or courses to take. The program would provide students with direction and a purpose to focus on before and after graduation. An initial stakeholder workgroup has been put together. Interested Senators were encouraged to either provide feedback or join the workgroup.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

- a. Committee on Committees (COC) Representatives – Rick Will

COC Chair Will announced that nominations are being solicited for vacancies on Faculty Senate Standing councils. In addition, the following colleges need COC representation: CBCS, the Arts, Engineering, Medicine, and Nursing. Senators from those colleges should communicate with each other and select one representative. The individual's name can be sent to either COC Chair Will or Ms. Pipkins (fsenate@usf.edu).

OLD BUSINESS

- a. RCM Advisory Committee Nominations – Michael Teng

As indicated earlier in today's meeting, 1 representative is needed to fill the faculty vacancy on the RCM Advisory Committee. The individual does not need to be a Senator, but should be someone who is familiar with curriculum and research issues. President

Teng clarified that the committee will be populated with faculty from USF Tampa only. Senators were asked to submit nominations to either him or Ms. Pipkins by 9 a.m., October 5th for presentation to the SEC during its regular meeting. The final selection will then be presented to the Faculty Senate two weeks later on October 19th.

President Teng commented that there should be some faculty oversight of the RCM implementation models. To that end, he would like to create a list of faculty councils for all of the colleges. His purpose for doing so is to find out what issues are being dealt with at the college level that are not being discussed at the Senate, which could possibly be something from which everyone could benefit. In addition, he would like to learn how oversight works and how the new budgetary implications affect faculty. Senators were asked that if they know who the leader is for their respective college faculty governance council to please send the contact information to President Teng.

Dr. Paul Dosal, Vice President for Student Affairs and Student Success, reported on the reorganization of Student Affairs, Undergraduate Studies, and Enrollment Planning and Management into a combined unit. The purpose of this reorganization is for the acceleration and advancing USF's path to preeminence.

NEW BUSINESS

a. Proposal for Addressing Faculty Senate – Michael Teng

President Teng reviewed a proposal for addressing the Faculty Senate, the SEC, and standing councils. He explained that there is no formal written policy in the *Bylaws* for these groups to follow, and better regulate, their own agendas. A subcommittee consisting of Senators and council chairs prepared the proposal which would allow for the creation of a standing rule rather a change in the *Bylaws*. After reviewing the proposed procedure, President Teng opened the floor for discussion. Comments included: (1) consider whether to include time for visitor comments; (2) consider the possibility of an appeals process if the presiding officer declines someone the opportunity to comment/speak; (3) the ability to suspend or override the rule with a majority vote of the council or group; (4) the possibility for a group to have an advocate on the council or group to hear an issue; and (5) limiting time for comments from non-members, as well as limiting comments to one topic. There being no further comments, a motion was made and seconded to approve the proposal, as is, to become a rule for presenting to the Faculty Senate, SEC, and councils. The motion passed with 1 'nay' vote. President Teng will post the document on the Senate web site.

b. Bias Response Team – Michael Teng

Dr. Thomas Miller, Vice President for Student Affairs, is setting up a bias response team to look at student grievances that do not fall under Title IX. The team would assess each grievance to determine how it should be handled. The plan is to have a pool of faculty from which to draw upon on a rotating basis. President Teng asked Senators to

recommend someone either from their departments or colleges, or self-nominate. The individual does not have to be a Senator.

REPORT FROM PROVOST AND EXECUTIVE VICE PRESIDENT RALPH WILCOX

Provost Wilcox commended Vice President Paul Dosal and his team for working toward student enrollment goals, which will help USF move closer to AAU status. Reiterating USF's designation as an emerging preeminent institution, he reviewed the ten performance-based funding metrics and the twelve preeminence metrics for USF. Provost Wilcox emphasized the importance of working on these strategic priorities for the university.

Turning to the topic of general education, Provost Wilcox presented a slide of Foundations of Knowledge and Learning consisting of eight core dimensions for assessment of a general education program to ensure students are being provided skills and competency as they move out into the real world. His focus is ensuring that students demonstrate mastery of learning outcomes determined by faculty.

REPORT FROM USF SYSTEM FACULTY COUNCIL (SFC) PRESIDENT JAMES GAREY

President Garey reported that the SFC held its first meeting for the academic year on August 18, 2016. Issues covered during the meeting included:

- curricula concerns across the campuses;
- concerns about differences among the campuses;
- student retention;
- governance document approval; and,
- tenure clock changes and how it affects all three campuses.

The next SFC meeting is scheduled for September 15 to be held on the USFSP campus.

REPORT FROM USF UNITED FACULTY OF FLORIDA – Gregory McColm

As chief negotiator for the union, Senator McColm reported that a tentative agreement has been reached which will become a new three-year contract if ratified. He pointed out that the majority of votes cast must be in favor in order for it to be ratified. Ballots are to be turned in by December 29, 2016. More information is available on the union web site.

OTHER BUSINESS FROM THE FLOOR

There was no other business from the floor.

A motion was made, seconded and unanimously passed to adjourn at 5:15 p.m.